

**ACADEMIC DEANS' COUNCIL**

**MEETING MINUTES**

**May 19, 2009**

Attending: Allen Rasmussen, Pam Trant, Sonny Davis, Bill Kuvlesky, Duane Gardiner, Rick Aukerman, Kim Jones, John Chisholm (representing Engineering), Carol Tipton, Mike Desiderio (representing Education), Tom Fields, Nancy KingSanders

**I. Announcements/Discussions/New Business**

- A. Dr. Rasmussen distributed a handout entitled "Teaching Excellence Toward the Best in the Academy," that he received during the recent System CAO meeting.
- B. Dr. Rasmussen recently visited with Randy Hughes regarding the Master Calendar. Links will be provided for the Master Calendar and for the Academic Calendar by semester.
- C. One requirement for next year's IEP will be the number of students participating in undergraduate research. Data should be collected now for this new requirement.
- D. Training on various topics is required by the System. If you have not yet completed the training required of you, please do so immediately. Review the list of those individuals reporting to you that have not yet completed their training. If someone is on the list that has left the university, notify HR.
- E. Equipment is available that will allow for the streaming video of each commencement. The cost of the equipment is \$5,000. The Division of Student Affairs has agreed to pay for half the cost of the equipment. If anyone else is interested in assisting with the remaining cost, contact Dr. Davis.
- F. A discussion was held regarding transfer students who enter a 2+2 program under certain core requirements, but when they transfer to our campus, the core requirements have changed. All were in agreement that those who entered a 2+2 program under a certain core would be allowed to complete their degree under that same core.
- G. Dr. Gardiner guided the council through the beginning revisions of the draft Academic Strategic Plan. The draft plan will continue under review until completed which might take several additional meetings.
- H. It was noted that in the first year of the faculty pay plan, the university brought faculty salaries up to one-half of distance between TAMU-K and the average faculty salaries for 80% of our faculty. Work has begun on a similar staff pay plan.

## **II. Reports**

- A. Dr. Jones stated he was unable to meet with the Student Government Association regarding the Student Rating of Instruction before the end of the semester, but he plans to meet with them the first of next semester.
- B. Mr. Ureno announced that the first Hoggie Days Orientation has approximately 120 students registered and 131 parents registered. This will be a one-day event.
- C. Dr. Fields reported that the use of “Turn-It-In” across campus has been very good. He encouraged the deans to review the Student Code of Conduct regarding due process for plagiarism issues. Mr. Ureno informed the ADC that the Student Honor Code has been eliminated.

## **III. Dates to Remember**

- A. Commencement – August 1
- B. General Faculty/Staff Meeting – August 17
- C. Back to School Reception – August 17
- D. First Class Day – August 20