

UNIVERSITY DEPARTMENTS-NORMAL USE	
FAMIS SCREENS	
SCREEN	DEFINITION
001	Main menu
M03	budget, expenditure status menu
M22	Purchasing inquiry menu
34	Summary of account by major pool
* 19/69	Account Balance by object code
* 21/61	Search by account encumbrances
23	Account activity detail
26	Encumbrance status
62	Open commitment by account/User Ref
* 68	Account-to find acct/suppt a/c & dept/sub-dept
160	Vendor ID & Invoice -gives voucher # & po #
163	Reconciled
164	Crossreference from PO to Voucher
168/169	voucher #--gives payment details
171	Vendors on state hold
* 173	Hub vendor id search
204	Vendors info-address, phone #, state hold
220	Purchase Order #-gives po details
* 240	Local PO="L" docs
* 243	open doc, change info, delete item
244	Add Notes on "L"
* 245	Copy "L" doc to new doc
* 247	Copy "R" doc to new doc
* 250	Requisitions
* 258	Open, change, delete "R" doc
259	Add notes on "R" doc
271	Doc tracking
272	Documents-in process/deleted/closed/completed
278	PO #-Document Inquiry
279	Invoice Payment from PO F7
280	Document Browse
281	Docs by Dept name
282	Docs by account #
* 284	Docs Status by User Reference
285	Doc browse by vendor
288	View Doc summary
290	Crossref: Req to bid/po
291	Crossref: PO to req/bid
292	PIP by pip # to Doc #
293	PIP by Doc #
294	PIP by Invoice #
316	Address codes-3 digit - Univ locations
321	Receiving Screen
350	Crossreference-po to invoice/voucher
806	OBJ CODES, ALL-same as blue card
* 882	Change Fiscal Year
* 910	Inbox
911	Inbox by name
* 914	Routing History
* FREQUENTLY USED SCREENS	
	DON'T USE OBJ CODE 5650-FREIGHT
	EXCEPT if freight is the only item being paid-such as UPS