

SAMPLE LETTER OF SUPPORT

Bank Logo or Letterhead

Letter must be printed on official bank stationery.

[Date] – Very Important!

Name of Student or Sponsor: _____ Account Number _____

To Whom It May Concern:

_____ is a client of _____
(Student's Name) (Name of Bank)

as of this date _____.

This person is a good client. We have enjoyed an amiable and professional relation with _____.
(Student's name)

He/She is responsible and at the moment he/she does not register any debt. The balance in his/her account is _____ dollars, and it can justify the cost of *\$8400 dollars and additional expenses for the education of the student.

If you could extend consideration to _____, it would be appreciated.
(Name of the student)

Feel free to contact us is you need any more information.

Sincerely,

Officer (Local Branch Manager)

Name of Bank

Address of Bank

Telephone of Bank

E-mail of Officer

*The amount on the account must match or exceed the cost of attending the program that the student is applying for:

- For a 4-week session, a financial letter of guarantee of at least \$2,800.00
- For an 8-week session, a financial letter of guarantee of at least \$4,800.00
- For a 16-week session, a financial letter of guarantee of at least \$9,500.00