

TEXAS A&M UNIVERSITY-KINGSVILLE

COUNCIL AND COMMITTEE
HANDBOOK

2021-2022

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Texas A&M University-Kingsville **COUNCIL AND COMMITTEE HANDBOOK**

To facilitate informed decision-making at the various administrative levels of the university, Texas A&M University-Kingsville provides for a broad based input from faculty, staff, and student input through a framework of university-wide councils and committees. The system includes administrative councils and university committees who report to the appropriate administrator.

University committees and councils aid in the effective operations of the university by continually reviewing practices and policies in its area of concerns and recommending changes; instituting new policies and procedures; executing appeals processes; or fulfilling administrative mandates for the university.

Membership in a university committee is defined by the state criteria given for each committee. Individual committee members are selected by the appropriate office and/or recommended by representative bodies as applicable (President, Faculty Senate, Council of Chairs, Vice Presidents, Deans, Staff Council, Student Government Association, etc.

Faculty members recommended by the Faculty Senate are nominated by the Executive Committee of the Faculty Senate or Faculty Senate President after the Senate has announced vacancies and invited applications. Appointments are made by the appropriate administrator. Student members to serve on committees are nominated by the President of the Student Government Association and are appointed by the appropriate administrator. The Staff Council nominates members of the staff to serve on appropriate committees.

Selections are made on the basis of the individual's interest, the needs of the committee, and maintenance of an equitable distribution of faculty and professional staff members on the various committees. In instances of resignations or other kinds of terminations, the designated administrator shall appoint new members to fill vacancies and complete the terms of the replaced persons.

In general, the annual period of service for committees is from September 1 to August 31. Other committees may elect their chairs annually.

Unless stated otherwise a quorum of more than 50% of the voting members is required for any committee to conduct business. Committees will meet at the call of their chair or on petition of more than 25 percent of the members. Annual reports of committee service should be succinct, but comprehensive, and should highlight to any recommended revisions in policies, practices, and procedures.

Texas A&M University- Kingsville is committed to providing an educational and work environment that is conducive to the personal and professional development of each individual student and employee. TAMUK does not discriminate on a person's race, color, religion, age, sexual orientation, gender identity, national origin, disability, veteran status or genetic information as defined by federal law and state statutes. These protections extend to employment and admissions decisions. In addition, TAMUK does not discriminate on the basis of sex in its education programs and activities, including admission and employment, in accordance with Title IX of the Education Amendments of 1972 and its implementing regulations.

If you have any questions or concerns related to equal employment opportunity, equal access, affirmative action or requests for disability accommodations, please direct them to the following individual who has been designated as the university's acting Section 504 and Americans with Disabilities Act Coordinator:

Henry Burgos, Acting Director of Compliance
(361) 593-4758
Lewis Hall, Room 130
700 University Blvd. MSC 221
Kingsville, Texas 78363
henry.burgos@tamuk.edu

The following individual is designated as the university's Coordinator for Title IX of the Education Amendments of 1972, responsible for inquiries and complaints alleging discrimination in educational programming and access based on sex:

Tasha Clark, Title IX Coordinator
(361) 593-4758
tasha.clark@tamuk.edu

Physical Location:

Lewis Hall, Room 130
855 North University Blvd.
Kingsville, Texas 78363

Mailing Address:

700 University Blvd., MSC 221
Kingsville, Texas 78363

Questions concerning Title IX may also be directed to the Assistant Secretary for Civil Rights, U.S. Department of Education, Office for Civil Rights, 400 Maryland Avenue, SW Washington, D.C., 20202-1100, 1-800-421-3481, OCR@ed.gov. ”

SUMMARY: REPORTING LINES

Committees are advisory and make their recommendations to the appropriate administrator as summarized in the following lists:

PRESIDENT

Council for Assessment and Planning (CAP)
Campus Clery Act Committee
Climate, Diversity, and Inclusion Council
Emergency Management Team
Emeritus Rank Committee
Faculty Grievance Committee
Intercollegiate Athletics Committee
President's Executive Council
University Appeals Committee (Promotion Appeals)
University Parking Committee

PROVOST AND VICE PRESIDENT FOR ACADEMIC AFFAIRS

Academic Advisory Council
Academic Deans Council
Calendar Committee
Council of Chairs
Faculty Appeals Advisory Committee
Faculty Appeals Hearing Committee
Faculty Development Leave Committee
Faculty Reinvestment Awards Committee
Nomination Committee for Chancellor's Academy of Teacher Educators
Regents Professor Service Award Committee
University Library Committee
University Undergraduate Curriculum Committee

VICE PRESIDENT FOR ENROLLMENT SERVICES & STUDENT AFFAIRS

Admission Committee
Behavioral Intervention Team
Enrollment Services & Student Affairs Division Leadership Council
Judicial Appeals Board
Priority Registration Committee
Recruitment Committee
Scholarship Committee
Strategic Enrollment Management Committee
Student Concerns Committee
Student Publications/Media Committee
University Community and Campus Interfaith Committee

ASSOCIATE VICE PRESIDENT FOR ACADEMIC AFFAIRS

Academic Affairs Directors' Council
Academic Assessment Committee
Center for Teaching Effectiveness (CTE) Advisory Board
General Education Committee
Honorary Degrees Committee
International Studies and Programs Advisory Committee
Service Learning Advisory Committee
Study Abroad Scholarship Committee
Undergraduate Program Review Committee
Quality Enhancement Plan (QEP) Advisory Committee
Writing Intensive Course Committee

ASSOCIATE VICE PRESIDENT FOR INFORMATION TECHNOLOGY/CIO

Banner Users Group
Information Technology Managers and Users Committee (ITMU)
Student Technology Advisory Committee
University Technology Advisory Committee (UTAC)

VICE PRESIDENT FOR RESEARCH AND GRADUATE STUDIES

Graduate Council
Institutional Animal Care and Use Committee
Institutional Biosafety Committee
Institutional Review Board for the Protection of Human Subjects
TAMU-K Council for Undergraduate Research (TCUR)

ASSOCIATE VICE PRESIDENT FOR STUDENT SUCCESS

Center for Student Success Advisory Board

DEAN OF THE COLLEGE OF ARTS AND SCIENCES

BAAS Advisory Committee

DEAN OF THE HONORS COLLEGE

Honors College Council

DEAN OF STUDENTS

Multicultural Committee
University Disciplinary Committee

DIRECTOR OF COMPLIANCE

Title IX Compliance Committee
University Compliance Committee

DIRECTOR FOR THE CENTER FOR TEACHING EFFECTIVENESS

Center for Teaching Effectiveness (CTE) Advisory Board

FACULTY SENATE PRESIDENT

Administrator Evaluation Committee
Annual Faculty Lecture Committee
Faculty Benefits Committee
Committee on Committees
Election Committee
Executive Committee & Ethics Committee
Piper Award Committee
Policy Revision Committee
Resolutions & By-Laws Committee & Faculty Handbook Committee
Faculty Evaluation Committee
Faculty Handbook Committee

VICE PRESIDENT FOR ADVANCEMENT AND EXTERNAL RELATIONS

Alumni Awards Committee
Committee on Naming and Recognition

COUNCILS AND COMMITTEES REPORTING TO THE PRESIDENT

COUNCIL FOR ASSESSMENT AND PLANNING (CAP)

Chaired by: Appointed by the President from committee membership

Membership: Membership is composed of members of the faculty and staff who are appointed by the President. Members will serve three-year terms. The Associate Vice President for Academic Affairs and Assessment Coordinator serve as an *ex-officio* members of the Council.

Function: The central role of the Council for Assessment and Planning (CAP) is to monitor the assessment activities of the university as described in the Institutional Effectiveness Plan (IEP). The council periodically reviews and updates the University IEP and assesses the University strategic plan. In addition, the council assists academic departments, colleges and administrative units in developing, updating, monitoring, and linking assessment to planning activities.

COUNCIL FOR ASSESSMENT AND PLANNING (CAP)

2021-2022 Membership

Dr. Genevieve Scalan (1), Co-Chair	Dr. Tanner Machado (2)
Dr. Joseph Jones (2), Co-Chair	Dr. Craig Meyer (3)
Ms. Jennifer Alexander (3)	Ms. Sue Nichols (2)
Ms. Brenda Ballard (1)	Mr. Josiah Pullam (3)
Ms. Heather Elsik (1)	Ms. Sandra Silvas (1)
Mr. Jim Glusing (1)	Dr. Jaya Goswami, <i>ex officio</i>
Dr. Lorraine Killion (1)	Ms. Cadi Lusk, <i>ex officio</i>

CAMPUS CLERY ACT COMMITTEE

Chaired by: Director of Public Safety and Chief of Police

Membership: The committee is comprised of the Chief of Police, the Assistance Vice President of Student Affairs/Dean of Students, the Executive Director of University Housing and Residence Life, the Associate Vice President for Academic Affairs, the Compliance Officer, and the Director of the Wellness Center.

Function: The committee is formulated to review data which is Clery Act reportable, to create and submit our annual Clery Act report, and to communicate about the report in accordance with the law. The committee will attend trainings as appropriate and work to educate the community about the law.

CAMPUS CLERY ACT COMMITTEE
2021-2022 Membership

Mr. Felipe Garza, Chair
Ms. Kirsten Compary
Mr. Tom Martin

Mr. Joe T. Henderson
Dr. Jaya Goswami
Ms. Jo-Elda Castillo-Alaniz

CLIMATE, DIVERSITY, AND INCLUSION COUNCIL

Chaired by: Appointment from committee membership

Membership: The committee is comprised of the students, faculty, staff, alumni and community representatives.

Function: The committee will:

- Provide input to the President on initiatives that will improve respect, diversity and inclusion.
- Create a safe and respectful campus in which students, staff, faculty and visitors of diverse backgrounds are supported, appreciated and encouraged.
- Promote thoughtful, civil discussion that engages University and community stakeholders.
- Recommends ideas to integrate Diversity and Inclusion into the University's mission, operations and strategies.
- Identify methods for integrating principals of diversity and inclusion in university pedagogy.
- Develop strategic accountability to measure results.

CLIMATE, DIVERSITY, AND INCLUSION COUNCIL
2021-2022 Membership

TBA

EMERGENCY MANAGEMENT TEAM

Chaired by: Chief of Staff

Membership: The committee is comprised of the following personnel: Acting Director of Student Affairs, Vice President for Finance and CFO or representative, Assistant Vice President for Student Affairs/Dean of Students, the Associate Dean of Students, Associate Vice President for Academic Affairs, Executive Director of University Housing and Residence Life, Director of Marketing and Communications, Director for Risk Management, Chief of University Police, Associate Vice President for Information Technology/CIO, Associate Director of Computing and Information Services, Executive Director of the SSC, the Interim Executive Director of Facilities, Planning

and Construction, Director of Student Health and Wellness, Representative of Faculty Senate, Representative of Staff Council, and, *ad hoc*, Academy High School and College of Pharmacy representatives.

