

TEXAS A&M UNIVERSITY-KINGSVILLE
REQUEST FOR FEE WAIVER BASED ON ENROLLMENT IN A Ph.D. PROGRAM

A New Application Must Be Submitted EACH SEMESTER

PROVISIONS GOVERNING FEE WAIVER:

Teaching or research assistants enrolled in a Ph.D. program and employed at least half-time in a program-related position with an effective date of employment on or before the official census date of the relevant term(s), may be waived all fees for the current semester (excluding athletics fees) based on the following conditions:

1. Working at least 50% (20 hours per week) as teaching or research assistants.
2. In good academic standing (3.0 or better).
3. First 4 years of full time enrollment at TAMUK.

OFFICIAL REQUEST – TO BE COMPLETED BY THE STUDENT

I, _____, social security/student ID number _____, wish to apply for a fee waiver for the _____ Semester of 20____. I certify that I am qualified to apply for this waiver based on the conditions listed above.

Please check the appropriate Ph.D. program you are pursuing:

___ Environmental Engineering

___ Sustainable Energy Systems Engineering

___ Wildlife Science

Signature of Student _____ Date _____

OFFICIAL CERTIFICATION – TO BE COMPLETED BY THE DEPARTMENT

I certify that _____, whose social security/student ID number is _____ is/will be employed _____% of full-time effective (date) _____ in the (where employed) _____ department in the position of (title) _____, and is paid on a (monthly/hourly basis) _____ for the current semester.

Signature of Department _____ Date _____

APPROVAL BY HUMAN RESOURCES

Signature of TAMUK Human Resources Office Date _____

Effective Date of Employment of Student _____

APPROVAL BY RESEARCH & GRADUATE STUDIES

Signature of Associate Vice President _____ Date _____

This form must be submitted to the Office of the Registrar located in the Javelina Enrollment Services Center,
Memorial Student Union Building, Room 132
Please call our office at (361) 593-2811 if you need assistance.