Graduate Council Meeting Minutes

Texas A&M University-Kingsville
September 30, 2022
College Hall Room 147, Research Conference Room

Present

> Jose Espiritu, Ambrose O Anoruo, Ari Sherris, Brent Kinghorn, Daehoon Han, Daniella Varela, Hua Li, Jesse Orth, Michael J Cherry, Natasha Mast, Weimin Xi, Jessica Chavez

Dr. Espiritu reviewed the minutes from June 24th, motion to approve by Dr. Jesse Orth, Second by Dr. Hua Li. All favored to approve the minutes.

Introductions:

> Congratulate all the new members and introduce all members.

ORGS/VPR Focus Areas

- ***All of Us Research Program. National Institutes of Health (NIH), Molecular and Human Genetics.***
  Laura Rosales visited on September 19th at 2022, They presented to Arts and sciences and College of Engineering. They have a lot of data they have been collecting that they track for many years. (human subjects related) They are relating with mental health and multiple disciplines. They have a summer program that runs every May they pay for everything. Teach faculty how to access the data and how to use it (funding is by NIH for faculty). If you are interested let us know and send the information to your department. We need to submit an application to access the data. Direct any questions to our office.

- ***TEES visit October 6, 2022 3-5pm***
  System members will come to visit the Engineering department, other colleges can participate. We emailed the presentation to everyone. They are interested in visiting with the new president and interested workforce development and research projects. If you would like to participate let me know and we can add you to the agenda. We will share the presentation after they visit.

- ***Meet and Greet for ORGS***
  Our office is hosting a meet and greet on October 27th in the Founders room. We will send an email with details at a later date.

Today's Business

- ***Providing Letters to Graduate Council Members for their service in the GC***
  The template was approved and we will email to everyone when the letters are signed to all new members.

- ***Developing a Standard Operating Procedure to define length of term for GC members***
  Members are selected by faculty and Dean, we have to look into the history. Dr. Ambrose Anoruo will research the information and present at the next Graduate Council meeting. Dr. Ari Sherri motioned to approve, second by Dr. Jesse Orth, all favored to approve

- ***Review of graduate faculty applications.***
  Graduate faculty applications were approved. (Jacob Galan, Ryan Long, Ryan Luna, Darren Proppe, and Michael Sheriff) Dr. Jesse Orth motioned to approve all, second by Dr. Weimin Xi, all favored to approve the applications.
  We need to update the membership for Graduate faculty membership in the handbook.

- ***Graduate curriculum proposals.***

Dr. Hua Li reviewed the Graduate Curriculum proposals to Graduate Council members. Dr. Hua Li will provide the details on the steps on how to submit graduate curriculum proposals. Dr. Sherris suggest to use one drive cloud to review the curriculum proposals.

(MBA) {MST-22-G-01; MST- 22-G-02} Dr. Jesse Orth asked Dr. Hua Li to explain the approval process and the levels for approval. 1st category approve as it is with no revision needed 2nd category approve with the condition they review the comments and we do not need to review them again. 3rd category we send them back to the department for revision and we will review them again at the next Graduate Council committee members. Approved with the condition they review the comments addressed; Dr. Jesse Orth moved to approve, second by Dr. Ari Sherris. All in favor.

- *Re-electing graduate curriculum committee*
  New members Dr. Ari Sherris and Dr. Weimin Xi volunteered to be on the committee.
  Update the website with the subcommittee members

- *Graduate Course/Earned Credit hours to qualify for graduation*
  Dr. Ambrose Anoruo reviewed the new degree for the department Master of Science in Environmental Systems Management. This degree was approved by the Coordinating board. The student is being dropped from graduation due to the hours needed for graduation. Graduate school is not excepting the degree plan that I provided. Graduate school is only approving ENVS but this degree has ENVS and MGMT courses. Martha is disagreeing on the degree plan, Dr. Espiritu will look into the details with Martha. Dr. Anoruo emailed Martha on the student and will send Dr. Espiritu the information.

- *All dissertations and theses have electronic signature pages*
  Dr. Sherris Looked up different schools that do not have signatures for ProQuest dissertations only. The software was too expensive for electronic signature at the time when Dr. Rasmussen was on the chair. We would like to get away from signatures, due to students being out of town. Dr. Sherris will lead the subcommittee (Faculty senate can be involved in the subcommittee) on this and will be presenting to the Graduate council at the next meeting the information he found on electronic signatures.

- *All master's and doctoral students submit and resubmit IRB forms as necessary to address reviewers*
  Students are not allowed to email staff members in the research compliance office. Can they use one drive for the information that is submitted? There is an IRB committee. We need to discuss more in the next meeting.

- *Updates about graduate program reviews and the dates*
  This information needs to be in a share folder in the one drive and not an email.
  Academic Year Fall 2021 - Summer 2022
- 08/31/2022 EARLY CHILDHOOD Masters 131210
- 08/31/2022 KINESIOLOGY Masters 310505 now AY 22-23
- 08/31/2022 MUSIC Masters 500901 (*has been submitted*)
- 08/31/2022 SOCIOLOGY Masters 451101 (*In process addressing comments from reviewer*)
  Academic Year Fall 2022 - Summer 2023
- 08/31/2023 PLANT AND SOIL SCIENCE Masters 011102
- 08/31/2023 PSYCHOLOGY Masters 420101
- 08/31/2023 STATISTICAL ANALYTICS, COMPUTING, AND MODELING Masters 270503
- 08/31/2023 KINESIOLOGY Masters 310505

- 08/31/2023 SUSTAINABLE ENERGY SYSTEMS ENGINEERING Doctorate 140101

Future Business
A. College of Agriculture and Natural Resources
   - NA
B. College of Arts and Sciences
   - NA
C. College of Business Administration
   - NA
D. College of Education
   - NA
E. College of Engineering
   - NA

Adjourn

Approved