

**ACADEMIC DEANS COUNCIL  
MEETING MINUTES  
June 26, 2008**

Attending: Ronn Hy, Pam Trant, Jane Stanford, Dann Brown, Tom Fields, Bruce Schueneman, Sonny Davis, Bill Kuvlesky (representing AgNRHS), Robert Diersing, Mike Daniel, Carol Tipton (representing Academic Support), Manuel Lujan, Kuruvilla John.

**A. New Business**

- 1) Dr. Hy announced that the System Center-San Antonio will hold their own commencement on Friday, August 8.
- 2) Effective July 1, the Division of Academic Support will be reorganized. The Associate Vice President for Research and Academic Support will be changed to Associate Vice President for Academic Affairs. The purpose of the reorganization is to expand the function of the office to integrate, centralize and monitor vital information and to increase data collection and dissemination as well as develop and implement a variety of assessment procedures needed for TAMUS, THECB and accreditation agencies. (Reorganization information was distributed – see attached.)
- 3) Faculty Investment Program – All new tenure-track faculty will be given a .25 load reduction to participate in the Faculty Investment Program. This program is being developed and will be administered through the Center for Teaching and Learning, headed by Dr. Jacki Thomas. Those faculty who fail to be certified through the program could find that their position is in jeopardy.  
  
Sections of this program may also be open to current faculty, if approved by their department chair. Dr. Thomas will be asked to attend a future meeting to further discuss the program.
- 4) Dr. Hy distributed a sample format that could be used in developing a Responsibility Centered Budget.
- 5) Dr. Hy plans to meet with Interim President Strawser in the near future regarding the positions – Associate Vice President for Academic Affairs and the Associate Vice President for Research and Graduate Studies.
- 6) Dr. Kuruvilla John has been appointed Interim Dean of the College of Engineering effective July 1.
- 7) Freshman Convocation is scheduled for August 27 with a noon luncheon to recognize the Convocation Speaker. The Convocation will begin at 1:00 pm in Jones Auditorium. Dr. Brown is also considering a dinner that evening.
- 8) Freshman Night Out will be held on September 11. This will include open houses at each academic college.

- 9) The Office of the Provost is planning a “Back to School” faculty reception on August 18.
- 10) Manuel Lujan reviewed the “application process” involving Talisma with the ADC members.
- 11) Two topics to be reviewed with the Interdivisional Working Group are:
  - a) Holds for emergency loans – Why registration holds? Why not transcript holds?
  - b) Centralized cashiering

**B. Dates and Deadlines**

- 1) Subcommittee Recommendations Regarding Summer 2009 -- June 30
- 2) System Center Commencement – 7:00 pm -- August 8
- 3) Commencement – Practice – 8:45 am – Commencements - 3:00 pm/6:00 pm -- August 9
- 4) General Faculty/Staff Meeting – 8:00 am Refreshments; 8:30 am Meeting -- August 18
- 5) First Class Day -- August 21
- 6) Freshman Convocation – 1:00 pm -- August, 27
- 7) Freshman Night Out @ Colleges -- September 11
- 8) Arts and Sciences/Education – Professional Development Category of T&P due – December 12