

OFFICE OF THE REGISTRAR MSC 105, 1050 W SANTA GERTRUDIS AVE KINGSVILLE, TEXAS 78363-8202 PH (361) 593-2811 * FAX (361) 593-2195 www.tamuk.edu

Search for & Add-Drop Courses

1) Go to Blue & Gold: https://www.tamuk.edu/bluegold/

2) Log in by clicking on the Current & Admitted Students icon on the left side.



3) Enter your KU Number (for example, KUABC123) and your password

KIN Welcon	TEXASA&M UNIVERSITY KINGSVILLE® Welcome to JNET Vou have requested login to JNET								
	Important Dates								
Sign in to your account	Cont Registration Begins for Winter 21 2019 Intersession (8 am)								
Sign In	Priority Registration begins for 21 Spring 2020. (Priority One group)								
Create your password. Forgot your password?	CoefPriority Registration begins for Spring 2020 (8 am) (Post Baccalaureate Seniors 90-120+ earned hours)								
	Priority Registration begins for23Priority Registration begins forSpring 2020 (8 am) (Juniors 60-89earned hours)								

4) Go to Academic Records and Click on *Blue and Gold Main Menu*. you will then be taken to the Main Menu page

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Home	Register	Paying for College	Academic Records	Academic Resources	Campus Resources	Library	Tech Help	News	
JNet	Acad	emic Records							
			2						
题 Blu	e and Gold (Connection							过 Forms
Biue a	nd Gold Main I	Menu							Change of Personal Data Form
									Core Residency

5) On the Main Menu, click on Registration.

Main Menu

Check your Admission Status View the status of your submitted applications. Personal Information Update addresses, contact information or marital status; review name or social security number change infc Student & Financial Aid Apply for Admission, Register, View your academic records and Financial Aid Registration Check your registration status, class schedule and add or drop classes MoneyConnect Login MoneyConnect, TAMUK's new online payment system, is available for your convenience to make payments, **Orientation Registration (Kingsville Campus Only)** Register for Hoggie Days or Transfer Thursdays orientation events. **TAMUK Collegiate Link** Student activities, elections, etc. DegreeWorks for Students (Kingsville Campus Only) DegreeWorks is a tool to help you track progress toward degree completion. DegreeWorks looks at degree requirements, and checkboxes show what courses and requirements are complete. **Epsilen Login for Students** iTech Menu

6) On the Registration Menu, Click on the Look Up Classes.

Registration

Select Term	
Add or Drop Classes	
Look Up Classes	
Change Class Optio	ns
Week at a Glance	
Student Detail Sche	dule
Registration Fee As	sessment
Withdrawal Informa	ation
Registration Status	
Update Student Ter	m Data
Active Registration	
Registration History	
Order Textbooks Or	nline (Kingsville Campus Only)
Order Textbooks Or	nline (TAMU-San Antonio Students Only)

8.) On the Select Term or Date Range screen select the appropriate term—be sure to select the term for the TAMUK campus then click *Course Search*.

Select Term or Date Range

Search by Term: None * None ٠ Fall 2014 TAMUK Summer 2014 San Antonio Summer Intersession 2014 TAMUK (View only) Summer 2014 TAMUK Spring 2014 San Antonio (View only) Spring Intersession 2014 TAMUK Spring 2014 TAMUK (View only) = Fall 2013 San Antonio (View only) Course Search Advanced Search

9.) You will see a list of sections for the subject you selected. Click on *View Sections* for the section of your choice.

Look Up Classes

Fall 2014	TAMUK	/
Marketi	ng	
3324	Principles of Marketing	View Sections
3360	Sales	View Sections
3364	Promotion & Social Media	View Sections
3365	Marketing Research	View Sections
4321	Business Negotiation Skills	View Sections
4363	International Marketing	View Sections

10.) You will then be able to see a list of sections. This screen will show the days, times, instructor information for each section. If the section has seats available there will be a check box under the select column on the left side of your screen. You will click on the check box of the section you wish to take and then click *Register*.

ectio	ons Found														
/ark	eting														
Selec	CRN Subj Crse Sec C	Cmp Cred Title	Part of Term	Lab/IE Fees	Days	Time	Cap	o Act	Ren		XL Act	XL Rem	Instructor	Date (MM/DD)	Locatio
nstruc	11595 MKTG 3324 500 M	Marketing	Fuli Term	\$50	TR	09:30 am- 10:45 am	51	1	50	0	0	0	Barbara R Oates (P)	08/25-12/11	BUSA 229
0	11596 MKTG 3324 501 M	1 3.000 Principles of Marketing	Full Term	\$50	MWF	01:00 pm- 01:50 pm	51	2	49	0	0	0	Ruth M Del Carmen Chatelain-Jardon (P)	08/25-12/11	BUSA 229
nstruc	tor CV, Course Syllabus - Not Fe	ound, Department Budget													

11.) You will be taken to the Add or Drop Classes screen and it will show that you have successfully registered for the course. (If there are any problems this will show on the bottom half of the screen.)

