DegreeWorks
Creating Graduate Student Degree Plan
Step 1: Open your preferred web browser (we recommend Mozilla or Chrome) and go to www.tamuk.edu

Step 2: Once you are in the TAMUK webpage. Find the JNET link on the top right corner and click.
Step 3: You will be directed to the JNET login screen. Use your ku userID and password to login.
Step 4: On the JNET main page, find the Register tab and click.

Step 5: Under the Register tab find the Login to DegreeWorks link and click.
Step 6: Once you are in DegreeWorks you will be taken to the Worksheets also known as the student view. The student view contains basic student information, such as Student ID number, major, residential college, etc. The default view is the student view.

Step 7: Click on the Plans tab.

*All tabs will not be available.*
Step 8: When prompted with this question, always select Blank Plan.

Step 9: Create a description for your new degree plan.

Step 10: Click on the Add Term icon for the next specified semester you wish to create your Degree Plan for.

*To add additional terms, simply follow step 10 again.*
**Step 11:** Click on the **Add Requirement** icon, then select **Course**.

**Step 12:** To add a course, click on the search icon. Then under course, type in the course subject (ex. SOCI) and course number. If you do not know the course number, you can search only with the course subject to see the available list of courses for the indicated subject. Then, click on the course from the search results to add it to your Course Requirement.

*To add additional courses, simply follow steps 11-12 again. Be sure to check if the courses are being offered for the specified semester through your Blue and Gold Connection.*
Step 13: Once all classes have been added, click on the save tab.

Step 14: After you have saved your degree plan, please be sure to contact your Graduate Coordinator/Faculty Advisor so they can activate your degree plan. Once it is activated, the courses you have chosen will appear on the Worksheets tab (student view).