

**HOME DELIVERY  
ORDER FORM**



**Home Delivery Order Options**

Ask your doctor to write your prescription for up to a 90-day supply or the maximum days allowed by your plan with refills up to one year, if appropriate.

**ePrescribe:** For fastest service ask your doctor to submit prescriptions electronically to the Express Scripts Pharmacy<sup>SM</sup>.

**Online/Mobile App:** Log in to [express-scripts.com](http://express-scripts.com) or the Express Scripts Mobile App, choose the medicine you want delivered, add it to your cart, then check out.

**Fax:** Have your doctor call 888.327.9791 for faxing instructions. (Faxes can only be accepted from a doctor's office.)

**Phone:** Call Express Scripts at the toll-free number on the back of your ID card for assistance in switching to home delivery.

**Mail:** Complete the order form and send to Express Scripts along with prescriptions and payment.

Please use **ALL CAPITAL LETTERS** with black or blue ink. Fill in the circle as shown. ( ● )

<b>1 Member Information</b>	
Member ID Number	Group #
Member Last Name	Member First Name
<input type="radio"/> Please send email notices regarding this order's status	Email address
To GO GREEN go to <a href="http://express-scripts.com">express-scripts.com</a> to update your Communication Preferences under Account	

<b>2 Shipping Address</b>		
<input checked="" type="radio"/> Permanent <input type="radio"/> Temporary	If temporary address, please provide effective dates From _____ To _____	
Shipping Address Line 1 (Street address is preferred over PO Box)	Apt#	
Shipping Address Line 2		
City	State    Zip	
Primary Phone Number <input type="radio"/> Mobile <input type="radio"/> Home Work	Secondary Phone Number <input type="radio"/> Mobile <input type="radio"/> Home Work	
<b>Shipping Method</b> (Expedited shipping will <b>not</b> rush prescription processing)		
<input checked="" type="radio"/> Standard	Free	Arrives within 5-10 days after order is shipped
<input type="radio"/> Two Day	\$12.00	Arrives 2 business days after order is shipped
<input type="radio"/> One Day	\$21.00	Arrives 1 business day after order is shipped

<b>3 Patient Information</b>	
Please only include prescriptions for patients covered under the above Member ID	
<b>Patient #1</b>	
Patient Last Name	Patient First Name
Patient DOB	Gender <input checked="" type="radio"/> Male <input type="radio"/> Female
Physician Name	Physician Phone _____
<b>Patient #2</b>	
Patient Last Name	Patient First Name
Patient DOB	Gender <input checked="" type="radio"/> Male <input type="radio"/> Female
Physician Name	Physician Phone _____

**4 Payment Method Do not send cash**

Interested in easy, automatic, ongoing payments? You must SIGN here to enroll. The payment information you provide will be used for all prescription orders made by covered household members, including previously ordered prescriptions not yet filled. All personally identifiable information collected on this site is protected and secure. The payment information that you provide to us is securely maintained in our files for your convenience.

Signature X \_\_\_\_\_

<p><b>Credit Card:</b> We accept VISA, MC, Discover, AMEX, Diners</p> <p><input type="radio"/> <b>Automatic, ongoing payment through credit card</b>          Authorize to pay for this order and all future orders with the credit card below.</p> <p><input type="radio"/> <b>For this order only.</b> Simply fill in your credit card information below.</p> <p>Credit Card Number _____</p> <p>Exp Date (MM/YY) _____</p>	<p><b>Check or Checking Account</b></p> <p><input type="radio"/> <b>Automatic, ongoing payment through checking account</b>          I authorize to pay for this order and all future orders with the checking account information below or include a voided check.</p> <p><input type="radio"/> <b>For this order only.</b> Enclose a check payable to Express Scripts. Write invoice number on the check.</p> <p>Name of checking account holder _____</p> <p>Checking Account Number _____</p> <p>Routing Number (first 9 digits lower-left corner of personal check) _____</p>
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**Review your account balance and pay outstanding balances anytime at [express-scripts.com](http://express-scripts.com).**  
**To change the limit of the amount we can charge your card without a call to you:**

- Go to [express-scripts.com](http://express-scripts.com)
- Select Payment Methods under Account then Edit Information.
- Change the payment authorization limit

You can manage all account preferences at [express-scripts.com](http://express-scripts.com) or call Member Services at the toll-free number on your ID card.

**5 Health History**

To update your allergies or health conditions: Visit us at [express-scripts.com/healthform](http://express-scripts.com/healthform) or call 877.438.4417. This information helps us protect you against potentially harmful drug interactions and allergies.

**6 Important reminders and other information**

**If you are a Medicare Part B beneficiary AND have private health insurance,** check your prescription drug benefit materials to determine the best way to get Medicare Part B drugs and supplies. Or, call Member Services at the toll-free number found on your ID card. To verify Medicare Part B prescription coverage, call Medicare at 1.800.633.4227.

**Medication return policy:** State law prohibits the return of prescription medications for resale or reuse. Express Scripts cannot accept the return of properly dispensed prescription medications for credit or refund.

**For additional information or help,** visit us at [express-scripts.com](http://express-scripts.com) or call Member Services at the toll-free number found on your ID card. TTY/TDD users should call 1.800.759.1089.

Your order may be filled at any one of our Express Scripts Pharmacies located nationwide.

**7 Generic Substitution**

**State law permits a pharmacist to substitute a less expensive generic equivalent drug for a brand-name drug unless you or your physician directs otherwise.** Please note that this applies to new prescriptions and to any future refills of that prescription. Also be aware that you may pay more for a brand-name drug.

I do not wish to receive a less expensive brand or generic medication.

If the prescription is being submitted electronically, discuss with your doctor.

Place your prescription(s), order form(s) and your payment in an envelope. Do not use staples or paper clips. Do not affix post it notes to form.

**EXPRESS SCRIPTS**  
**PO BOX 66577**  
**ST LOUIS, MO 63166-6577**