Function: Edit campus Crisis Management Plan; prepare campus response in anticipation of major campus crises; initiate campus information and training in preparation for campus crises; and prepare mock disasters to assess campus response and readiness.

EMERGENCY MANAGEMENT TEAM
2021-2022 Membership

TBA

EMERITUS RANK COMMITTEE

Chaired by: To be elected

Membership: The committee is composed of representatives from the following degree-granting colleges: Dick and Mary Lewis Kleberg College of Agriculture and Natural Resources, College of Arts and Sciences (one from arts and one from sciences), College of Business Administration, College of Education and Human Performance, and Frank H. Dotterweich College of Engineering.

Function: The committee shall meet before November 1. They shall call for nominations from the general faculty for emeritus rank. The committee is authorized to designate the format and type of supportive information the members desire in order to make its decision.
The committee shall publicize the call for nominations through appropriate publications and written announcements to the faculty. Nominations shall close at the end of the last working day of the following January. At the discretion of the committee, more time may be allowed for additional supportive materials to be submitted. A majority favorable vote of the committee shall be required for recommendation to the President. The committee shall forward its recommendations, along with brief narrative summaries of the accomplishments of the individuals nominated, to the President by March 15. After review by the President, the nominations will be forwarded to the Board of Regents of The Texas A&M University System for approval.

EMERITUS RANK COMMITTEE
2021-2022 Membership

Dr. Paul Hageman, Chair	Dr. Randall Williams
Dr. Mauro Castro	Dr. Sung-Won Park
Dr. Kathleen Rees	Dr. David Cutton

FACULTY GRIEVANCE COMMITTEE (Information from Faculty Handbook)

- Chaired by: Elected from committee membership
- Membership: Ad hoc, from faculty pool designated by the Faculty Senate, based on [TAMUK Academic Operating Procedure 1: Academic Freedom, Responsibility and Tenure](#), Section 4
- Function: 1) To gather and substantiate evidence, consider arguments, and receive testimony relative to the faculty grievance and 2) to report its findings and recommendations to the President.

FACULTY GRIEVANCE COMMITTEE
2021-2022 Membership

Dr. Richard Machen (1)	Dr. Kathleen Rees (1)
Dr. Mike Tewes (1)	Dr. Travis Braidwood (1)
Dr. Steven Chumbley (2)	Dr. Alberto Rodriguez (2)
Dr. Genevieve Scalan (2)	Dr. Richard Miller (1)
Dr. Ruth Chatelain-Jardon (2)	Dr. Susan Roberson (1)
Dr. Thomas Krueger (1)	Dr. Oscar Diaz (1)
Dr. Don Daughtry (1)	Dr. Michael Houf (2)
Dr. Rudolf Bohm (2)	Dr. Maribel Gonzalez-Garcia (1)
Dr. Amit Verma (2)	Dr. Jianhong Ren (1)
Dr. Horacio Durate (2)	Dr. Yousri Elkassabgi (1)
Dr. Patricia Huskin (1)	Dr. Ari Sherris (2)
Dr. Linda Challoo (1)	Dr. Lorraine Killion (1)

INTERCOLLEGIATE ATHLETICS COMMITTEE

- Chaired by: The University's NCCA Faculty Athletics Representative (FAR)
- Membership: The committee is composed of seven (7) faculty representatives, two (2) students, the Faculty Athletics Representative (FAR), the Associate Registrar, Executive Director of Student Financial Aid, Assistant Athletics Director-Academic and Compliance/SWA, and, *ex officio*, the Vice President for Intercollegiate Athletics and Campus Recreation and Coordinator of Student-Athlete Services.
- Function: The Intercollegiate Athletic Committee is focused on the growth, success, and maintenance of intercollegiate athletic programs at Texas A&M University-Kingsville that benefit students, student-athletes and community, demonstrate NCAA II Best Practices, and support the strategic goals of the University. The IAC is charged with promoting an understanding of intercollegiate athletics among the University faculty and providing external evaluation of the department's NCAA II compliance program and procedures, student-athlete academic performance, and student-athlete well-

being. To carry out its general purposes, the IAC advises and make recommendations to the President in the following broad categories:

- To advocate commitment to student-athlete welfare (e.g. Student-Athlete Advisory Committee initiatives and concerns, travel departure policy; missed class time policy);
- To promote an understanding of the Department of Athletics’ mission among all members of the University community;
- To serve as an external evaluator by providing an annual review of the University’s compliance policies (e.g. compliance policies and procedures, grievance procedures related to release to transfer and athletics aid renewal);
- To provide advisory support for the establishment, maintenance, and interpretation of Department of Athletics’ policies and University policies as they pertain to intercollegiate athletics;
- To conduct the NCAA Institutional Self-Study (ISSG);
- To provide feedback on Federal, State, NCAA or Lone Star Conference (LSC) policies, procedures or regulations that affect student-athletes and the operation of intercollegiate athletics;
- To recommend policies relating to the use and/or maintenance of facilities normally under the supervision of the department of athletics;
- To review policies and initiatives regarding the competitive level of intercollegiate athletics at Texas A&M University-Kingsville.
- To provide near- and long-term feedback on sport program expansion and strategic planning.

In addition to making recommendations in the general categories described above, the committee will respond to requests for recommendations on matters involving intercollegiate athletics from the President of the University, the Vice President for Intercollegiate Athletics and Campus Recreation, or the Faculty Athletics Representative.

INTERCOLLEGIATE ATHLETICS COMMITTEE
2021-2022 Membership

Dr. Michael Houf (FAR), Chair	Dr. Hans Schumann (2)
Dr. Nirmal Goswami (1)	Ms. Clarissa Rodriguez (1)
Dr. Kevin Francis (2)	Mr. William Saenz (1)
Dr. Daniel Burt (2)	Ms. Hanna Lantz, <i>ex officio</i>
Dr. Amber Shipherd (1)	Mr. Stephen Roach, <i>ex officio</i>
Mr. James Glusing (2)	Two Student Athletes
Dr. Michelle Garcia (1)	

PRESIDENT’S EXECUTIVE COUNCIL

Chaired by: President

Membership: President, Provost, Vice Presidents, and others as designated by the President.

Function: Advise the President on a broad range of administrative matters.

PRESIDENT'S EXECUTIVE COUNCIL
2021-2022 Membership

Dr. Mark Hussey, Chair	Mr. Steve Roach
Mr. John Carrillo	Dr. G. Allen Rasmussen
Dr. Lou Reinisch	Mr. Bradley Walker
Mr. Jacob Flournoy	Ms. Adriana Garza-Flores
Dr. Rito Silva	

UNIVERSITY APPEALS COMMITTEE (Promotion Appeals)

Chaired by: Elected from committee membership

Membership: One full professor from each tenure-granting College who has not served during that year on a Promotion Committee.

Function: To review the appeal regarding the decision not to promote a faculty member and make a recommendation to the President (Section B.45 of the [Faculty Handbook](#)).

UNIVERSITY APPEALS COMMITTEE
2021-2022 Membership

Dr. Kathleen Rees	Dr. Melody Knight
Dr. Sarjinder Singh	Dr. Jianhong Ren
Dr. Michael Tewes	

UNIVERSITY PARKING COMMITTEE

Chaired by: Director of Public Safety/Chief of Police

Membership: Director of Public Safety/Chief of Police, Interim Executive Director of Facilities, Planning and Construction, Director of the Physical Plant, Executive Director of Budget and Student Accounts, one faculty representative and one student representative.

Function: To periodically review the current parking plans and to propose alternative strategies for needed adjustments and refinements in serving the current demographics of the university.

UNIVERSITY PARKING COMMITTEE
2021-2022 Membership

Mr. Felipe Garza, Chair	Dr. Liliana Rodriguez
Ms. Marilu Ybanez	Mr. Andres Gonzalez
Mr. Chris Vera	Ms. Annalisa Solis

COUNCILS AND COMMITTEES REPORTING TO THE PROVOST AND VICE PRESIDENT FOR ACADEMIC AFFAIRS

ACADEMIC ADVISORY COUNCIL

Chaired by: Provost and Vice President for Academic Affairs

Membership: The council is composed of the Provost and Vice President for Academic Affairs, the Assistant Provost, the Associate Vice President for Academic Affairs, the Associate Vice President for Student Success, the Associate Vice President for Student Access, the Director for Distance Learning & Instructional Technology, the academic deans (Dick and Mary Lewis Kleberg College of Agriculture and Natural Resources, College of Arts and Sciences, College of Business Administration, College of Education and Human Performance, Frank H. Dotterweich College of Engineering, and Honors College), the Library Director, the Director of Institution Research and Assessment, the Registrar, the Dean of Students, and the President of the Faculty Senate.

Function: The council advises the Provost and Vice President for Academic Affairs and/or the President on any matters of policy or procedure affecting the academic affairs programs of the university. As academic leaders of individual colleges, deans are responsible for initiating items for consideration and for keeping faculty informed, through departmental chairs and program directors, of policy and procedural issues.

ACADEMIC ADVISORY COUNCIL 2021-2022 Membership

Dr. Lou Reinisch, Chair	Dr. Rolando Garza
Dr. Robert Diersing	Dr. Jaya Goswami
Dr. Steve Bain	Dr. Dolores Guerrero
Dr. Shannon Baker	Dr. Maria Martinez
Mr. Martin Brittain	Dr. Shad Nelson
Dr. Jieming Chen	Ms. Millie Slaughter
Ms. Kirsten Compary	Dr. Thomas Spencer
Dr. Natalya Delcoure	Ms. Miao Zhuang

ACADEMIC DEANS COUNCIL

Chaired by: Provost and Vice President for Academic Affairs

Membership: The council is composed of the Provost and Vice President for Academic Affairs, the academic deans (Dick and Mary Lewis Kleberg College of Agriculture and Natural Resources, College of Arts and Sciences, College of Business Administration, College of Education and Human Performance,

Frank H. Dotterweich College of Engineering, and Honors College), and the Associate Vice President for Academic Affairs

Function: The council advises the Provost and Vice President for Academic Affairs on any matters of policy or procedure affecting the academic affairs programs of the university. As academic leaders of individual colleges, deans are responsible for initiating items for consideration and for keeping faculty informed, through departmental chairs and program directors, of policy and procedural issues.

