



<https://www.citiprogram.org/>

***Essentials of Grant
Proposal Development
Course***

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New CITI Members:

1. Please register as a new user.
2. CITI will ask you for a User ID and Password.
3. Then you will be asked to affiliate with an institution.
4. Go to U.S. Institutions and pick "Texas A&M Kingsville" from the drop down list.
5. On the next page, you will be prompted to fill in your personal information.
6. Be sure to enter your Full Legal Name, so that we may recognize you when checking training (no nicknames, please).

Current CITI Members:

1. Click on Add a Course or Update Learner Group.
2. You will be launched into a menu asking you to select a course.
3. Pick "Essentials of Grant Proposal Development", click next.
4. On the next page, select "IRB Members," click next.
5. Then the main page will appear giving you the course option: "Essentials of Grant Proposal Development", click Start Now.
6. Go through the Course and take all the quizzes and when you are finished, you will be able to save or print your completion report.