

**ACADEMIC DEANS COUNCIL
MEETING MINUTES
May 29, 2008**

Attending: Jamie Laurenz, Pam Trant, Bruce Schueneman, Jane Stanford, Dann Brown, Mike Daniel, Robert Diersing, Bill Heenan, Richard Braley (representing ED), Ronn Hy, Sonny Davis, Allen Rasmussen, Tom Fields.

A. New Business

- 1) An up-to-date summer budget was distributed indicating how much each college had left in summer school allocations. The deans were encouraged to open sessions when needed, keeping the Office of the Provost informed of changes. Future discussions will be held regarding ways to maximize enrollment and the costs associated with summer school. Dr. Hy asked that Mr. Schueneman bring faculty views regarding these topics.
- 2) Pending receipt of transcripts and approval by the TAMUS Board of Regents, Dr. Marilyn Bartlett has informally accepted the position of Dean of the College of Education.
- 3) Dr. Jamie Laurenz has accepted the position of Vice President for Academic Affairs at Eastern New Mexico University effective August 1.
- 4) Dr. Hy asked that the deans give an update on the status of their first draft regarding the faculty salary plan. Some deans were experiencing problems with a strict interpretation of the guidelines. Dr. Hy said he envisions that there might need to be some slight variations among the colleges, but asked that the deans try to stay with the guidelines as much as possible for this first draft. Deviations from the guidelines should be noted. Whether or not to include the ERP faculty will be left to the discretion of the individual colleges.
- 5) Vickie Howery is working on the list of individual eligible for consideration of a merit/equity raise effective September 1. The list provided will need to be reviewed to make sure all on the list are eligible for the raise.
- 6) As an information item, it is Dr. Hy's understanding that the Coordinating Board is considering a mandatory three-year review of tenure track faculty.
- 7) A review of summer school remuneration was discussed. Members of the ADC want to keep the current method of remuneration.
- 8) Another information item from the Coordinating Board is the possibility of assessing learner outcomes. They want communications and the ability to learn included in the assessment, but are unable to determine a method to evaluate these measures.

- 9) An item of discussion at the recent System CAO meeting was the development of a teaching track. West Texas A&M and A&M-CC currently have teaching tracks. These are generally 3-5 year appointments and are non tenure-track positions.
- 10) Pam Trant distributed the Summer 2008 Academic Calendar reminding the deans that the calendar includes several Friday class meeting dates. The possibility of revisiting the Summer 2009 Academic Calendar was discussed. This will be an item of discussion at a future meeting.
- 11) Enrollment for the current summer session is down from last summer. Theories for the decrease in enrollment were shared. Dr. Hy indicated the ADC might need to develop enrollment management strategies to present to the new president.
- 12) Dr. Hy informed Mr. Schueneman that Interim President Strawser wants to meet with the Faculty Senate after July 1. Dr. Hy will keep Mr. Schueneman informed.

B. Reports

- 1) Dr. Laurenz reported that the search and screening committee for the Director of the Office of International Studies will begin meeting May 30.
- 2) If additional general education courses are needed for the fall semester, please contact Dr. Sonny Davis.

C. Dates and Deadlines

- 1) Final Deadline for Presidential Travel Support Request – June 2.
- 2) First draft of Faculty Salary Pay Plan due to Provost – June 13.
- 3) Commencement – August 9
- 4) General Faculty/Staff Meeting – August 18
- 5) First Class Day – August 21
- 6) Freshman Convocation – August, 27
- 7) Freshman Night Out @ Colleges – September 11