

Information Resource Security Standard Administrative Procedures	04/01/2004 - Effective
29.01.99.K1.280	10/18/2012 - Revised
IT Project Management Standard Administrative Procedure	iTech - Author

Information Technology Project Management Procedure

Introduction

Texas A&M University-Kingsville (TAMUK) is committed to continuously improving the delivery of information technology (IT) solutions within budget, on schedule, within scope and in such a way as to best contribute to accomplishing the University's strategic mission. This procedure furthers that goal by establishing the common and consistent application of project management best practices in the management of IT projects.

Purpose

The purpose of this procedure is to provide a uniform project management framework which promotes consistency and better control of IT projects, thereby reducing risks and increasing project successes.

Audience

This procedure applies to individuals who request, deliver, and manage IT solutions.

Project Management Procedure

IT projects are managed in accordance with best practices promoted by the nationally recognized Project Management Institute (PMI), appropriately tailored to the specific circumstances of the University. Methods used for project auditing, such as Monitoring and Control, follow PMI standards. The scope of this procedure extends to all IT projects.

Disciplinary Actions

Violation of this procedure may result in disciplinary action up to and including termination for employees and temporaries; a termination of employment relations in the case of contractors or consultants; dismissal for interns and volunteers; or suspension or expulsion in the case of a student. Additionally, individuals are subject to loss of TAMUK Information Resources access privileges, civil, and criminal prosecution.

References

1. Copyright Act of 1976
2. Computer Fraud and Abuse Act of 1986
3. Computer Security Act of 1987
4. DIR Practices for Protecting Information Resources Assets
5. DIR Standards Review and Recommendations Publications
6. Foreign Corrupt Practices Act of 1977
7. The Health Insurance Portability and Accountability Act of 1996 (HIPAA)
8. IRM Act, 2054.075(b)
9. The State of Texas Information Act
10. The State of Texas Penal Code, Chapters 33 and 33A
11. Texas Administrative Code, Chapter 202
12. Texas A&M University-Kingsville Procedure 29.01.03.K1.010
13. Texas A&M University-Kingsville Procedure 29.01.04.K1.010
14. Texas Government Code, Section 441