



**TEXAS A&M**  
**UNIVERSITY**  
**KINGSVILLE**

Texas A&M University-Kingsville  
**Institutional Verification Form**

Award Year 2009-2010

•Texas A&M University-Kingsville • Office of Student Financial Aid

**Mail:** MSC 115 • Kingsville, Texas 78363

**In Person:** Memorial Student Union Building 1<sup>st</sup> Floor Room 106

Your application was selected for review in a process called "verification". In this process TAMUK must compare the information from your FAFSA, your 2008 financial documents, and this worksheet and make corrections, if necessary. The law requires us to ask for this information before awarding Federal Aid. If there are differences between your application information and your financial documents, TAMUK may need to make corrections. <i>If the requested documents are not received, any aid that you have received may be cancelled.</i>			<b>What you need to do:</b>	
			<ol style="list-style-type: none"> <li><b>Collect</b> your (and your spouse's or parents') financial documents (signed 2008 Federal income tax forms, W-2, etc.).</li> <li><b>Complete</b> the appropriate sections and <b>sign</b> the form – you (and your parent if applicable).</li> <li><b>Submit</b> the completed worksheet, tax forms, W-2's and any other requested documents to the financial aid office.</li> </ol> <i>Requested information must be reviewed under the financial aid program rules (34 CFR, Part 668)</i>	
<b>Last Name</b>	<b>First Name</b>	<b>MI</b>	<b>Banner ID (K Number)</b>	<b>E-Mail Address</b>
<b>Address</b>			<b>City, State</b>	<b>Zip Code</b>
<b>Telephone Number</b>			<b>Date of Birth</b>	

**Answer the questions below to determine dependency status. (Please check the appropriate response.)**

- Were you born before January 1, 1986?  
 YES       NO
- Will you be working on a master's, doctorate, or professional program in 2009-2010?  
 YES       NO
- Are you Married?  
 YES       NO
- Are you currently serving on active duty in the U.S. Armed Forces for purposes other than training?  
 YES       NO
- Are you a veteran?  
 YES       NO
- Do you have children who receive more than half of their support from you?  
 YES       NO
- Do you have dependents, other than your children, who live with you and who receive more than half their support from you now and through June 30, 2010?  
 YES       NO
- At any time since you turned age 13, were both your parents deceased, were you in foster care or were you a ward/dependent of the court?  
 YES       NO
- Are you or were you an emancipated minor as determined by a court in your state of legal residence?  
 YES       NO
- Are you or were you in legal guardianship as determined by a court in your state of legal residence?  
 YES       NO
- At any time on or after July 1, 2008, did your high school or school district homeless liaison determine that you were an unaccompanied youth who was homeless?  
 YES       NO
- At any time on or after July 1, 2008 did the director of an emergency shelter or transitional housing program funded by the U.S. Dept. of Housing and Urban Development determine that you were an unaccompanied youth who was homeless?  
 YES       NO
- At any time on or after July 1, 2008, did the director of a runaway or homeless youth basic center or transitional living program determine that you were an unaccompanied youth who was homeless or were self-supporting and at risk of being homeless?  
 YES       NO

If you answered **NO** to all questions, you are a **dependent** student for financial aid purposes; and must provide parental information.

If you answered **YES** to any question, you are an **independent** student for financial aid purposes.

**Household Information** (Please read the following information before completing your household size.)

**Independent Students:** List the people in your household; include (a) yourself, your spouse if married; (b) your children, if you provide more than half of their support from July 1, 2009 through June 30, 2010; and (c) any other people if they now live with you, and you provide more than half of their support from July 1, 2009 through June 30, 2010.

**Dependent Students:** List the people in your parent's household; include (a) yourself, your parent(s) you live with (include stepparent); (b) your parents' other children, even if they don't live with your parent(s), if (1) your parents provide more than half of their support from July 1, 2009 through June 30, 2010, or (2) if they would be required to give parental information when applying for federal student aid; and (c) any other people if they now live with your parents, and your parents provide more than half of their support from July 1, 2009 through June 30, 2010.

**Write the names of all household members.** Also write in the name of the college for any family member, excluding your parent(s), who will be attending college at least half-time between July 1, 2009 through June 30, 2010, and will be enrolled in a degree or certificate program. If you need more space, attach a separate page.

