

TEXAS A&M UNIVERSITY-KINGSVILLE

COUNCIL AND COMMITTEE  
HANDBOOK

2024-2025

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## **Texas A&M University-Kingsville**

### **COUNCIL AND COMMITTEE HANDBOOK**

To facilitate informed decision-making at the various administrative levels of the university, Texas A&M University-Kingsville provides for a broad-based input from faculty, staff, and student input through a framework of university-wide councils and committees. The system includes administrative councils and university committees who report to the appropriate administrator.

University committees and councils aid in the effective operations of the university by continually reviewing practices and policies in its area of concerns and recommending changes; instituting new policies and procedures; executing appeals processes; or fulfilling administrative mandates for the university.

Membership in a university committee is defined by the state criteria given for each committee. Individual committee members are selected by the appropriate office and/or recommended by representative bodies as applicable (President, Faculty Senate, Council of Chairs, Vice Presidents, Deans, Staff Council, Student Government Association, etc.).

Faculty members recommended by the Faculty Senate are nominated by the Executive Committee of the Faculty Senate or Faculty Senate President after the Senate has announced vacancies and invited applications. Appointments are made by the appropriate administrator. Student members to serve on committees are nominated by the President of the Student Government Association and are appointed by the appropriate administrator. The Staff Council nominates members of the staff to serve on appropriate committees.

Selections are made on the basis of the individual's interest, the needs of the committee, and maintenance of an equitable distribution of faculty and professional staff members on the various committees. In instances of resignations or other kinds of terminations, the designated administrator shall appoint new members to fill vacancies and complete the terms of the replaced persons.

In general, the annual period of service for committees is from September 1 to August 31. Other committees may elect their chairs annually.

Unless stated otherwise a quorum of more than 50% of the voting members is required for any committee to conduct business. Committees will meet at the call of their chair or on petition of more than 25 percent of the members. Annual reports of committee service should be succinct, but comprehensive, and should highlight to any recommended revisions in policies, practices, and procedures.

Texas A&M University- Kingsville is committed to providing an educational and work environment that is conducive to the personal and professional development of each individual student and employee. TAMUK does not discriminate on a person's race, color, religion, age, sexual orientation, gender identity, national origin, disability, veteran status or genetic information as defined by federal law and state statutes. These protections extend to employment and admissions decisions. In addition, TAMUK does not discriminate on the basis of sex in its education programs and activities, including admission and employment, in accordance with Title IX of the Education Amendments of 1972 and its implementing regulations.

If you have any questions or concerns related to equal employment opportunity, equal access, affirmative action or requests for disability accommodations, please direct them to the following individual who has been designated as the university's acting Section 504 and Americans with Disabilities Act Coordinator:

**Joe Henderson, Chief Ethics and Compliance Officer**

Lewis Hall, Room 130  
700 University Blvd. MSC 221  
Kingsville, Texas 78363  
[joe.henderson@tamuk.edu](mailto:joe.henderson@tamuk.edu)  
(361) 593-4758

The following individual is designated as the university's Coordinator for Title IX of the Education Amendments of 1972, responsible for inquiries and complaints alleging discrimination in educational programming and access based on sex:

**Tasha Clark, Title IX Coordinator**

Lewis Hall, Room 130  
855 North University Blvd.  
Kingsville, TX 78363  
[Tasha.clark@tamuk.edu](mailto:Tasha.clark@tamuk.edu)  
(361) 593-4761

**Office of Compliance Mailing Address:**

700 University Blvd., MSC 221  
Kingsville, Texas 78363

Questions concerning Title IX may also be directed to the Assistant Secretary for Civil Rights, U.S. Department of Education, Office for Civil Rights, 400 Maryland Avenue, SW Washington, D.C., 20202-1100, 1-800-421-3481, [OCR@ed.gov](mailto:OCR@ed.gov)."

## COUNCILS AND COMMITTEES REPORTING TO THE PRESIDENT

### CAMPUS CLERY ACT COMMITTEE

Chaired by: Director of Public Safety and Chief of Police

Membership: The committee is comprised of the Chief of Police, the Assistance Vice President of Student Affairs/Dean of Students, the Executive Director of University Housing and Residence Life, the Associate Vice President for Academic Affairs, the Compliance Officer, and the Director of the Wellness Center.

