

Office of Employee Services

Summer 2026

IMPORTANT DATES AND DEADLINES



STUDENT EMPLOYMENT

Performance Evaluations

- Opens on April 20, 2026
- Due May 8th, 2026
- Students hired on/before January 23, 2026

Employee Separations

- Submit Workday process by May 8th, 2026

Work Study Student Employment Hire and Change Request Form

- Work study will not be awarded for Summer 2026
- Changes should be made no later than May 15, 2026 with an effective date of May 24, 2026

SUMMER FACULTY

Hire Packets

- Submit hire packets by May 18, 2026

Additional Jobs

- First term: Submit Workday process by May 20, 2026
- Second term: Submit Workday process by June 6, 2026

**For more information Contact The Office of Employee Services:
Employment@tamuk.edu**