ACADEMIC DEANS COUNCIL
2021-2022 Membership

Dr. Lou Reinisch, Chair	Dr. Jaya Goswami
Dr. Steve Bain	Dr. Dolores Guerrero
Mr. Martin Brittain	Dr. Shad Nelson
Dr. Natalya Delcours	Dr. Thomas Spencer
Dr. Robert Diersing	

CALENDAR COMMITTEE

Chaired by: Appointed by Provost from committee membership

Membership: The committee is composed of five faculty members (one from each academic college) recommended by the Faculty Senate, one dean appointed by the Provost, one representative from Finance, one representative from Student Affairs, one representative from Academic Affairs. One staff member recommended by the Staff Council and two student representatives recommended by the Student Government Associate will serve a one year term on the committee while all others will serve a three year term. *Ex officio* members are a Provost Office Representative, the Bursar, Executive Director of Student Financial Aid and the Registrar.

Function: This committee recommends to the Provost the holiday schedule and the academic calendar.

CALENDAR COMMITTEE
2021-2022 Membership

Dr. Steve Bain, Chair (2)	Ms. Lauren Silva (1), Student
Ms. Jennifer Alexander (3)	Mr. Tyler Larraga (1), Student
Dr. Jason Apple (1)	Dr. Priti Verma (2)
Dr. David Cutton (2)	Dr. Xue Yang (2)
Dr. Brenda Melendy (3)	Mr. Raul Cavazos, <i>ex officio</i>
Dr. Maria Martinez (2)	Ms. Norma Flores, <i>ex officio</i>
Ms. Erin McClure (2)	Ms. Leticia Cantu, <i>ex officio</i>
Ms. Christina Rodriguez-Gonzalez (1)	Ms. Mildred Slaughter, <i>ex officio</i>

COUNCIL OF CHAIRS

Chaired by: Provost

Membership: Appointed chairs or acting chairs of each academic department in the Dick and Mary Lewis Kleberg College of Agriculture and Natural Resources, the College of Arts and Sciences, the College of Business Administration, the College of Education and Human Performance, and the Frank H. Dotterweich College of Engineering. The Associate Vice President for Academic Affairs and the Associate Vice President for Student Success serve as administrative liaisons to the Council.

Function: Serves as an advisory council to the administration and has the responsibility of providing, in conjunction with the administration, professional development activities in all matters pertaining to the position of academic department chair.

COUNCIL OF CHAIRS

2021-2022 Membership

All appointed chairs and acting chairs of the academic departments.

FACULTY APPEALS ADVISORY COMMITTEE

Chaired by: Elected from committee membership

Membership: *Ad hoc*, from faculty pool designated by the Faculty Senate, based on the [TAMUK Academic Operating Procedure 1: Academic Freedom, Responsibility and Tenure](#), Section 4 and Section 5.4

Function: To determine whether 1) the allegations in the appeal regarding non-renewal or non-tenured faculty member establish a prima facie case and 2) a formal hearing should be recommended.

FACULTY APPEALS ADVISORY COMMITTEE

2021-2022 Membership

Dr. Richard Machen (1)	Dr. Kathleen Rees (1)
Dr. Mike Tewes (1)	Dr. Travis Braidwood (1)
Dr. Steven Chumbley (2)	Dr. Alberto Rodriguez (2)
Dr. Genevieve Scalan (2)	Dr. Richard Miller (1)
Dr. Ruth Chatelain-Jardon (2)	Dr. Susan Roberson (1)
Dr. Thomas Krueger (1)	Dr. Oscar Diaz (1)
Dr. Don Daughtry (1)	Dr. Michael Houf (2)
Dr. Rudolf Bohm (2)	Dr. Maribel Gonzalez-Garcia (1)
Dr. Amit Verma (2)	Dr. Jianhong Ren (1)
Dr. Horacio Durate (2)	Dr. Yousri Elkassabgi (1)
Dr. Patricia Huskin (1)	Dr. Ari Sherris (2)
Dr. Linda Chaloo (1)	Dr. Lorraine Killion (1)

FACULTY APPEALS HEARING COMMITTEE

Chaired by: Elected from committee membership

Membership: *Ad hoc*, from faculty pool designated by the Faculty Senate, based on the [TAMUK Academic Operating Procedure 1: Academic Freedom, Responsibility and Tenure](#), Section 4 and Section 5.6

Function: To determine whether the decision not to renew the faculty appointment or grant tenure was made in violation of the faculty member's academic freedom, or for an illegal reason as defined in Section 7.3 of [System Policy 12.01](#), or without adequate consideration for the faculty member's record of professional achievement, depending on the basis of the faculty member's appeal.

FACULTY APPEALS HEARING COMMITTEE

2021-2022 Membership

Dr. Richard Machen (1)	Dr. Kathleen Rees (1)
Dr. Mike Tewes (1)	Dr. Travis Braidwood (1)
Dr. Steven Chumbley (2)	Dr. Alberto Rodriguez (2)
Dr. Genevieve Scalan (2)	Dr. Richard Miller (1)
Dr. Ruth Chatelain-Jardon (2)	Dr. Susan Roberson (1)
Dr. Thomas Krueger (1)	Dr. Oscar Diaz (1)
Dr. Don Daughtry (1)	Dr. Michael Houf (2)
Dr. Rudolf Bohm (2)	Dr. Maribel Gonzalez-Garcia (1)
Dr. Amit Verma (2)	Dr. Jianhong Ren (1)
Dr. Horacio Durate (2)	Dr. Yousri Elkassabgi (1)
Dr. Patricia Huskin (1)	Dr. Ari Sherris (2)
Dr. Linda Challoo (1)	Dr. Lorraine Killion (1)

FACULTY DEVELOPMENT LEAVE COMMITTEE

Chaired by: Elected by committee

Membership: The committee will consist of one representative from each academic college, plus three additional representatives from the College of Arts and Sciences. Representatives will be elected each fall by the respective colleges.

Function: The Provost will appoint the committee each fall. The committee will gather applications from college deans. These applications will include the recommendations of the members of the applicant's department, his or her department chair and his or her college dean. The committee will review the applications and deliberate according to the [TAMUS Regulation 12.99.01 Faculty Development Leave](#). Recommendations and rankings from this committee will be forwarded to the Provost who forwards the committee's recommendation along with his or her own recommendation to the President.

All steps in the review process must be completed by November 15 of each year.

FACULTY DEVELOPMENT LEAVE COMMITTEE
2021-2022 Membership

Ms. Maria Iyescas (2)	Dr. Nick Scullo (2)
Dr. Anne Marie Lelkes (1)	Dr. Mike Tewes (2)
Dr. Kris Garza (3)	Dr. Muhittin Yilmaz (2)
Dr. Tim Oblad (1)	

NOMINATION COMMITTEE FOR CHANCELLOR'S ACADEMY OF
TEACHER EDUCATORS

Chaired by: Selected from committee membership

Membership: Faculty members from the following colleges: two from the College of Education and Human Performance; two from the College of Arts and Sciences; one from the Frank H. Dotterweich College of Engineering and one from the Dick and Mary Lewis Kleberg College of Agriculture and Natural Resources recommended to the Provost by the Dean of each College listed above.

Function: The purpose of the Chancellor's Academy of Teacher Educators of The Texas A&M University System is to honor faculty members who have significantly impacted the preparation of teachers in the field of education. The committee will review the criteria materials, interview the candidates, and forward at least two names to the President through the Provost.

NOMINATION COMMITTEE FOR THE CHANCELLOR'S ACADEMY OF TEACHER
EDUCATORS
2021-2022 Membership

Dr. Paul Hageman	Dr. Greta Schuster
Dr. David Hicks	Dr. Ming Tu
Dr. Lorraine Killion	Dr. Daniella Varela

REGENTS PROFESSOR SERVICE AWARD COMMITTEE

Chaired by: Appointed by Provost

Membership: The committee is comprised of a total of seven members: the four most recent recipients of the Regents Professor Award and three other faculty members who are tenured, full professors nominated by the Executive Committee of the Faculty Senate. The committee will include at least one representative from the following undergraduate colleges: the Dick and Mary Lewis Kleberg College of Agriculture and Natural Resources, College of Arts and Sciences, College of Business Administration, College of

Education and Human Performance, and the Frank H. Dotterweich College of Engineering.

Function: To solicit nominations from campus community, determine most worthy candidates, make a selection, and provide the name of the nominee for the Regents Professor Award to the Provost who, in turn, provides that information with his/her recommendation to the President. Upon favorable review by the President, the name of the candidate will be sent to the Chancellor for consideration. The Board of Regents has responsibility for final approval/disapproval of nominations for the award. A nominee must be clearly and indisputably outstanding, and the university is under no obligation to submit a nomination every year.

REGENTS PROFESSOR SERVICE AWARD COMMITTEE
2021-2022 Membership

Committee is named in the Spring of each year.

UNIVERSITY LIBRARY COMMITTEE

Chaired by: Elected from committee membership by the committee

Membership: The committee is composed of one faculty representative from each of the following colleges: Dick and Mary Lewis Kleberg College of Agriculture and Natural Resources, College of Arts and Sciences, College of Business Administration, College of Education and Human Performance, and Frank H. Dotterweich College of Engineering, all nominated by the Faculty Senate, one faculty representative for graduate programs named by the Graduate Council, two undergraduate students and one graduate student nominated by SGA, and, *ex officio*, the Library Director.

Function: The committee reviews library needs in view of the university's academic programs and advises the Library Director on matters of general library policy, development of library resources, and determining the best methods to integrate the library program with other academic activities. It acts as an intermediary where needed between library users, library staff, and the administration.

UNIVERSITY LIBRARY COMMITTEE
2021-2022 Membership

Dr. Steven Chumbley (2)	Dr. David Wester (1)
Dr. Marion Blake (3)	One Graduate Student
Dr. Jing Chen (2)	Two Undergraduate Students
Dr. Ari Sherris (2)	Ms. Christine Radcliff, <i>ex-officio</i>
Dr. Amit Verma (2)	

UNIVERSITY UNDERGRADUATE CURRICULUM COMMITTEE

Chaired by: Appointed by the Provost

Membership: The college curriculum committee chair from each academic college, one additional faculty member for each academic college appointed by the President of the Faculty Senate after consultation with the appropriate Dean, and an *ex officio* representative from Academic Advising, the Registrar's Office, the Provost's Office and Catalog Editor. Faculty committee members are appointed for two years, unless they continue to serve for a longer period as college committee chair.

Function: The primary charge of this committee is to consider all new courses and new programs and modifications of existing courses and programs that are presented by the five undergraduate colleges. Also, the committee is to keep the university community apprised as to its deadlines for proposals.