Add or Drop	Classes							K00 Fall Apr 03, 20
👎 To add a class, d	enter the Course Reference Nur	nber in the A	dd Classes	section. To drop a	class, use the c	ptions available in the	Action pull-do	own list,
Current Sch	edule							
Status	Action	С	RN Sub	Crse Sec Level	Cred	Grade Mode	TI	tle
**Web Registered	** on Apr 03, 2014 None	- 10	0913 ENG	2342 004 Underg	graduate 3.000	Lower-Div Modified L	etter Grad Re	ading in Poetry and Novel
**Web Registered	** on Apr 03, 2014 None	• 1	1588 MGM	T 4390 501 Underg	graduate 3.000	Grade - Standard Le	tter St	rategic Mgmt Global Bus En
**Web Registered	** on Apr 03, 2014 None	- 1	1595 MKT	G 3324 500 Underd	raduate 3.000	Grade - Standard Le	tter Pri	inciples of Marketing
Billing Hours: Minimum Hours: Maximum Hours: Date:	9.000 0.000 18.000 Apr 03, 2014 10:19 am							
Add Classes	Worksheet							
CRNs								
Submit Changes	Class Search Reset							

Types of Errors Messages

1.) <u>Prerequisite error</u>: will appear when a different class has to be taken in order to advance to the course you wish to take. If a prior class needs to be taken, the following error will appear at the bottom half of the screen.

Current Schedule

Status		Action	CRN Sub	Crse Sec Level	Cred Grade	Mode	Title
**Web Registered	** on Apr 03, 2014	None	10913 ENG	2342 004 Undergradu	uate 3.000 Lower-	Div Modified Letter G	Grad Reading in Poetry and Novel
**Web Registered	** on Apr 03, 2014	None	11588 MGM	T 4390 501 Undergradu	uate 3.000 Grade	- Standard Letter	Strategic Mgmt Global Bus Env
**Web Registered	** on Apr 03, 2014	None	11595 MKT	3 3324 500 Undergradi	uate 3.000 Grade	- Standard Letter	Principles of Marketing
Total Credit Hours	: 9.000						
Billing Hours:	9.000						
Minimum Hours:	0.000						
Maximum Hours:	18.000						
Date:	Apr 03, 2014 11:4	19 am					
Registration Ad	ld Errors						
Status	CRN	Subj Crse See	lovel	Cred Grade Mode		Title	

2.) <u>Special Interest Group error</u>: will appear when the class is only offered to those students that have received permission from the Registrar's office to take the course. If you have not been permitted to take the class, the following error will appear at the bottom half of the screen.

Current Schedule

Status		Action	CRN Subj	Crse Sec Level	Cred Grade Mode	Title
**Web Registered	** on Apr 03, 201	4 None	V 10913 ENGL	2342 004 Undergraduat	e 3.000 Lower-Div Modified Lett	er Grad Reading in Poetry and Novel
**Web Registered	** on Apr 03, 201	4 None	11588 MGM	4390 501 Undergraduat	e 3.000 Grade - Standard Letter	r Strategic Mgmt Global Bus En
**Web Registered	** on Apr 03, 201	4 None	🗸 11595 МКТС	3324 500 Undergraduat	e 3.000 Grade - Standard Lette	r Principles of Marketing
Total Credit Hours	: 9.000					
Billing Hours:	9.000					
Minimum Hours:	0.000					
Maximum Hours:	18.000					
Date:	Apr 03, 2014 11	47 am				
Registration Ac	ld Errors					
Status	CDN Cu	bi Crse Sec Leve	Cred	Grade Mode	Title	

3.) <u>Honors Course error</u>: will appear when the class is only offered to those students that are in the Honors Program. If the course is only an Honors Program class the following error will appear in the bottom half of the screen.

