

ACADEMIC DEANS' COUNCIL

MEETING MINUTES

June 2, 2009

Attending: Allen Rasmussen, Pam Trant, Sonny Davis, Bill Kuvlesky, Duane Gardiner, Rick Aukerman, Kim Jones, Carol Tipton, Nancy KingSanders, Robert Diersing, Toni Alvarez (representing Dean of Students), Marilyn Bartlett, Kuruvilla John, Dann Brown

I. Announcements/Discussions/New Business

- A. Dr. Diersing is collecting information for the 2010 budget review. Any corrections to what has previously been sent should be forwarded to Dr. Diersing by the end of the day. Also, CIS and OIR are now doing some behind the scenes testing of DegreeWorks. The DegreeWorks implementation team is not yet complete. A representative needs to be designated for engineering and education.
- B. Dr. Rasmussen reported that due to changes in the Board of Regents' philosophy, tuition increases have been capped at \$150 per student, per semester. We had planned to increase the tuition to \$250 per student, per semester. Because of this change, next year's budget is currently in the red by \$2 million which will be addressed during budget discussions. We have been advised to prepare for a 5% budget reduction next year.
- C. Two hundred thousand dollars has been approved for classroom IT equipment for Rhode Hall - \$100, for Arts and Sciences; \$100,000 for Education. The Physical Plant is going to provide \$15,000 additionally to each college.
- D. The Programmatic Budget Review has been rescheduled for June 10 in College Station.
- E. The new Board of Regents feel development leave needs to have set requirements with consequences for those not meeting the requirements. The CAO meeting suggested the following for the future regarding unmet requirements:
 - 1. no merit
 - 2. no additional development leave
 - 3. reflected on Post Tenure Review
- F. The System is putting together a collaborative distance learning opportunity for undergraduate students to go to Spain for Summer 2010.
- G. A procedural change has been established for Time and Effort Reporting. Procedurally, faculty load will change from 12 hours to 15 hours. The additional 3 hour load will be met through research, scholarship, advising and service with a continued 12 hour teaching load.
- H. The Board of Regents has tentatively planned to be on our campus the afternoon of June 16. They plan to meet for 45 minutes with students; 45 minutes with faculty; 45 minutes with the administration; 30 minute tour.

- I. The System is developing a dual enrollment program for System schools using the Virtual College of Texas concept. If a faculty member from our institution teaches a course, our school will receive a suggested stipend of \$300 per student. A System development team will work with institutions to set up this program and provide the details.
- J. A recent HR audit showed that our institution is doing well on those participating in the mandatory trainings, but that we do not complete them by the due dates. We need to strive to get these trainings done in a timely manner. This might be an issue that will be included in future annual evaluations.
- K. The proposed change to the future fall/spring final exam schedule was approved and will be effective Fall 2009. This switches HIST 1301 and HIST 1302 exams (Tuesday – 10:40 to Wednesday – 10:40) with the 4 MWF exam (Wednesday – 10:40 to Tuesday – 10:40).
- L. The Coordinating Board is proposing to no longer review baccalaureate and master's degree proposals. These will be approved at the System level. The Coordinating Board will only review and approve PhD proposals and engineering proposals over \$2 million. The Coordinating Board is accepting comments on this issue.
- M. The System is developing a System video project. There will be a one-two minute video clip of our campus. They will be sending a videographer to our campus, so if anyone has an area they would like to highlight, they need to let us know.

II. Dates to Remember

- A. Commencement – August 1
- B. General Faculty/Staff Meeting – August 17
- C. Back to School Reception – August 17
- D. First Class Day – August 20