UNIVERSITY UNDERGRADUATE CURRICULUM COMMITTEE

2021-2022 Membership

Mr. Harmeet Singh (1), Chair	Dr. Genevieve Scalan (2)
Dr. Jing Chen (1)	Dr. Marsha Sowell (1)
Dr. Steven Corbett (1)	Dr. Teresa Young (1)
Dr. Scott Henke (1)	Provost Office Staff, <i>ex officio</i>
Dr. Tanner Machado (1)	Ms. Veronica Salas, <i>ex officio</i>
Dr. Lifford McLauchlan (1)	Ms. Millie Slaughter, <i>ex officio</i>
Dr. Larry Peel (1)	Ms. Abigail De La Mora, <i>ex officio</i>
Dr. Elvira Sanatullova-Allison (1)	

COUNCILS AND COMMITTEES REPORTING TO THE VICE PRESIDENT OF ENROLLMENT SERVICES & STUDENT AFFAIRS

ADMISSIONS COMMITTEE

Chaired by: Elected by committee

Membership: The committee is composed of the Director of Admissions, the Associate Vice President for Student Success, and the Assistant Vice President for Enrollment Management. In addition, there are two representatives from the Division of Academic Affairs who are appointed by the Provost.

Function: This committee may approve undergraduate students for alternative admission to the university if they do not meet normal admission policy. The committee may do so by recommending the alternative admission criteria and/or by reviewing an individual student's admission file and recommending to the Director of Admission an offer of admittance or denial. The committee also annually reviews the university's admission standards for all undergraduate students and recommends any changes to the Provost.

ADMISSION COMMITTEE 2021-2022 Membership

TBA

BEHAVIORAL INTERVENTION TEAM

Chaired by: Assistant Vice President of Student Affairs/Dean of Students

Membership: The team consists of the Assistant Vice President of Student Affairs/Dean of Students, the Director of Public Safety/Chief of Police, the Executive Director of University Housing and Residence Life, the Executive Director of Human Resources, the Director of the Student Health and Wellness Center, the Executive Director of Athletics and Campus Recreation, the Director of Compliance, and the Associate Vice President for Academic Affairs. Other staff may be utilized to assist and provide expertise to the team as needed.

Function: The team is an interdisciplinary committee of university officials that meets to discuss incidents or behaviors that are of concern and to ensure a systematic university response. Its functions are:

- 1) serve as the eyes and ears of the University by referring individuals who are exhibiting behaviors indicative of high risk in their respective areas across campus for review;
- 2) assess situations that pose a potential risk of harm to persons or property in the university community or are a substantial disruption to the educational

process in accordance with policies state in the Student Code of Conduct, university guidelines and Texas A&M System policies;

3) consult with the administration, faculty, staff and students affected by the inappropriate behaviors as appropriate to ascertain the facts of the situation; review cases/incidents that may occur on a certain location of the campus to discern if there is a pattern or connection with incidents occurring in other parts of the campus;

4) develop a specific strategy to manage the situation with regard to the safety and rights of others and to minimize the disruption to the campus community;

5) coordinate the university response and follow up consistent with university policy, established protocols and state and federal laws. The team may consult with the Texas A&M University System Counsel through the chair for guidance as needed. Following a situation, the team will meet to debrief, evaluate the outcome and make recommendations to the appropriate university officials.

The team meets as needed. University Police reports and other incidents referred to the Dean of Students by other entities on campus are reviewed. The team works closely with the university's Emergency Management Team. The team advises the Senior Student Affairs Officer (Acting Director of Student Affairs) and other university officials regarding the resolution of critical incidents and/or conduct of individuals that may pose a risk to themselves or the campus community.

BEHAVIORAL INTERVENTION TEAM
2021-2022 Membership

Ms. Kirsten Compary	Ms. Jo Elda Castillo-Alaniz
Mr. Felipe Garza	Mr. Steve Roach
Mr. Tom Martin	Mr. Joe T. Henderson
Mr. Henry Burgos	Dr. Jaya Goswami

ENROLLMENT SERVICES & STUDENT AFFAIRS DIVISION LEADERSHIP COUNCIL

Chaired by: Vice President for Enrollment Services & Student Affairs

Membership: The council is composed of the Vice President for Enrollment Services & Student Affairs, the Assistant Vice President for Student Affairs/Dean of Students, the Assistant Vice President for Enrollment Management, Director of Student Health and Wellness, Director of University Housing and Residence Life, Director of Financial Aid.

Function: The council advises the Vice President of Enrollment Services & Student Affairs on matters of policy or procedure affecting the operation with any unit within the university's enrollment services & student affairs areas. As

administrators of the various units within the division, council members are responsible for initiating items of concern and for keeping their staff members informed of policy and procedural developments. The council also reviews all campus policies and practices with a view towards improving the efficiency of operations and the general improvement of service within the division.

ENROLLMENT SERVICES & STUDENT AFFAIRS DIVISION LEADERSHIP COUNCIL
2021-2022 Membership

TBA

JUDICIAL APPEALS BOARD

Chaired by: Appointed from committee membership by the Vice President of Enrollment Services & Student Affairs.

Membership: The board is composed of one faculty representative from each of the academic colleges; two representatives from the Division of Student Affairs; two staff members and two students. The required meeting quorum is five members, consisting of at least one student. The Vice President for Enrollment Services & Student Affairs serves as *ex-officio* member. Final decisions of this board are communicated through the chair.

Function: The board hears student appeals of proposed disciplinary actions associated with academic student misconduct charges and appeals of decisions made as a result of student grievances brought against a student, student group, faculty, staff, or university administrator.

In the case of hearing student appeals of proposed disciplinary actions associated with academic student misconduct charges, it is the responsibility of the board to make a reasonable determination of the validity of charges against the student and to express its judgment regarding the appropriateness of the proposed sanctions. The student may choose an advisor to accompany, but not represent, him or her. In cases involving suspension or expulsion the decision of this board may be appealed to the Provost.

In the case of student grievances appeals, except in specific areas of dispute covered by other explicit policy (e.g., discrimination, sexual harassment), it is the responsibility of the board to make a reasonable determination of the validity of the student's charges and to express its judgment regarding appropriate resolution of the problem. The student may choose an advisor to accompany, but not represent, him or her.

The Judicial Appeals Board is expected to consult with The Texas A&M University System Counsel, through the Vice President of Enrollment

Services & Student Affairs to assure that its procedures are legally sound and fair to all parties.

JUDICIAL APPEALS BOARD
2021-2022 Membership

Faculty, Agriculture	Two representatives, Student Affairs
Faculty, Arts & Sciences	Two staff members
Faculty, Business	Two students
Faculty, Education	Dr. Rito Silva, <i>ex officio</i>
Faculty Engineering	

PRIORITY REGISTRATION COMMITTEE

Chaired by: Vice President for Enrollment Services & Student Affairs or Designee

Membership: The committee is composed of one representative from each academic college nominated by the Dean, one student representative selected by the Student Government Association and the Registrar.

Function: The committee will meet once a year during the Spring Semester in order to make priority registration recommendations to the President for the following academic year. The committee will review new applications from groups of students requesting priority registration and will review previously approved groups every two years to see if the group meets the established guidelines for being granted priority registration. Recommendations will be forwarded to the President for approval or disapproval.

PRIORITY REGISTRATION COMMITTEE
2021-2022 Membership

TBD

RECRUITMENT COMMITTEE

Chaired by: Vice President for Enrollment Services & Student Affairs

Membership: The committee is comprised of academic and support staff from all areas of the University based on position held. Members of the committee are the Vice President for Research and Dean of Graduate Studies, the Assistant Dean of the Dick and Mary Lewis Kleberg College of Agriculture and Natural Resources, the Associate Dean of the College of Arts and Sciences, the Assistant Dean of the College of Business Administration, the Assistant Dean of the College of Education and Human Performance, the Assistant Dean of the Frank H. Dotterweich College of Engineering, the Director of Admission, the Associate Director of Admission, the Director of Financial Aid, the Director of the Enrollment Management Communications Center,

the Director of Marketing and Communications, and the Coordinator of Donor Relations and Stewardship.

Function: The committee serves as an advisory committee on recruitment for the Vice President for Enrollment Services & Student Affairs. The committee is charged with assisting the Vice President for Enrollment Services & Student Affairs in developing and implementing a comprehensive recruitment plan for the University. The committee makes recommendations to the President on matters related to recruitment through the Vice President for Enrollment Services & Student Affairs.

RECRUITMENT COMMITTEE
2021-2022 Membership

TBD

SCHOLARSHIP COMMITTEE

Chaired by: Vice President for Enrollment Services & Student Affairs or Designee

Membership: The committee is comprised of academic and support staff from all areas of the University based on position held. Members of the committee are the Vice President for Research and Dean of Graduate Studies, the Assistant Dean of the Dick and Mary Lewis Kleberg College of Agriculture and Natural Resources, the Assistant Dean of the College of Arts and Sciences, the Assistant Dean of the College of Business Administration, the Assistant Dean of the College of Education and Human Performance, the Assistant Dean of the Frank H. Dotterweich College of Engineering, the Director of Admission, the Associate Director of Admission, the Executive Director of Student Financial Aid, the Director of the Enrollment Management Communications Center, the Director of Marketing and Communications, and the Coordinator of Donor Relations and Stewardship. The committee also has two non-voting members. One appointed by the Director of Financial Aid and one member appointed by the Associate Vice President for Finance and Comptroller.

Function: The committee is an advisory committee with responsibility for reviewing scholarship policies and procedures currently in place and recommending appropriate changes, developing guidelines for establishing new scholarships, and suggesting procedures to assure compliance with the scholarship audit recommendations. The committee will also serve as the selection committee for all scholarships that require a local selection committee in which none has been specified. The chair may appoint *ad-hoc* committee members as necessary with the approval of the committee.

SCHOLARSHIP COMMITTEE
2021-2022 Membership

TBD

STRATEGIC ENROLLMENT MANAGEMENT COMMITTEE

Chaired by: Vice President for Enrollment Services & Student Affairs

Membership: The committee is composed of the Vice President for Enrollment Services & Student Affairs, the Executive Director of Admissions, the Director of Communications for Admissions, the Executive Director of Financial Aid, the Associate Vice President for Student Success, the Vice President for Research and Dean of Graduate Studies, the Associate Vice President for Student Access, the Director for Distance Learning and Instructional Technology, the Director of Budget, Deans and Department Chairs from each college (1 each), the Director for Marketing and Communications, the Executive Director of Athletics and Campus Recreations, the Director of Academic Advising, one representative from Faculty Senate, one representative from Staff Council, and one representative from Student Government Association.

Function: To develop, review, and assess progress towards strategic enrollment management goals and objectives related to the size, quality and diversity of the student body; recruitment; and retention and persistence to graduation.

