



## 2022-2023 Faculty Continuation Supplemental Guidelines

The following guidelines have been established by the College of Arts & Sciences for faculty going up for continuation during the 2022-2023 academic year. These guidelines are intended to be an expansion of the guides and trainings by the Provost's Office – [www.tamuk.edu/academicaffairs/promotion-tenure.html](http://www.tamuk.edu/academicaffairs/promotion-tenure.html)

### Continuation Portfolio

#### Faculty Information Page

- Type of Review – Please enter ONE of the following:
  - 1<sup>st</sup> Year Continuation
  - 2<sup>nd</sup> Year Continuation
  - 3<sup>rd</sup> Year Continuation
  - 5<sup>th</sup> Year Continuation
- Faculty are requested to ADD a section entitled **Promotion & Tenure Standards**. In this new section, faculty will add the Promotion and Tenure standards for their department/division.

#### Annual Report: Teaching Performance Page

- On this page, faculty will upload a narrative of teaching performance for the review period.

#### Annual Report: Research & Scholarly Activities Page

- On this page, faculty will upload a narrative of research & scholarly activities for the review period.

#### Annual Report: Professional Growth & Activities Page

- On this page, faculty will upload a narrative of professional growth activities for the review period.

#### Annual Report: Service Page

- On this page, faculty will upload a narrative of service activities for the review period.

#### Appendix: Teaching Performance/Appendix: Research & Scholarly Activities/Appendix: Professional Growth & Activities/Appendix: Service

- Faculty are to upload materials which support the activities summarized on the above pages.

**Faculty are requested to not add or delete any pages or sections other than those specified in the above guidelines. For questions or clarification, please contact the following:**

- Department Chair
- Elisa M. Guerra
- Associate Dean