<b>Name</b>	<b>Age</b>	<b>Relationship</b>	<b>College</b>
		<b>Self</b>	<b>TAMUK</b>

**Tax Forms and Income Information**

Check the box for those people who are required to file a tax return.

- You       Your spouse       Your father       Your mother

All tax filers above must submit a **signed** copy of their 2008 Federal Income Tax returns (includes the 2008 IRS Form 1040, 1040A, 1040EZ, or a converted foreign income tax return) **AND** a copy of their W-2.

Check the box for those people who **did not** and are not required to file a 2008 Federal Income Tax return.

- You       Your spouse       Your father       Your mother

**Non-filers MUST** list employer(s) and any income received in 2008 and attach a copy of your W-2 or other earnings statements.

Name of Employer	Student Amount	Spouse or Parent(s) Amounts

**Both** tax filers and non-tax filers must list the total annual amount of any untaxed income received in 2008. **Enter zeros if no funds were received.**

Student/Spouse	ADDITIONAL FINANCIAL INFORMATION	Parent(S)
	Educational credits (Hope and Lifetime Learning tax credits from IRS Form 1040—line 50 or 1040A—line 31)	
	Child support paid because of divorce or separation or as a result of a legal requirement. Don't include support for children in your (or your parents') household, as reported in question 96 (or question 75 for your parents).	
	Taxable earnings from need-based employment programs, such as Federal Work-Study and need-based employment portions of fellowships and assistantships.	
	Student grant and scholarship aid reported to the IRS in your (or your parents') adjusted gross income. Includes AmeriCorps benefits (awards, living allowances and interest accrual payments), as well as grant or scholarship portions of fellowships and assistantships	
	Combat pay or special combat pay. Only enter the amount that was taxable and included in your adjusted gross income. Do not enter untaxed combat pay reported on the W-2 (Box 12, Code Q).	
<b>2008 UNTAXED INCOME</b>		
	Payments to tax-deferred pension and savings plans (paid directly or withheld from earnings), including, but not limited to, amounts reported on the W-2 Form in Boxes 12a through 12d, codes D, E, F, G, H and S.	
	IRA deductions and payments to self-employed SEP, SIMPLE, and Keogh and other qualified plans from IRS Form 1040—line 28 + line 32 or 1040A—line 17.	
	Child support received for all children. Don't include foster care or adoption payments.	
	Tax exempt interest income from IRS Form 1040—line 8b or 1040A—line 8b	
	Untaxed portions of IRA distributions from IRS Form 1040—lines (15a minus 15b) or 1040A—lines (11a minus 11b). Exclude rollovers. If negative, enter a zero here.	
	Untaxed portions of pensions from IRS Form 1040—lines (16a minus 16b) or 1040A—lines (12a minus 12b). Exclude rollovers. If negative, enter a zero here.	
	Housing, food and other living allowances paid to members of the military, clergy and others (including cash payments and cash value of benefits).	
	Veterans non-education benefits such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC) and/or VA Educational Work-Study allowances.	
	Other untaxed income not reported, such as workers' compensation, disability, etc. <b>Don't include</b> student aid, earned income credit, additional child tax credit, welfare payments, untaxed Social Security benefits, Supplemental Security Income, Workforce Investment Act educational benefits, combat pay benefits from flexible spending arrangements (e.g., cafeteria plans), foreign income exclusion or credit for federal tax on special fuels.	
	Money received, or paid on your behalf (e.g., bills), not reported elsewhere on this form	

**Sign this Worksheet**

By signing this worksheet, I (we) certify that all the information reported on this worksheet is complete and correct. If dependent, at least one parent must sign. **Warning:** If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

\_\_\_\_\_  
 Student's Signature      Date \_\_\_\_\_

\_\_\_\_\_  
 Parent's Signature (Dependent Students Only)      Date \_\_\_\_\_

State law requires that you be informed of the following: (1) with few exceptions, you are entitled on request to be informed about the information the University collects about you by use of this form; (2) under sections 552.021 and 552.023 of the Government Code, you are entitled to receive and review the information; and (3) under section 559.004 of the Government Code, you are entitled to have the University correct information about you that is incorrect.