STRATEGIC ENROLLMENT MANAGEMENT COMMITTEE
2021-2022 Membership

TBD

STUDENT CONCERNS COMMITTEE

Chaired by: Assistant Vice President for Student Affairs/Dean of Students

Membership: The committee is composed of the Director of Public Safety/Chief of Police, Executive Director of University Housing and Residence Life, Director of University Housing, Associate Dean of Students, Director of Student Health & Wellness, Assistance Director of Counseling Services, and the Title IX Coordinator.

Function: The committee meets weekly (other than in the summer and during University semester breaks) to review student incidents or share reports or referrals from university offices, individual faculty, staff, students, or others regarding student behavior that is concerning, or a potential violation of the student code of conduct or university guidelines. The group uses this information to coordinator a university response, address student conduct

issues where applicable, and identify university resources helpful to the circumstances. Information for addressing the concern, including recommended changes or clarifications in campus procedures are reported to the Vice President of Enrollment Services & Student Affairs.

STUDENT CONCERNS COMMITTEE
2021-2022 Membership

Ms. Kirsten Compary, Chair	Ms. Jo Elda Castillo-Alaniz
Mr. Felipe Garza	Ms. Renee Weiss
Mr. Tom Martin	Ms. Tasha Ann Clark
Ms. Gina Smith	

STUDENT PUBLICATIONS/MEDIA COMMITTEE

Chaired by: Faculty Sponsor of the South Texan and the Assistant Vice President of Student Affairs/Dean of Students

Membership: The committee is composed of three students (two who are not holding paid positions on a student publication or media staff and the President of the Student Government Association), one representative from the Communications faculty, one representative from the Division of Student Affairs, one representative from Marketing and Communications, and two other faculty members.

Function: The committee develops and recommends editorial policy and advises in the appointment of editors/managers; hears complaints and acts as an appeals body on problems of an editorial or advertising nature and proposed business contract regarding these publications and advises the Vice President of Enrollment Services & Student Affairs regarding the role, scope, and status of specific student publications/media.

STUDENT PUBLICATIONS/MEDIA COMMITTEE
2021-2022 Membership

Ms. Nicole Morris, Co-Chair	Ms. Micayla Grossman, SGA
Ms. Kirsten Compary, Co-Chair	Ms. Adriana Garza-Flores
Mr. Todd Lucas, Faculty	Ms. Shea Pullam, Student Activities
Mr. Roberto Vela Cordova, Faculty	Two Students

UNIVERSITY COMMUNITY AND CAMPUS INTERFAITH COMMITTEE

Chaired by: Appointed from committee membership by the Vice President for Enrollment Services & Student Affairs

Membership: The committee is composed of one faculty member from any college, two staff members, two Kingsville community pastors, and two students.

Function: The purpose of the committee is to enhance relations between campus ministries and the university.

UNIVERSITY COMMUNITY & CAMPUS INTERFAITH COMMITTEE
2021-2022 Membership

One faculty member
Two staff members

Two Kingsville Community Pastors
Two students

COUNCILS AND COMMITTEES REPORTING TO THE ASSOCIATE VICE PRESIDENT FOR ACADEMIC AFFAIRS

ACADEMIC AFFAIRS DIRECTORS' COUNCIL

Chaired by: Associate Vice President for Academic Affairs

Membership: The council is composed of the Associate Vice President for Academic Affairs, the Program Coordinator of Continuing Education, the Director of International Studies and Programs, the Director of the Center for Teaching Effectiveness, and the Director of Institutional Research and Assessment.

Function: The council advises the Associate Vice President for Academic Affairs and/or the Provost and Vice President for Academic Affairs and the President on any matters involving the operation of the various offices which affect the academic programs of the university.

ACADEMIC AFFAIRS DIRECTORS' COMMITTEE 2021-2022 Membership

Dr. Jaya Goswami, Chair	Dr. Jingbo Liu
Ms. Brenda Ballard	Ms. Miao Zhuang
Mr. Peter Li	

ACADEMIC ASSESSMENT COMMITTEE

Chaired by: Appointed by the Associate Vice President for Academic Affairs

Membership: Faculty or full- or part-time administrators with faculty status, selected and appointed by the Provost. The Associate Vice President for Academic Affairs and Assessment Coordinator will serve as *ex-officio*.

Function: The committee evaluates Student Learning Outcomes (SLOs) and the SLO assessment processes for all academic programs.

ACADEMIC ASSESSMENT COMMITTEE 2021-2022 Membership

Dr. Monica Wong-Ratcliff, Chair	Dr. Thomas Krueger
Dr. Michelle Garcia	Dr. Enrique Massa
Ms. Laura Gonzalez	Dr. Monica Wong-Ratcliff
Dr. Colleen Ferguson	Dr. Jaya Goswami, <i>ex officio</i>
Dr. Farzin Heidari	Ms. Cadi Lusk, <i>ex officio</i>

GENERAL EDUCATION COMMITTEE

Chaired by: Designated from the committee membership by the Associate Vice President for Academic Affairs

Membership: The committee is composed of twelve faculty members including eleven recommended by the academic deans – two faculty members from each of the following colleges: Dick and Mary Lewis Kleberg College of Agriculture and Natural Resources, College of Business Administration, College of Education and Human Performance, and Frank H. Dotterweich College of Engineering, and three from the College of Arts and Sciences. The twelfth committee member is recommended by the Faculty Senate. Committee members will serve staggered terms of three years. The Associate Vice President for Academic Affairs, the Assessment Coordinator, and Associate Dean of the College of Arts and Sciences sit on this committee in an *ex-officio* capacity.

Function: The committee monitors compliance with the university's general education requirements, evaluates the programs' effectiveness, and is responsible for preparing Texas Higher Education Coordinating Board reports. The committee also advises the Associate Vice President for Academic Affairs on any matters involving the core curriculum which affect the academic programs of the university.

GENERAL EDUCATION COMMITTEE

2021-2022 Membership

Dr. Emil Badici, Chair	Dr. Randy Colvin (3)
Dr. Jason Sawyer (2)	Dr. Brian Menaker (3)
Dr. Alfonso Ortega (2)	Dr. Marsha Sowell (3)
Dr. Dean Ferguson (1)	Dr. Omar Al-Qudah (3)
Dr. Kenneth Price (1)	Dr. Farzin Heidari (2)
Ms. Fulden Wissinger (1)	Dr. Michael Houf (2)
Dr. Brent Kinghorn (1)	Ms. Cadi Lusk, <i>ex officio</i>

HONORARY DEGREES COMMITTEE

Chaired by: To be elected

Membership: The committee is composed of six tenured faculty members with distinguished records and scholarship and publication, serving staggered three-year terms. Each year one member shall be appointed by the Executive Committee of the Faculty Senate and one by the President for a three-year term beginning June 1. The Provost and Vice President for Academic Affairs or his/her representative shall serve as an *ex-officio*, non-voting member of the committee.

Function: The purposes of honorary degrees awarded by Texas A&M University-Kingsville are to recognize excellence in the fields of agriculture, humanities and the arts, the sciences and pharmacy, education, engineering, business, philanthropy and social services, which exemplify the mission and scope of Texas A&M University-Kingsville; to honor meritorious and outstanding service to Texas A&M University-Kingsville, the State of Texas, the United States, or to humanity at large; or to recognize persons whose lives serve as examples of Texas A&M University-Kingsville’s aspirations for its students. (Please refer to Texas A&M University System Policy 11.07 – Granting of Honorary Degrees)

HONORARY DEGREES COMMITTEE
2020-2021 Membership

Dr. Mauro Castro (2)	Dr. Kathleen Rees (2)
Dr. Norma Guzman (2)	Dr. Mamoudou Setamou (1)
Dr. Richard Miller (3)	Dr. Jaya Goswami, <i>ex officio</i>
Dr. Ali Pilehvari (1)	

INTERNATIONAL STUDIES AND PROGRAMS ADVISORY COMMITTEE

Chaired by: Director of International Studies and Programs

Membership: The committee is composed of one faculty member from each of the following colleges: Dick and Mary Lewis Kleberg College of Agriculture and Natural Resources, College of Business Administration, College of Education and Human Performance, and the Frank H. Dotterweich College of Engineering; and two faculty members from the College of Arts and Sciences. All faculty members are appointed by the Associate Vice President for Academic Affairs, in consultation with the academic deans. A representative from the Business Office as well as Financial Aid will also serve on the committee. At least two international students serve on the committee, appointed by the Director of International Studies and Programs.

Function: The committee advises and consults with the Director on all aspects of International Studies and Programs and internationalization of the University.

INTERNATIONAL STUDIES AND PROGRAMS ADVISORY COMMITTEE
2021-2022 Membership

Dr. Peter Li, Chair	Dr. Humberto Perotto (1)
Dr. Maria Consuelo Donato-Molina (3)	Dr. Hans Schumann (1)
Mr. Hernan Hernandez (2)	Ms. Marilu Ybanez (2)
Dr. Joseph Jones (2)	Dr. Hong Zhou (1)
Dr. Brian Menaker (2)	Ms. Karla Chapa, <i>student</i>
Dr. Chika Rosenbaum (2)	Ms. Iris Valeria Montero Rodriguez, <i>student</i>

QUALITY ENHANCEMENT PLAN (QEP) ADVISORY COMMITTEE

- Chaired by: Appointed by the Associate Vice President for Academic Affairs (AVPAA) from committee members
- Membership: Ten members (plus one *ex officio* member) are invited to serve by the Associate Vice President for Academic Affairs, selected from faculty and staff, at least one per college, having expressed interest in the QEP and improving student writing proficiency. Also, the Student Government Association will appoint one student member. The QEP Director will serve as the *ex officio* member. Terms are for one year, but may be repeated indefinitely.
- Function: The Committee reports to the AVPAA, and advises the QEP Director and the AVPAA regarding the function of the QEP, its budget and staff, and other items as deemed appropriate by the committee or as requested by the QEP Director or AVPAA. The Committee will be expected to respond to assessment practices and findings and to recommend any changes/improvements indicated by assessment findings.

QUALITY ENHANCEMENT PLAN (QEP) ADVISORY COMMITTEE

2020-2021 Membership

TBA

SERVICE LEARNING ADVISORY COMMITTEE

- Chaired by: Appointed by the Provost and Vice President for Academic Affairs from committee membership
- Membership: The committee is composed of one faculty member from each of the academic colleges: Dick and Mary Lewis Kleberg College of Agriculture and Natural Resources, College of Arts and Sciences, College of Business Administration, College of Education and Human Performance, and the Frank H. Dotterweich College of Engineering, who are selected by the deans; one administrator from the Division of Finance and one administrator from the Division of Student Affairs, selected by the vice president of that division; one representative from the Faculty Senate selected by the President of the Faculty Senate, all serving staggered two-year terms; and one student appointed by the Student Government Association to serve a one-year term. The Associate Vice President for Academic Affairs and the Associate Vice President for Academic Affairs will serve as *ex officio* to the committee.
- Function: The committee's primary purpose is to advise the Associate Vice President for Academic Affairs on such matters as the suitability of service learning/civic engagement course proposals from prospective instructors and changes to operating procedures as indicated by program outcomes or by

changes in the operating environment. The committee may be called upon to recommend goals, objectives, or practices of the University's service learning initiatives.

