

UNDERGRADUATE CURRICULUM PROPOSAL APPROVAL FORM						
Please attach only one of these forms per set of proposals.						
Please place an "A" for approved or a "D" for disapproved. Sign at bottom for appropriate committee.						
Proposal Number	Department Committee	Department Chair	College Committee	College Dean	Univ. Under Grad. Cur. Committee	Provost
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Signatures:

Department/Area Committee:		Date:
Department Chair:		Date:
College Committee Chair:		Date:
College Dean (AGR, AS, BA, ED, EN):		Date:
University Committee Chair:		Date:
Provost:		Date:

UCC FORM: UCC - II.96 (rev. 4/96)

UNDERGRADUATE CURRICULUM PROPOSAL IDENTIFIER

Please complete the information requested below and place on the front of the proposal. Complete one of these for each proposal.

- This is page 1 of _____ pages of proposal number _____.
- _____ College (C1, AHS, AS, BA, ED, EN)

3. _____ Department or area (please specify, using catalog department prefix: e.g., HSCI, CHEM, EEEN, PLSS, EDCG, etc.)

4. Type of Request:

- _____ Add new course*
- _____ Reinststate course
- _____ Delete course(s)
- _____ Add program/degree/major
- _____ Modify program/degree/major
- _____ Delete program/degree/major
- _____ Change course number
- _____ Change course title
- _____ Change course hours
- _____ Change course description
- _____ Change course prerequisites
- _____ Other (please specify):

5. (a) If this change could affect other department(s), please attach a memo from each department stating the name of chair/authorized person and the opinions of that department.

(b) If this change could affect the Core Curriculum requirements, please attach a memo from the General Education Committee stating the name of chair/authorized person and the opinions of that committee relative to the proposal.

6. Submissions procedures:

Proposal should be submitted to department/area and include:

- a) UNDERGRADUATE CURRICULUM PROPOSAL APPROVAL FORM. Only one form per set of proposals is necessary (available from the Provost, Dean of Department Chair offices).
- b) UNDERGRADUATE CURRICULUM PROPOSAL IDENTIFIER AND ROUTING SHEET (this page - ONE per proposal).
- c) PROPOSAL (one or more pages describing in detail the proposal following the prescribed format [compare sample proposal available]).

7. Alive lines: University Curriculum Committee-October 15.
Provost - November 15.

*New courses and significant changes to existing course descriptions require a complete syllabus /course outline to be attached.