Function: The committee is formulated to review data which is Clery Act reportable, to create and submit our annual Clery Act report, and to communicate about the report in accordance with the law. The committee will attend trainings as appropriate and work to educate the community about the law.

### CAMPUS CLERY ACT COMMITTEE 2024-2025 Membership

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Mr. Julian Cavazos, <i>Chair</i>	Mr. Joe Hernandez
Ms. JoElda Castillo-Alaniz	Ms. Gina Smith
Ms. Kirsten Compary	

### EMERGENCY MANAGEMENT TEAM

Chaired by: Chief Administrative Officer

Membership: The committee is comprised of the following personnel: Acting Director of Student Affairs, Vice President for Finance and CFO or representative, Assistant Vice President for Student Affairs/Dean of Students, the Associate Dean of Students, Associate Vice President for Academic Affairs, Executive Director of University Housing and Residence Life, Director of Marketing and Communications, Director for Risk Management, Chief of University Police, Associate Vice President for Information Technology/CIO, Associate Director of Computing and Information Services, Executive Director of the SSC, the Interim Executive Director of Facilities, Planning and Construction, Director of Student Health and Wellness, Representative of Faculty Senate, Representative of Staff Council, and, *ad hoc*, Academy High School and College of Pharmacy representatives.

Function: Edit campus Crisis Management Plan; prepare campus response in anticipation of major campus crises; initiate campus information and training in preparation for campus crises; and prepare mock disasters to assess campus response and readiness.

EMERGENCY MANAGEMENT TEAM  
2024-2025 Membership

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Dr. Shane Creel, <i>Chair</i>	Ms. Adriana Garza-Flores
Dr. Mansoor Khan	Ms. Jessica Flores, <i>Staff Council</i>
Ms. JoElda Castillo-Alaniz	Dr. Darin Hoskisson
Ms. Joanne Castro	Dr. Linda Challoo, <i>Faculty Senate</i>
Mr. Julian Cavazos	Dr. Mamoudou Setamou
Ms. Kirsten Compary	Ms. Gina Smith
Mr. John Dove	Mr. Charles Odom
Mr. Jose Garcia	Mr. Chris Vera
Dr. Javier Trevino	

EMERITUS RANK COMMITTEE

Chaired by: To be elected

Membership: The committee is composed of representatives from the following degree-granting colleges: Dick and Mary Lewis Kleberg College of Agriculture and Natural Resources, College of Arts and Sciences (one from arts and one from sciences), College of Business Administration, College of Education and Human Performance, and Frank H. Dotterweich College of Engineering.

Function: The committee shall meet before November 1. They shall call for nominations from the general faculty for emeritus rank. The committee is authorized to designate the format and type of supportive information the members desire in order to make its decision.

The committee shall publicize the call for nominations through appropriate publications and written announcements to the faculty. Nominations shall close at the end of the last working day of the following January. At the discretion of the committee, more time may be allowed for additional supportive materials to be submitted. A majority favorable vote of the committee shall be required for recommendation to the President. The committee shall forward its recommendations, along with brief narrative summaries of the accomplishments of the individuals nominated, to the President by March 15. After review by the President, the nominations will be forwarded to the Board of Regents of The Texas A&M University System for approval.

EMERITUS RANK COMMITTEE  
2024-2025 Membership

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Dr. Mauro Castro, <i>Chair</i>	Dr. Tom Krueger
Dr. Randall DeYoung	Dr. Scott Jones



Dr. Don Jones

Dr. Sung-Won Park

FACULTY GRIEVANCE COMMITTEE (Information from Faculty Handbook)

Chaired by: Elected from committee membership

Membership: Ad hoc, from faculty pool designated by the Faculty Senate, based on TAMUK Academic Operating Procedure 1: Academic Freedom, Responsibility and Tenure, Section 4

Function: 1) To gather and substantiate evidence, consider arguments, and receive testimony relative to the faculty grievance and 2) to report its findings and recommendations to the President.