SERVICE LEARNING ADVISORY COMMITTEE
2021-2022 Membership

The committee is inactive for the 2021-2022 academic year.

STUDY ABROAD SCHOLARSHIP COMMITTEE

Chaired by: Director of International Studies and Programs

Membership: At least three faculty members from any college appointed by the Associate Vice President for Academic Affairs and three students, one being a graduate student, appointed by the President of the Student Government Association.

Function: The committee meets once per semester, reviews all application data anonymously, and ranks applicants to receive the scholarships. The number of scholarships awarded varies, depending on the funding available for any particular semester.

STUDY ABROAD SCHOLARSHIP COMMITTEE
2021-2022 Membership

Dr. Peter Li, Chair	Dr. Eric Swartz (2)
Dr. Joseph Jones (1)	Two Undergraduate Students
Dr. Chika Rosenbaum (2)	One Graduate Student

UNDERGRADUATE PROGRAM REVIEW COMMITTEE

Chaired by: Appointed by the Provost

Membership: The committee is composed of two representatives from each of the academic colleges who are selected by the deans and one representative from each of the academic colleges selected by the Faculty Senate, all serving staggered terms. One chair (from a program not being reviewed) selected by the Council of Chairs and one dean (with no programs currently being reviewed) selected by the Provost will each serve a one-year term.

Function: The role of the committee is to provide a systematic and consistent evaluation of approximately 20% of the academic majors offered by TAMU-K each year. Recommendations of the committee focus on the parameters established in the programmatic review guidelines, but may encompass other criteria. These recommendations, when necessary, should assist programs with majors in achieving stated missions and outcome measures. The

committee will also follow up on the previous year's committee report to be sure all recommendations are being addressed.

UNDERGRADUATE PROGRAM REVIEW COMMITTEE
2021-2022 Membership

Dr. Olivia Modesto, Chair (2)	Dr. Reza Nekovei (2)
Dr. Shah Alam (3)	Dr. Alberto Rodriguez (1)
Dr. Joseph Amaya (3)	Dr. Genevieve Scalan (3)
Dr. Steven Chumbley (1)	Dr. Scott Smith (1)
Dr. Ann Fronckowiak (3)	Dr. Thomas Spencer (1)
Dr. Fernando Hernandez (2)	Dr. Ashley Unger (3)
Dr. Lorraine Killion (2)	Dr. Subbarao Yelisetti (2)
Dr. Anne Marie Lelkes (2)	Dr. Zhuofan Zhang (3)
Dr. Eliezar Louzada (1)	

WRITING INTENSIVE COURSE COMMITTEE

Chaired by: Appointed by the Associate Vice President for Academic Affairs (AVPAA)

Membership: One committee member is appointed from each academic college following recommendations from college deans. Members are appointed to two-year terms but may elect to serve for longer period.

Function: The committee addresses issues related to Writing Intensive (WI) courses. The committee approves newly proposed WI courses in collaboration with the University Undergraduate Curriculum Committee. Also the committee monitors delivery, scheduling, and overall effectiveness of WI courses. The committee advises the AVPAA. The committee collaborates with the University Writing Center in a mutually beneficial relationship in which each unit advises the other for the purpose of continuous quality improvement regarding concerns and suggestions related to WI courses.

WRITING INTENSIVE COURSE COMMITTEE
2020-2021 Membership

Dr. Chongwei Xiao (1), Chair	Dr. Jing Chen (2)
Dr. Seth Abugho (2)	Dr. Brenda Melendy (2)
Dr. Linda Challoo (1)	Dr. Steven Corbett, <i>ex officio</i>

COUNCILS AND COMMITTEES REPORTING TO THE ASSOCIATE VICE PRESIDENT FOR INFORMATION TECHNOLOGY/CIO

BANNER EXECUTIVE COMMITTEE (BEC)

Chaired by: Appointed by the Associate Vice President for Information Technology/CIO

Membership: The BEC will have a representative appointed by the division head for Academic Affairs, Enrollment Management, Finance and Student Affairs.

Function: The Banner Executive Committee (BEC) will oversee the Banner Users' Group (BUG) and will research Ellucian Communities and Texas Consortium Connection (TCC) to stay up-to-date on Banner upgrades, improvements to Banner and Banner related products.

The BEC will:

- set agendas and post minutes of the Banner Committee Meetings.
- set priorities, plan and coordinate the activities and schedule of Banner upgrades.
- oversee the testing, documentation, communication and training of Banner upgrades and patches.
- recommend the acquisition and implementation of new Banner modules.
- act as the chair of the Banner Committee meetings.
- bring request for changes to Banner tables or codes to the BUG and upon consensus, coordinate the change.
- report items of significance to the Information Technology Managers and Users (ITMU) Group.

BANNER EXECUTIVE COMMITTEE 2021-2022 Membership

Mr. Krishna Sankhavaram, Chair
Ms. Kirsten Compary

Ms. Cheri Shipman
Ms. Miao Zhuang

BANNER USERS' GROUP (BUG)

Chaired by: Appointed by the Associate Vice President for Information Technology/CIO

Membership: The Banner Users Group (BUG) will have representatives from the following departments: Admissions, Business Services, Distance Learning and Instructional Technology (DLIT), Financial Aid, Graduate Studies, Housing, Human Resources, Institutional Research, International Student Services, ITS, Provost's Office, Registrar's Office, Student

Success/Advising and Veterans Relations. The Chief Information Officer (CIO) will consult with the Directors of the various departments to determine their representative. Other areas may be invited to attend on an as-needed basis.

Function: The Banner Users Group members will propose and provide feedback to the Banner Executive Committee (BEC) on upgrades, improvements and change requests in Banner. The BUG members will test, document and train on Banner upgrades or implementation of new modules for their respective areas.

BANNER USERS GROUP
2021-2022 Membership

Mr. Krishna Sankhavaram, Chair	Ms. Jie Zhao
Mr. Paul Ashby	Ms. Victoria Palacios
Ms. Angel Bingham	Ms. Bianca Ramirez
Mr. Jacob Bowers	Ms. Veronica Sala
Ms. Norma Flores	Ms. Rebecka Silvas
Mr. Eloy Gamez	Ms. Millie Slaughter

ITS EXECUTIVE COMMITTEE

Chaired by: Associate Vice President for Information Technology/CIO

Membership: The committee is comprised the Provost and Vice President for Academic Affairs, the Vice President for Research and Graduate Studies, the Vice President for Enrollment Services and Student Affairs, the Vice President for Institutional Advancement and External Relations, and the Vice President for Finance and Chief Financial Officer.

Function: The ITS Executive Committee serves as an advisory body to the Associate Vice President for Information Technology/CIO.

INFORMATION TECHNOLOGY MANAGERS AND USERS COMMITTEE
2021-2022 Membership

Mr. Krishna Sankhavaram, Chair	Dr. Rito Silva
Dr. Lou Reinisch	Mr. Brad Walker
Dr. G. Allen Rasmussen	Mr. Jacob Flournoy

COUNCILS AND COMMITTEES REPORTING TO THE VICE PRESIDENT FOR RESEARCH AND DEAN OF GRADUATE STUDIES

GRADUATE COUNCIL

Chaired by: Vice President for Research and Dean of Graduate Studies

Membership: The council is composed of the Dean and Associate Dean of the College of Graduate Studies and three representatives from each of the following undergraduate colleges: the Dick and Mary Lewis Kleberg College of Agriculture and Natural Resources, the College of Arts and Sciences, the College of Business Administration, the College of Education and Human Performance, and the Frank H. Dotterweich College of Engineering (one representative appointed by the dean of each college and two representatives elected by the graduate faculty of each college).

Function: The council is responsible for developing and recommending policies and procedures concerning graduate studies such as: criteria for admission and retention, courses for graduate credit, proposals relating to new and existing programs, membership in the graduate faculty, evaluation of the quality of graduate education, and verification that students have met requirements for graduate degrees.

GRADUATE COUNCIL 2021-2022 Membership

Dr. George A. Rasmussen, Chair	Dr. Ruth Chatelain-Jardon
Dr. Jason Apple	Dr. Robert Kowalsky
Dr. Michael Cherry	Dr. Patricia Huskin
Dr. Steven Chumbley	Dr. Tyler Farney
Dr. Jesse Orth	Dr. Adnan Rajib
Dr. Maura Krestar	Dr. Nuri Yilmazer
Dr. Melinda Brou	Dr. Hua Li
Dr. Priti Verma	

INSTITUTIONAL ANIMAL CARE AND USE COMMITTEE

Chaired by: Appointed by the Vice President for Research and Dean of Graduate Studies from committee membership

Membership: The committee is composed of Chair, a Non-affiliated member at least one Scientist, at least one Non-Scientist, and a veterinarian.

Function: The committee reviews all activities with vertebrate animals to ensure the appropriate use, care, housing, and disposal of animals used for research, teaching, or other activities related to TAMUK; reviews and approves animal

use protocols submitted by faculty members; inspects the animal facilities and review their program at a minimum of every 180 days; and files appropriate federal reports.

INSTITUTIONAL BIOSAFETY BOARD

Chaired by: Appointed by the Vice President for Research and Dean of Graduate Studies

Membership: The board is composed of faculty and staff members with expertise in research involving biosafety or recombinant DNA, a plant expert, and a community representative and others as appointed by the Vice President for Research and Dean of Graduate Studies.

Function: The board reviews all research that may contain biohazardous material, In addition, the board must review all research involving recombinant DNA.

INSTITUTIONAL REVIEW BOARD FOR THE PROTECTION OF HUMAN SUBJECTS

Chaired by: Appointed by the Vice President for Research and Dean of Graduate Studies

Membership: The board is composed of faculty and staff from departments that do research using human subjects, at least one non-affiliated member, and at least one member classified as a “non-scientist” in the field of human subjects research. The Vice President for Research and Dean of Graduate Studies, the Associate Dean of Graduate Studies serve as the Institutional Official for the IRB.

Function: The board develops standards, reviews proposed projects to insure compliance with university policy related to provisions for health, welfare, privacy, dignity and human concerns in research (physical, mental, and social) involving human subjects and files appropriate reports.