Current Schedule

Status		Action	CRN Subj	Crse Sec Level	Cred Grade Mode	Title
**Web Registered	** on Apr 03, 2014	None	10913 ENGL	2342 004 Undergradua	ate 3.000 Lower-Div Modified Letter	Grad Reading in Poetry and Novel
**Web Registered	** on Apr 03, 2014	None	11588 MGM	F 4390 501 Undergradua	ate 3.000 Grade - Standard Letter	Strategic Mgmt Global Bus En
**Web Registered	** on Apr 03, 2014	None	11595 MKTG	3324 500 Undergradua	ate 3.000 Grade - Standard Letter	Principles of Marketing
Total Credit Hours	: 9.000					
Billing Hours:	9.000					
Minimum Hours:	0.000					
Maximum Hours:	18.000					
Date:	Apr 03, 2014 11:4	18 am				
Registration Ac	ld Errors					
	CRN S	Subj Crse Sec L	aval	Cred Grade Mode	Title	

4.) <u>Advising hold</u>: will appear if you have not met with your advisor prior to registering for courses. If you have an advising hold, the following hold will appear at the bottom half of the screen which tells you that it is an advising hold and who submitted the hold.

View Holds

Please note that some holds are sensitive and may not display on this page.

Administrative Holds

Hold Type From Date	To Date			Processes Affected
See Advisor Nov 13, 2013	Dec 31, 2099	Advising for less than 100 SCH	Center for Student Success	Registration

5.) <u>Linked Course required error:</u> will appear when the class you are trying to register has a course that must be taken with it during the semester. For example, you cannot register for a Science lecture without registering for the lab classes as well.

Registration Add Errors

Status	CRN	Subj Crse Sec Level	Cred (Grade Mode	Title
Linked course required (lecture 2)	10554	BIOL 1306 011 Underg	raduate 0.000 N	No Grade	General Biology I

6.) <u>Time Conflict error:</u> will appear when two courses you are trying to register for are being taught at the same time on the same date.

O Registration Add Errors

Status	CRN	Subj Crse Sec Level	Cred Grade Mode	Title
Time conflict with CRN 11602	10458	ARTS 1303 001 Undergr	aduate 3.000 Lower-Div Modified Le	tter Grad Art History I

7.) **Duplicate Course Section error:** will appear when two courses you are registering for have the same name and course number but their CRNs are different. Please contact corresponding department to have them overwrite error.

Current Schedule

				¥			
Status		Action	CRN Su	bj Crse Sec Level	Cred Grade	Mode	Title
**Web Registered	** on Apr 04, 2014	None	▼ 40123 PS	YC 4315 001 Undergr	aduate 3.000 Grade	- Standard Letter	T:Standardized Assessment
Total Credit Hours	: 3.000						
Billing Hours:	3.000						
Minimum Hours:	0.000						
Maximum Hours:	14.000						
Date:	Apr 04, 2014 09:3	5 am					
Registration Ad	d Errors						
Status	(CRN Subj	Crse Sec Level	Cred Grade	Mode T	itle	
Duplicate Course v	vith Section 40123 4	0156 PSYC	4315 002 Underg	raduate 3.000 Grade	- Standard Letter P	sychopharmacolog	/

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Dropping Courses

- 1.) To drop a course from your schedule, click on the drop down menu beside the course you wish to drop and select *Web Drop*.
- 2.) At the bottom, select *Submit Changes* and the course will be removed from your schedule. You will then be taken back to the schedule with the changes already made.

Add or Drop	Classes										K00	Fall 2014 TAMU
0												Apr 03, 2014 10:19 an
👎 To add a class, i	enter the Course Refe	rence Number	in the Add C	lasses sect	tion. To drop	a class, u	se the optio	ns available	in the Action	pull-down li	ist.	
Current Sch	edule											
Status		Action	CRN	Subj Cr	se Sec Leve	1	Cred Gra	de Mode		Title		
Web Registered	d on Apr 03, 2014	None	• 10913	ENGL 23	42 004 Unde	ergraduat	3.000 Lov	ver-Div Modi	fied Letter G	rad Readin	g in Poetry ar	nd Novel
Web Registered	1 on Apr 03, 2014	None	• 11588	MGMT 43	90 501 Unde	ergraduat	3.000 Gra	de - Standa	rd Letter	Strate	gic Mgmt Glob	al Bus Env
Web Registered	i on Apr 03, 2014	None		мкт <u>с</u> 33	24 500 Unde	ergraduat	e 3.000 Gra	de - Standa	rd Letter	Principl	les of Marketi	ng
Total Credit Hours	s: 9.000	** Web Drop										
Billing Hours:	9.000											
Minimum Hours:	0.000											
Maximum Hours:	18.000											
Date:	Apr 03, 2014 10:1	9 am										
Add Classes	Worksheet											
CRNs												
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Submit Changes

Class Search Reset