

ACADEMIC DEANS' COUNCIL MEETING

January 22, 2004

Present: Kay Clayton, Pam Trant, Robert Diersing, Alberto Olivares, Bill Heenan, Garry Ross, Frank Ureno, Dalton Bigbee, Gladys Hines, Mike Daniel, Ron Rosati, Ronn Hy, Dean Ferguson

I. Announcements/Discussion/New Business

- A. Dr. Bigbee informed the Council that the SACS Leadership Committee is in the process of hiring an editor. Also, all updated committee reports have been posted on the web. He asked that the deans request their faculty to participate in the QEP process by submitting their input regarding SACS on the "Comments" section of the SACS web page.
- B. The Council discussed the intent of the President's Excellence Awards regarding full-time faculty. It was decided that "full-time faculty" means any full-time lecturer, including non-tenure track, tenure-track or tenured faculty member. Lecturers would be included in the awards given to junior faculty.
- C. The General Education Requirement in regard to kinesiology courses was discussed. It was agreed that the original intent of the requirement was for students to have 3 SCHs of kinesiology activities courses. Since all kinesiology courses are now 1 SCH, it also indicates that three courses are required. The new catalog will state 3 SCH (3 courses). Deans were asked to let their advisors know they are to make allowances for students completing 2-hour kinesiology courses in meeting this requirement. Dr. Rosati asked if the rodeo course has been included as an approved substitute for a kinesiology activity course. Pam Trant responded that she has not yet received anything from the General Education Committee approving this recommendation. Dr. Bigbee will discuss this matter with the General Education Committee.
- D. Dr. Clayton asked that the deans be aware of any unusual degree plans resulting in an application for graduation. She is aware that assistants review all qualifications for graduation, but she wants the deans to review unusual degree plans/applications.
- E. Individuals who have not had the sexual harassment training in the last two years are required to complete the training this spring. This includes all faculty and staff.
- F. Nominations to the 2004 State Textbook Committees should be considered. A handout regarding this was distributed to Council members.

- G. Maggie Williams joined the meeting to discuss enforced withdrawal requirements. Proposed changes were submitted and approved as stated below. This information will be included in the next catalog.

Enforced Withdrawal

Students who have been placed on scholastic probation and fail to achieve the minimum cumulative grade point average in their next long semester of enrollment will be placed on enforced withdrawal for the subsequent semester. Students with fewer than three enforced withdrawals may register again after an absence of one long semester or may be granted permission to register the subsequent semester by the appropriate college dean.

Removal of Enforced Withdrawal Status by Summer Study

Students placed on enforced withdrawal at the end of the Spring semester are eligible to attend the subsequent summer session. If, at the conclusion of summer terms the student achieves a cumulative grade point average of 2.0 or higher, the enforced withdrawal status will be removed.

Readmission After Three Withdrawals

A student placed on enforced withdrawal the third time may register again at A&M-Kingsville after an absence of one academic year. Students must submit an approval letter from the appropriate college dean along with a readmission application to the Office of Admission. Permission to register prior to completing a one-year absence may be granted by the appropriate college dean.

II. Old Business

- A. Wording for the catalog in regard to the issuing of two degrees of the same type was reviewed. Additional wording will be considered at the next ADC meeting.

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- B. Dr. Ferguson informed the Council that the Student Rating of Instruction information for fall 2003 is no longer available on the web. Danny Ramirez from CIS is working to make the information available by the first of next week. Also, plans have not been completed for department/college comparisons. Dr. Bigbee will discuss this with CIS.

Dr. Ferguson will speak with the Executive Committee of the Faculty Senate regarding the issuing of SRIs for this semester. This item will be placed on next week's agenda for further discussion.

III. Reports by Council Members

- A. Four education dean candidates will be coming to campus for interviews. The ADC will be meeting with the individual candidates at 11:00 a.m. on February 5, 6, 13 and 16 in the Provost's Conference Room. Dr. Rosati will have the candidate vitae placed on the web.
- B. February 6 has been designated as Viper Day, a recruiting activity developed by Dr. John Perez to bring high school students to campus. Also gifted and talented students from Robstown High School are being invited to campus. Three individuals from our campus will be attending the National Science Foundation Conference in San Antonio.
- C. Dr. Olivares reported that the teaching assistantship workshop presented by the Center for Teaching Effectiveness was successful with approximately 30 students in attendance.
- D. Frank Ureno distributed updated enrollment information for Spring 2004. At present enrollment is up 172 students from this time last year. Additionally, Dick Whipple from Southwest Texas Junior College will be on campus February 3 to meet with various individuals regarding possible collaboration with our institution.
- E. Dr. Ferguson has been elected chair of the newly formed TAMUS Faculty Council. This Council will meet with the Chancellor twice a year.
- F. Ten candidates are still being considered for the position of Director of Planning and Assessment. It is hoped that the position will be filled this spring.

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- G. Dr. Castro recently attended a meeting at the Coordinating Board regarding pharmacy programs in Texas. The CB is supportive of our School of Pharmacy wanting it to be established before any other in the State. Proposals are being considered for a school in the Dallas and San Antonio areas.
- H. Dr. Ross reported that 716 students are presently enrolled at the System Center with some 40 yet to pay. He has updated the substantive change request and will send it to Dr. Bigbee.
- H. The deans were reminded that the names of the recipients of faculty awards need to be submitted to the Provost's Office by March 15, 2004.

IV. Dates and Deadlines

- A. Comments Regarding Faculty Senate Resolutions to Provost - January 22
- B. President Travel Support Request deadline - January 23
- C. Del Mar College Transfer Day - February 4
- D. Deans and AVP Self-Evaluation due to Provost - February 15
- E. SACS Review of System Center-San Antonio - February 16-18
- F. Materials due to Tony Hinojosa for Recruitment Trip by February 27
- G. Coastal Bend College Transfer Day - March 3
- H. Deadline for Faculty Awards to be Printed in Commencement Program - April 1
- I. Reception for Dr. Indra Reddy - Founders' Room - 4:00-6:00 p.m. - April 6
- J. South Texas Community College Transfer Day - April 14

V. Adjourn