TAMU-K COUNCIL FOR UNDERGRADUATE RESEARCH (TCUR)

Chaired by: Appointed by the Vice President for Research and Dean of Graduate Studies

Membership: One representatives appointed by the Dean of each of the five undergraduate colleges: the Dick and Mary Lewis Kleberg College of Agriculture and Natural Resources, College of Arts and Sciences, College of Business Administration, College of Education and Human Performance, and the Frank H. Dotterweich College of Engineering; five representatives from the undergraduate colleges appointed by the Vice President for Research & Dean of Graduate Studies from faculty members who are actively engaged in supporting undergraduate research. Two undergraduate student members will be appointed (one appointed by the Honors College Dean and one

undergraduate student representative selected by Student Government Association).

Function:

The TAMU-K Council for Undergraduate Research (TCUR) shall be the body responsible for facilitating the development of undergraduate research, and for recommending policy standards, criteria, regulations, and procedures for undergraduate research in accordance with policies of TCUR. TCUR will work with the administration through the Office of the Vice President for Research & Dean of Graduate Studies to effect appropriate actions to promote undergraduate research at the University.

COUNCILS AND COMMITTEES REPORTING TO THE ASSOCIATE VICE PRESIDENT FOR STUDENT SUCCESS

CENTER FOR STUDENT SUCCESS ADVISORY BOARD

Chaired by: Associate Vice President for Student Success

Membership: The advisory board is composed of representation from each college, appointed by the Dean of each college, Representation from Student Affairs, Fiscal Affairs, Enrollment Management, Students, as well as ex officio representation from the Center for Student Success to include the Associate Vice President for Student Success, Director of Academic Support Resources, Coordinator of Advising, Advisors, Coordinator of the First Year Seminar, and Freshman Interest Group Coordinator.

Function: The Center for Student Success Advisory Board is a body that provides strategic advice regarding Center for Student Success Initiatives to improve freshman retention, improve all undergraduate students' time to degree, improve overall graduation rate, and overall student success

CENTER FOR STUDENT SUCCESS ADVISORY BOARD

2021-2022 Membership

Dr. Shannon Baker, Chair
Dr. Jason Apple
Dr. Jennifer Sholtis
Dr. Anne-Marie Lelkes
Dr. Lorraine Killion
Dr. Amir Hessami

Ms. Sue Nichols
Dr. Darin Hoskisson
Ms. Kirsten Compary
Ms. Joanne Castro
Ms. Micayla Grossman
Ms. Jacqueline Estelle

COUNCILS AND COMMITTEES REPORTING TO THE DEAN OF THE COLLEGE OF ARTS AND SCIENCES

BAAS ADVISORY COMMITTEE

Chaired by: Appointed from the committee membership by the Dean of the College of Arts and Sciences

Membership: The committee is composed of the undergraduate degree advisor for the BAAS program and one faculty representative from each of the following undergraduate colleges: Dick and Mary Lewis Kleberg College of Agriculture and Natural Resources, College of Arts and Sciences, College of Business Administration, College of Education and Human Performance, and Frank H. Dotterweich College of Engineering, recommended by the respective college dean. The appointees will serve staggered terms of three years.

Function: The committee reviews and approves requests for establishing new emphasis areas and requests for professional development course combinations not previously approved. The committee also reviews and approves requests for work experience credit. Substantive changes to the BAAS Program must be approved by the BAAS Advisory Committee. Depending on the nature of the changes, they may also have to be approved by the University Undergraduate Curriculum Committee.

BAAS ADVISORY COMMITTEE

2021-2022 Membership

Ms. Veronica Salas

Dr. Afzel Noore

Dr. Manuel Flores

Dr. Brian Menaker

Dr. Steven Chumbley

Dr. Gonzalo Rivera

COUNCILS AND COMMITTEES REPORTING TO THE DEAN OF THE HONORS COLLEGE

HONORS COLLEGE COUNCIL

Chaired by: Dean of the Honors College

Membership: The Honors College Council will consist of the Dean of the Honors College, one member of each of the undergraduate colleges of the University, up to five members of the faculty appointed by the Dean, one FTIC student, one current student (Sophomore, Junior, or Senior), one transfer student (any grade level). The faculty representing the college of the university will be faculty having experience teaching in the college. They will be selected either by appointment or by election, as determined by the dean of that college, and will serve for a period of three years. Student representatives will be selected by the Dean of the Honors College and will serve for one year.

Function: Serve in an advisory role to the Dean on the administration of the College and have primary responsibility for decisions relating to curricula, methods of instruction and other aspects of student life that relate to the educational process.

HONORS COLLEGE COUNCIL 2021-2022 Membership

Dr. Thomas Spencer, Chair	Dr. Cheryl McNair
Dr. Ammar Bhandari	Dr. Matthew Alexander
Dr. Nirmal Goswami	Dr. Breanna Bailey
Dr. Jody Marin	Mr. James Glusing
Dr. Christine Reiser Robbins	Ms. Sue Nichols
Dr. Nick Sciuлло	Three Students
Dr. Brent Kinghorn	

COUNCILS AND COMMITTEES REPORTING TO THE ASSISTANT VICE PRESIDENT FOR STUDENT AFFAIRS/DEAN OF STUDENTS

MULTICULTURAL COMMITTEE

- Chaired by: Appointed from the committee membership by the Assistant Vice President for Student Affairs/Dean of Students
- Membership: The committee is composed of a minimum of two faculty members from any college, at least two staff members, and four students.
- Function: Plan awareness celebrations with emphasis on the contributions to rich multi-ethnic heritages.

MULTICULTURAL COMMITTEE 2021-2022 Membership

TBD

UNIVERSITY DISCIPLINARY COMMITTEE

- Chaired by: Appointed from the committee membership by the Assistant Vice President for Student Affairs/Dean of Students
- Membership: The UDC's composition includes three staff members: two representatives from the Division of Student Affairs and one at-large from the University, two faculty (from any college), and two students. The Assistant Vice President for Student Affairs/Dean of Students serves as an *ex-officio* member. Final decisions of this body are communicated through the chair.
- Function: The UDC adjudicates non-academic misconduct cases that are serious in nature. The Assistant Vice President for Student Affairs/Dean of Students determines the seriousness of the violation and will refer cases to this committee. It is the responsibility of the committee to make a reasonable determination of the validity of charges against the student and to express its judgment regarding the appropriateness of the proposed sanctions. The student may choose an advisor to accompany, but not represent, him or her. The Associate Dean of Students may be willing to serve as an advisor to the student(s) (defendants). The decision of this body may be appealed to the Vice President for Enrollment Services & Student Affairs.

UNIVERSITY DISCIPLINARY COMMITTEE 2021-2022 Membership

TBD

COUNCILS AND COMMITTEES REPORTING TO THE DIRECTOR OF COMPLIANCE

TITLE IX STAKEHOLDER'S GROUP

Chaired by: Title IX Coordinator

Membership: Membership consists of Title IX Deputy Coordinators, representatives from Student Health and Wellness, Human Resources, Athletics, Faculty, International Students Services, ROTC, and Academic Affairs and key faculty, staff and students.

Function: Reviews university implementation of Title IX directions and expectations from federal regulatory agencies. The committee then assists with making adjustments as necessary. The committee will also assist with the planning of prevention and awareness events.

TITLE IX STAKEHOLDER'S GROUP 2021-2022 Membership

TBD

UNIVERSITY COMPLIANCE COMMITTEE

Chaired by: Director of Compliance

Membership: Membership consists of the following: the Associate Vice President for Support Services, the Associate Vice President for Academic Affairs, the Associate Vice President for Information Technology, the Director of Budgets, the Director of Risk Management, the Executive Director of Human Resources, the Director of Planning and Assessment, the Assistant Athletic Director for Compliance, the Comptroller, the Chief of Police, the Director of Financial Aid, the Registrar, the Director of the Wellness Center, the Assistant Vice President for Student Affairs, Dean of Students, and the Director of Research and Sponsored Programs

Function: The committee is responsible for the development and implementation of the university compliance plan, as required by System Policy. The committee oversees and addresses university compliance issues, with regard to system, state and federal regulations.

UNIVERSITY COMPLIANCE COMMITTEE 2021-2022 Membership

TBA

COUNCILS AND COMMITTEES REPORTING TO THE DIRECTOR FOR THE CENTER FOR TEACHING EFFECTIVENESS

CENTER FOR TEACHING EFFECTIVENESS (CTE) ADVISORY BOARD

Chaired by: Selected from committee membership

Membership: One representative from the following academic colleges: Dick and Mary Lewis Kleberg College of Agriculture and Natural Resources; College of Business Administration, College of Education and Human Performance; and the Frank H. Dotterweich College of Engineering; and two representatives from the College of Arts and Sciences for staggered 3-year terms, appointed by the Faculty Senate.

Function: Advise the Director of the Center for Teaching Effectiveness on developing and recommending policies, procedures and new initiatives, evaluating teaching award candidates, and coordinating conferences.

CENTER FOR TEACHING EFFECTIVENESS (CTE) ADVISORY BOARD

2021-2022 Membership

Dr. Jingbo Liu, Chair

Dr. Habib Ammari (3)

Dr. Norma Guzman (2)

Dr. Clayton Hilton (2)

Dr. Craig Meyer (3)

Dr. Genevieve Scalan (1)

Dr. Catherine Ming Tu (1)

COUNCILS AND COMMITTEES REPORTING TO THE FACULTY SENATE

ADMINISTRATOR EVALUATION COMMITTEE

- Chaired by: Appointed by Faculty Senate President
- Membership: Membership consists of two representatives from each academic college and the Library appointed by Faculty Senate President.
- Function: To annually evaluate university administrators each spring: department chairs, deans, directors of the Library and iTech, assistant and associate VP's, VP's and President. An administrator should have spent at least a year in the current position to be evaluated by the faculty. In order to fulfill this charge, the committee must be responsible for the confidentiality, validity and reliability of the survey instrument. Thus, the committee will collaborate with OIR to ensure timely and correct administration of this evaluation. The results of the evaluation are made available only to the administrator and his/her supervisor and are not intended to be part of the administrator's formal evaluation portfolio.

