Department: Educational Leadership and Counseling
Program: MS in Counseling and Guidance

Skill Set	Professional Application	Delivery of Skill Set Courses, extracurricular activities, etc. in which the skill set is introduced (I), reinforced (R), or mastered (M)
Skill: Identifying legal and ethical issues and developing culturally sensitive ethical decision making strategies	Efficient/effective ethical problem solving; use of culturally sensitive ethical decision making	EDCG 5310 (I) Blackboard scenario and discussion board EDCG 5312 (R) Blackboard scenario and discussion board; self-monitoring project EDCG 5321,5322, 5323,5329, 5339, 5355, 5354,5358,(R) Blackboard scenarios and discussion boards EDCG 5315 (M) Blackboard scenario and discussion board; ethics based research paper EDCG 5357, 5366,5368 (M) Demonstrate ethical practice
Skill: Conceptualizing and diagnosing mental disorders	Licensed Professional counselors and school counselors must use conceptualization and diagnostic skills for treatment of clients or referral of clients	EDCG 5311 (I) Blackboard scenarios and discussion boards EDCG 5312, 5321, 5322, 5358(R) Blackboard scenarios and discussion boards EDCG 5341 Dx (M Blackboard scenarios and discussion boards; mid term paper) EDCG 5357,5366,5368 (M) Demonstrate through practice
Skill: Self-Evaluation and evaluation of program effectiveness	Counselors must have skills for self-evaluation and and implementing self-care and evaluation of program effectiveness to ensure quality services to clients	EDCG 5310 (I) Blackboard scenarios and discussion boards; learning experience paper EDCG 5312 (M) Blackboard scenarios and discussion boards; self-monitoring project EDCG 5354 (M) Blackboard scenarios and discussion boards; program evaluation project
Skill: Ethical Use of technology in counseling	Counselor must be abuse to use technology ethically in dealing with clients	EDCG 5315 (I) Blackboard scenarios and discussion boards; EDCG 5357,5366,5368(M) Use technology ethically in practice

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Skill: Record-keeping	Counselors must understand record keeping, third party reimbursement according to ethical, HIPPA guidelines to provide services to clients	EDCG 5315 (I); Blackboard scenarios and discussion boards; EDCG 5357,5366,5358 (M) Using record keeping guidelines in practice
Skill: Crisis Response	Counselors must recognize the impact of crisis on clients and provide appropriate services in collaboration with other agencies	EDCG 5339 (I) Blackboard scenarios and discussion boards; EDCG 5321, 5358 (R) Blackboard scenarios and discussion boards; EDCG 5364 (M) Blackboard scenarios and discussion boards; crisis response paper EDCG 5357 (M) Development of Crisis Management procedure
Skill: Group Counseling techniques	Counselors must be able to provide ethical and appropriate group counseling services to clients	EDCG 5323 (M) Blackboard scenarios and discussion boards; Participation in group counseling experience; group proposal paper EDCG 5357,5366,5368 using group counseling in practice
Skill: Knowledge and use of assessment tools	Counselors must use a variety of assessments to accurately diagnose disorders or learning difficulties and academic progress and be able to discuss results with clients to provide quality services.	EDCG 5312 (I) Blackboard scenarios and discussion boards EDCG 5321(R) Blackboard scenarios and discussion boards EDCG 5324 (M) Blackboard scenarios and discussion boards; standardized instrument review; case study of assessment administration
Skill: Understanding of lifespan development	Counselors must understand the stages of development through the lifespan to apply appropriate counseling techniques.	EDCG 5364 (I) Blackboard scenarios and discussion boards EDCG 5339 (M) Blackboard scenarios and discussion boards; Developmental theory project
Skill: Multicultural Awareness and sensitivity	Counselors must provide appropriate services to a diverse population of clients	EDCG 5310 (I) Blackboard scenarios and discussion boards EDCG5310,5311,5321,5339, 5341(family),5355 (R) Blackboard scenarios and discussion boards EDCG 5347 (M) Blackboard scenarios and discussion boards; group presentation project

Skill Set	Professional Application	**Delivery of Skill Set** Courses, extracurricular activities, etc. in which the skill set is introduced (I), reinforced (R), or mastered (M)
Skill: Understanding of Career Development	Counselors in private practice, agencies and schools provide services to clients transitioning from school to career or to new careers.	EDCG 5310 (I) Blackboard scenarios and discussion boards EDCG 5354,5358 (R) Blackboard scenarios and discussion boards; development of guidance lessons EDCG 5355 (M) Blackboard scenarios and discussion boards; Career autobiography and career development and intervention paper