

**ACADEMIC DEANS' COUNCIL
MEETING MINUTES
October 20, 2009**

Attending: Rex Gandy, Pam Trant, Rick Aukerman, Nancy KingSanders, Duane Gardiner, Kim Jones, Sonny Davis, Dann Brown, Mauro Castro, Carol Tipton, Allen Rasmussen, Frank Ureno, Tom Fields, Robert Diersing, Nestor Sherman (representing Education)

I. Announcements/Discussions/New Business

- A. Dr. Gandy announced that Dr. Duane Gardiner has been appointed as the Associate Vice President for Academic Affairs effective October 15, 2009. Additionally, Dr. Alberto Ruiz has been appointed as Interim Dean, College of Education, effective October 15, 2009.
- B. The proposed Presidential Research Initiative was revisited. It was brought to Dr. Gandy's attention that the Office of Research and Sponsored Programs is assessing 1% of those grants that do not provide indirect costs. Dr. Gandy will find out more about this procedure and will no longer approve of this procedure. Dr. Gandy is also working to have the indirect monies returned to the units monthly or quarterly instead of the common practice of the annual distribution.
- C. The proposed Honors College was revisited. It is hoped that if approved, the implementation of the Honors College will begin gradually with full implementation by fall 2010. Dr. Gandy would like to see the university implement "recruiting dinners" for high achieving high school students. This would be a recruiting tool. College student ambassadors would be invited to attend these recruitment functions as well as faculty, chairs and deans. It is felt that the university needs to make available more "full ride" scholarships.
- D. For information purposes --- the Request to Offer Low Enrolled Class forms will no longer require the president's signature. Final signature authority will rest with the Provost.
- E. QEP proposals for next year are due to Dr. Gardiner today.
- F. Dr. Gardiner has received comments from faculty and chairs regarding Version 7 of the Academic Strategic Plan. He will update the plan and distribute the final Version 8 next week.
- G. A discussion was held regarding dual enrollment. Dr. Gandy would like to know which schools and how many students are participating in dual enrollment. He will meet with Mr. Lujan in the near future regarding this topic.
- H. Overloads for full-time faculty and staff were discussed. Personnel will not be afforded overtime pay without prior approval from the Provost. Non-exempt personnel should be using compensatory time off instead of being offered overtime pay. Ms. Howery will be invited to attend the next ADC meeting to discuss this matter.
- I. The Calendar Committee has presented changes to the 2010-2011 academic calendar and has proposed dates for summer 2010 and 2011. After reviewing the spring 2010 calendar, it was decided that no changes can be made at this late date.

II. Reports

- A. Dr. Fields distributed information regarding the number of students registered to participate in the Pathways Research. A&M-Kingsville is second in the number of participants.
- B. Dr. Brown expressed his appreciation to the deans for allowing their academic advisers to participate in a recruiting activity tomorrow at Del Mar College. Additionally, he expressed concern on the number of incomplete student records in Banner with the upcoming advising for spring registration.
- C. Dr. Jones announced that approximately 513 high school students will be participating in the BEST Robotics Competition on Saturday, October 24 in the SPEC.
- D. Dr. Davis reminded the council of the Arts and Sciences College Night Out this evening in the quad near the Speech Building.

III. Dates to Remember

- A. Distinguished Alumni Luncheon – 11:30 am – MSU Ballrooms -- October 24
- B. Academic Master Planning and Facilities “Dream” List due to Provost – November 1
- C. October Highlights Due to Provost – 2:00 pm – November 2
- D. SGA Sponsored Deans’ Forum – 6:00 pm – Location to be Determined – November 3
- E. IEP Departments Due to Dean and CAP; Support Service Units Due to AVP and CAP – November 5
- F. Deadline for Presidential Travel Support Request – November 6
- G. TAMUS Pathways Student Research Symposium – TAMIU – November 13-14
- H. TAMUS Junior Faculty Workshop – TAMIU – November 14
- I. Recommendations for Continuation or Non-Reappointment of Tenure-Track Faculty Due to Provost – November 27
- J. Justification of Low Enrolled Programs and Change to Current Table of Programs due – December 1
- K. Summer/Fall Schedules Due to Provost’s Office – December 1
- L. November Highlights Due to Provost – 2:00 pm – December 1
- M. Justification for Low Enrolled Programs Due to Provost – December 1
- N. Commencement Practice – 9:45 – December 18
- O. Honors Reception – 2:00 – December 18
- P. Commencement – 4:00 – December 18
- Q. Commencement – 7:00 – December 18