ADMINISTRATOR EVALUATION COMMITTEE 2021-2022 Membership

Dr. Manuel Flores (2)	Dr. Amber Shipherd (2)
Dr. Subbarao Yelisetti (1)	Dr. Robert Kowalsky (1)
Dr. Tanner Machado (1)	Dr. Hui Shen (2)
Dr. Ammar Bhandari (2)	Mr. Hector Vasquez (2)
Dr. Ruth Chatelain-Jardon (2)	Ms. Elizabeth Goode (2)
Dr. Kendra Huff (1)	Dr. Amit Verma (2)

ANNUAL FACULTY LECTURE COMMITTEE

- Chaired by: Previous year's Annual Faculty Lecturer.
- Membership: The four most recent winners and one member from each college appointed by President of Faculty Senate.
- Function: The charge to the Committee is normally twofold: (1) to plan a Spring reception and presentation of the Annual Faculty Lecture to be given by the faculty member selected in the previous spring; and (2) to solicit nominees and select an individual to deliver the Annual Faculty Lecture the following spring. In addition, an alternate is to be selected. An additional charge to this committee is to determine the feasibility of funding a stipend for the faculty lecture.

ANNUAL FACULTY LECTURE COMMITTEE
2021-2022 Membership

Dr. Bart Ballard (2)	Dr. Michelle Garcia (1)
Dr. Anders Greenspan (2)	Dr. Joachim Reinhuber (1)
Dr. Mais Nijim (2)	Dr. Steve Bain (1)
Dr. Priti Verma (2)	Dr. Michael Tewes (1)
Dr. Marsha Sowell (1)	

FACULTY BENEFITS COMMITTEE

Chaired by: Appointed by Faculty Senate President

Membership: Membership consists of one representative from each academic college and the Library, five retired faculty, and one representative of Human Resources appointed by Faculty Senate President.

Function: To serve as a channel of communication between retired faculty and the University. The Committee also communicates changes in benefits to all faculty, both retired and active. To fulfill this charge may involve communicating with the Executive Director of Human Resources or the institutional representative to SEBAC (System Employees' Benefits Advisory Committee). This committee is also to make any recommendation to the Faculty Senate regarding benefits policies for both retired and active faculty.

FACULTY BENEFITS COMMITTEE
2021-2022 Membership

Dr. Richard Miller, Chair	Dr. Randall Williams (2)
Dr. Lifford McLauchlan (2)	Dr. Jacqueline Thomas (1)
Dr. Brent Kinghorn (1)	Dr. Marie Lassman (1)
Dr. Patricia Huskin (2)	Dr. Bruce Marsh (1)
Dr. Natasha Bell (1)	Ms. Amanda Melchor (2)
Dr. Jack Shorter (2)	

COMMITTEE ON COMMITTEES

Chaired by: Elected by committee membership

Membership: Membership consists of one representative from each academic college and the Library.

Function: To select individuals for the various committees reporting to the Faculty Senate and other committees requiring individuals chosen by the Faculty Senate.

COMMITTEE ON COMMITTEES
2021-2022 Membership

Dr. Steven Chumbley	Dr. Velda Soyda
Dr. Alexander Sanchez-Behar	Ms. Christine Radcliff
Dr. Kathleen Rees	Dr. Mais Nijim
Dr. Daniella Varela	Dr. Nick Scullo

ELECTION COMMITTEE

Chaired by: Elected by committee membership

Membership:

Function: The charge to this Committee is to conduct and oversee all university elections for the Faculty Senate.

ELECTION COMMITTEE
2021-2022 Membership

Dr. Travis Braidwood	Ms. Christine Radliff
Dr. Lucy Camacho	Dr. Teresa Young
Dr. Kendra Huff	

EXECUTIVE COMMITTEE & ETHICS COMMITTEE

Chaired by: President of Faculty Senate

Membership: President, President-Elect, Secretary, Parliamentarian, and representatives of the Dick and Mary Lewis Kleberg College of Agriculture and Natural Resources, College of Business Administration, College of Education and Human Performance, and the Frank H. Dotterweich College of Engineering, all chosen from members of the Faculty Senate by secret ballot.

Function: To provide executive leadership for Faculty Senate as the Executive Committee. This committee also serves as the Ethics Committee to consider any ethical dilemmas or questions brought before it and in this capacity reports to the University President.

EXECUTIVE & ETHICS COMMITTEE
2021-2022 Membership

Dr. Jieming Chen, President	Dr. Jeff Glick, Arts & Sciences
Dr. Tanner Machado, President-Elect	Dr. Kendra Huff, Business
Ms. Christine Radcliff, Secretary	Dr. Robert Kowalsky, Education
Dr. Patricia Huskin, Parliamentarian	Dr. Lucy Camacho, Engineering
Dr. Bart Ballard, Agriculture	

PIPER AWARD COMMITTEE

- Chaired by: Most recent award recipient. If none, chair is elected by committee.
- Membership: Previous recipients of the Piper Award and one faculty member from each college appointed by the President of the Faculty Senate.
- Function: To nominate a campus candidate for the following year's Piper Foundation Award for "dedication to the teaching profession and for their outstanding academic, scientific, and scholarly achievement." The committee shall, in collaboration with the office of the Associate Vice President of Academic Affairs, issue a call for nominations in the spring term preceding the final application deadline. Evaluation and selection of the final nominee will be conducted through the spring term, the decision announced in August. The committee's nominee will then assemble his/her materials, to be submitted to the Office of the Associate Vice President of Academic Affairs at least one month prior to the final deadline (generally in mid-November). For more information: [Piper Award Information Website](#)

PIPER AWARD COMMITTEE 2021-2022 Membership

Dr. Richard Miller, Chair	Dr. Hans Schumann
Dr. Bart Ballard	Dr. Brian Menaker
Dr. Dr. Subbarao Yelisetti	Dr. Dr. Lucy Mar Camacho

POLICY REVISION COMMITTEE

- Chaired by: Appointed by Faculty Senate President
- Membership: Membership consists of one representative from each academic college and the Library appointed by the Faculty Senate President.
- Function: To work with the Office of the Vice President for Academic Affairs on University Rules and Policies that require writing, revising or updating. The committee is charged with reviewing these documents, making recommendations to the Office of the Vice President of Academic Affairs, and reporting concerns and recommendations to the Faculty Senate in a timely manner.

POLICY REVISION COMMITTEE 2021-2022 Membership

Dr. Daniella Varela (2)	Dr. Teresa Young (2)
Dr. Hans Schumann (1)	Dr. Michelle Garcia (1)
Dr. Larry Peel (2)	Ms. Bailey Smith (1)

RESOLUTIONS & BY-LAWS COMMITTEE

- Chaired by: Chosen from members.
- Membership: Membership consists of one representative from each academic college and the Library.
- Function: To approve/develop resolutions and By-Laws for Faculty Senate.

RESOLUTIONS AND BY-LAWS COMMITTEE 2021-2022 Membership

Dr. Tanner Macahdo	Dr. Kelly Hall
Dr. Michael Houf	Dr. Lifford McLauchlan
Dr. William Procasky	Ms. Christine Radcliff

FACULTY EVALUATION COMMITTEE

- Chaired by: Appointment by the Faculty Senate President.
- Membership: At least two members from each academic college and the library.
- Function: To monitor the process of faculty evaluation in all its facets, including (but not limited to) the forms used for evaluation, the definition of relevant terms (such as “research” or “scholarly endeavor”), and student rating of instruction and its use in the evaluation process. This committee will recommend changes in the evaluation process to the full Senate, and will act as the Senate’s representative for reviewing requests for change from any stakeholder. All aspects of any official Student Rating of Instruction instrument, including its content, administration, and usage, is determined by this committee.

FACULTY EVALUATION COMMITTEE 2021-2022 Membership

Dr. Zhaoqi Fan (2)	Dr. Lisa McNair (2)
Dr. William Procasky (1)	Mr. Ronald Stigall (2)
Dr. Lifford McLauchlan (2)	Dr. Abiola Dipeolu (1)
Dr. Thomas Krueger (2)	Dr. Clayton Hilton (1)
Dr. Steven Corbett (2)	Dr. Roger Hanagriff (2)
Dr. Mike Desiderio (2)	

FACULTY HANDBOOK COMMITTEE

- Chaired by: Chosen from members of committee
- Membership: Membership consists of at least three Faculty Senators.

Function:

The Committee's charge in this capacity includes implementing changes, clarifications, additions, and deletions in appropriate sections of the Faculty Handbook. The Committee is also responsible for editing grammar, punctuation, etc. in the Handbook. The Committee is also responsible for ensuring that versions of the Handbook posted on the University websites are correct and up to date (and any printed versions, as needed). Any new editions of the Handbook should be ready by the beginning of the Fall semester. Therefore, such changes should be approved by the May Faculty Senate meeting whenever possible.

All changes, other than those mandated by System policy and state law, must be approved by the full Senate in a regularly scheduled meeting. The Handbook Committee does not set policy, nor is responsible for approving additions or changes. The Committee works closely with the Executive Committee of the Faculty Senate and the Office of Academic Affairs, which are responsible for providing the Handbook Committee with approved policies and procedures.

FACULTY HANDBOOK COMMITTEE
2021-2022 Membership

Dr. Nick Sciuillo, Chair
Dr. Kyle Millsap (2)
Dr. Kelly Hall (2)

Dr. Larry Peel (1)
Dr. Kendra Huff (1)
Dr. Mark Hainline (2)

COUNCILS AND COMMITTEES REPORTING TO THE VICE PRESIDENT OF ADVANCEMENT AND EXTERNAL RELATIONS

ALUMNI FACULTY AWARDS COMMITTEE

Chaired by: Elected by Committee.

Membership: Five past winners of Alumni Faculty Awards chosen by President of Faculty Senate and one ex-officio member appointed by Vice President for Advancement and External Relations.

Function: To recommend Javelina Alumni Association Faculty Distinguished Research Award and Distinguished Teaching Award nominees to University President.

ALUMNI FACULTY AWARDS COMMITTEE 2021-2022 Membership

TBD

COMMITTEE ON NAMING AND RECOGNITION

Chaired by: Vice President for Advancement and External Relations.

Membership: Members of the Committee shall be appointed by the President and may be selected from university faculty/staff, alumni, or community leaders. Membership will include: (1) Vice President for Institutional Advance and CEO of the Texas A&M University-Kingsville Foundation, (2) Faculty Senate Chair, (3) Staff Council Chair, (4) 2 members from the related department or college, (5) the respective dean, (6) the assigned development officer, (7) the Student Government Association president or designee, (8) 2 community leaders, and (9) Chief of Staff or president designee. Final recommendations of the committee must represent a majority vote of the membership.

Function: Evaluate and recommend to the university president naming opportunities for buildings, definable areas on campus, and for academic entities, that are appropriate and consistent.

COMMITTEE ON NAMING AND RECOGNITION 2021-2022 Membership

Mr. Brad Walker, Chair	Two members from requesting department or college
Dr. Jieming Chen, Faculty Senate President	Dean of requesting college
Ms. Susan Smith, Staff Council President	Assigned Development Officer
Ms. Micayla Grossman , SGA President	Two community members
Mr. John Carrillo, Chief of Staff	