



Harassment, Discrimination (Including Sexual Misconduct) and Retaliation On-Line Complaint Form

Prior to submitting a complaint, please review the Texas A&M University System Regulation [08.01.01, Civil Rights Compliance](#), and the Texas A&M University—Kingsville Rule [08.01.01.K1, Civil Rights Compliance](#).

This form is designed to provide Texas A&M University—Kingsville students, staff, faculty, vendors, visitors, or others with an on-line method to report specific information related to an alleged incident(s) of discrimination, harassment (including sexual misconduct), or retaliation.

Please note that this form is not intended for use as an anonymous reporting option. If you would like to report anonymously, please click the following link and leave the reporters information blank: <https://secure.ethicspoint.com/domain/media/en/gui/20501/index.html>

You are not required to complete the entire form in order for the complaint to be submitted. The University will use the information provided to begin an inquiry/investigation, which may include contacting the complainant, respondent, and/or any potential witnesses. However, if the report does not contain specific information, the University’s investigation and response may be limited.

Complainant Information*:

Are you a:

- Student Staff Faculty Vendor Visitor Other

If other, please specify: _____

If you wish to identify yourself, please fill in the information listed below:

Last Name: _____ First Name: _____ MI: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact Number: _____ Email: _____

**If the person completing this form is the victim, you may choose to identify yourself or not. If you are a third party complainant who is not the victim, include the victim’s identifiable information only if the*

victim wishes.

**Victims completing this form who provide personally identifiable information should expect the university to follow-up with an appropriate review. For information-only reports, victims should omit all personally identifiable information to ensure confidentiality.*

Type and Basis of Complaint:

Type of Complaint:

- Discrimination* Harassment*
(including sexual misconduct) Retaliation

**If you are filing a discrimination or harassment complaint, please indicate the protected status(es) that is/are the basis of the alleged behavior:*

- Race Color Sex Sexual Orientation Gender Identity
- National Origin Genetic Information Religion Veteran Status Disability
- Age (DOB: _____)

Respondent/Accused Information*:

Please identify the person against whom your complaint is made.

Name: _____

Contact information:

Is this person a:

- Student Staff Faculty Vendor Visitor Other

If other, please specify: _____

Title/Department (if applicable): _____

Relationship/Association to you: _____

Additional Respondent Information:

**If the person completing this form is the victim, you may choose to identify yourself or not. If you are a third party complainant who is not the victim, include the victim's identifiable information only if the victim wishes.*

**Victims completing this form who provide personally identifiable information should expect the university to follow-up with an appropriate review. For information-only reports, victims should omit all personally identifiable information to ensure confidentiality.*

Complaint:

While providing details is essential to investigating your complaint, please be advised that some or all of the information you provide in this section may be shared with the person(s) you are accusing. You may supplement this description if you wish to share additional details at a later time.

1. Describe the incident(s)/events(s) including dates, times, location, and any potential witnesses to the behavior:

2. Describe the impact that the behavior has had on you:

3. Have you taken any action to stop the behavior? Yes No

If so, what actions have you taken and what was the outcome?

4. Please provide any additional information that supports your complaint?

Resolution:

What remedy are you seeking?

By submitting this form I certify that the information I have provided is true and accurate to the best of my knowledge.

Submit