

# Graduate Curriculum Proposal Approval Form

Please attach only one of these forms per set of proposals.

Please place an "A" for approved or a "D" for disapproved.

Sign at bottom for appropriate committee.

Proposal Number	Dept./Area Committee	Department Chair	College Committee	College Dean (AGR, AS, BA, ED, EN)	Graduate Council	Graduate Dean's Office	Provost
-G-1							
-G-2							
-G-3							
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-G-16							
-G-17							
-G-18							
-G-19							
-G-20							

	Signature	Date
Department/Area Committee		
Department Chair		
College Committee		
College Dean (AGR, AS, BA, ED, EN)		
Graduate Council		
Graduate Dean's Office		
Provost		

# Graduate Curriculum Proposal Identifier and Routing Sheet

Please complete the information requested below and place on the front of the proposal.  
Complete one of these for each proposal.

1. This is page 1 of \_\_\_\_\_ pages of proposal number \_\_\_\_\_ - \_\_\_\_ -G- \_\_\_\_\_.
2. \_\_\_\_\_ Department or area (please specify, using catalog department prefix: e.g., CHEM, EEEN, PLSS, EDCG, etc.)
3. Type of Request: \_\_\_\_\_ Level: \_\_\_\_\_  
\_\_\_\_\_ Add new course to inventory\* \_\_\_\_\_ Master's  
\_\_\_\_\_ Reinstatement course to inventory \_\_\_\_\_ Doctorate  
\_\_\_\_\_ Delete course to inventory  
\_\_\_\_\_ Add new program/degree/major  
\_\_\_\_\_ Modify program/degree/major  
\_\_\_\_\_ Delete program/degree/major  
\_\_\_\_\_ Change course number  
\_\_\_\_\_ Change course title  
\_\_\_\_\_ Change course hours  
\_\_\_\_\_ Change course description  
\_\_\_\_\_ Change course prerequisites  
\_\_\_\_\_ Other (please specify):  
\_\_\_\_\_

4. If this change could affect other department(s), please attach a memo from each department stating the name of chair/authorized person and the opinions of that department.

5. Submissions procedures:

Proposal should be submitted to department/area and include:

**a) GRADUATE CURRICULUM PROPOSAL APPROVAL FORM.**

Only one form per set of proposals is necessary (available from the Department Chair).

**b) GRADUATE CURRICULUM PROPOSAL IDENTIFIER AND ROUTING SHEET.**

(this page – ONE per proposal).

**c) PROPOSAL** (one or more pages describing in detail the proposal following the **GRADUATE CURRICULUM PROPOSAL GUIDELINES**

(available from the Department Chair).

\*New course and significant changes to existing course descriptions require a complete syllabus/course outline to be attached.