FACULTY GRIEVANCE COMMITTEE POOL

2024-2025 Membership

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Dr. Veronica Ancona-Contreras	Dr. Anne-Marie Teresa Lelkes
Dr. Steve Bain	Dr. Patrick Mills
Dr. Ruth Chatelain-Jardon	Dr. Reza Nekovei
Dr. Randy Colvin	Dr. Mais Nijim
Dr. Jose Daniel	Dr. Jianhong Ren
Dr. Jesus De La Rosa	Dr. Christine Reiser Robbins
Dr. Dean Ferguson	Dr. Alberto Rodriguez
Dr. Michelle Garcia	Dr. Catherine Ming Tu
Dr. Gina Garza-Reyna	Dr. Robert Villa
Dr. Norma Guzman	Dr. Pamela Wright
Dr. Lorrain Killion	Dr. Weimin Xi

INTERCOLLEGIATE ATHLETICS COMMITTEE

Chaired by: The University’s NCCA Faculty Athletics Representative (FAR)

Membership: The committee is composed of seven (7) faculty representatives, two (2) students, the Faculty Athletics Representative (FAR), the Associate Registrar, Executive Director of Student Financial Aid, Assistant Athletics Director-Academic and Compliance/SWA, and, *ex officio*, the Vice President for Intercollegiate Athletics and Campus Recreation and Coordinator of Student-Athlete Services.

Function: The Intercollegiate Athletic Committee is focused on the growth, success, and maintenance of intercollegiate athletic programs at Texas A&M University-Kingsville that benefit students, student-athletes and community, demonstrate NCAA II Best Practices, and support the strategic goals of the University. The IAC is charged with promoting an understanding of intercollegiate athletics among the University faculty and

providing external evaluation of the department’s NCAA II compliance program and procedures, student-athlete academic performance, and student-athlete well-being. To carry out its general purposes, the IAC advises and make recommendations to the President in the following broad categories:

- To advocate commitment to student-athlete welfare (e.g., Student-Athlete Advisory Committee initiatives and concerns, travel departure policy; missed class time policy);
- To promote an understanding of the Department of Athletics’ mission among all members of the University community;
- To serve as an external evaluator by providing an annual review of the University’s compliance policies (e.g., compliance policies and procedures, grievance procedures related to release to transfer and athletics aid renewal);
- To provide advisory support for the establishment, maintenance, and interpretation of Department of Athletics’ policies and University policies as they pertain to intercollegiate athletics;
- To conduct the NCAA Institutional Self-Study (ISSG);
- To provide feedback on Federal, State, NCAA or Lone Star Conference (LSC) policies, procedures or regulations that affect student-athletes and the operation of intercollegiate athletics;
- To recommend policies relating to the use and/or maintenance of facilities normally under the supervision of the department of athletics;
- To review policies and initiatives regarding the competitive level of intercollegiate athletics at Texas A&M University-Kingsville.
- To provide near- and long-term feedback on sport program expansion and strategic planning.

In addition to making recommendations in the general categories described above, the committee will respond to requests for recommendations on matters involving intercollegiate athletics from the President of the University, the Vice President for Intercollegiate Athletics and Campus Recreation, or the Faculty Athletics Representative.

INTERCOLLEGIATE ATHLETICS COMMITTEE  
2024-2025 Membership

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Dr. Michael Houf- <i>Chair</i>	Dr. Michelle Garcia
Dr. Amber Shipherd	Ms. Alessia Rojas
Dr. Desmond Millender	Mr. Roger Hagan
Dr. Hans Schumann	Mr. Michael Salinas
Dr. James Glusing	Ms. Hanna Lantz
Dr. Kevin Francis	Ms. Clarissa Rodriguez
Dr. Alberto Rodriguez	Mr. William Saenz

STRATEGIC EXECUTIVE LEADERSHIP TEAM

- Chaired by: President
- Membership: President, Provost, Vice Presidents, and others as designated by the President.
- Function: Advise the President on a broad range of administrative matters.

STRATEGIC EXECUTIVE LEADERSHIP TEAM  
2024-2025 Membership

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- |                          |   |
|--------------------------|---|
| Dr. Robert H. Vela, Jr.  | Dr. Kristina Ramirez Wilson             |
| Dr. Rosalind Alderman    | Dr. Jose Espiritu                       |
| Mr. Henry Burgos         | Dr. Rito Silva                          |
| Ms. Adriana Garza-Flores | Vacant- VP of University of Advancement |
| Mr. Jacob Flournoy       | Vacant- Executive Director of Athletics |
| Dr. James Palmer         |   |

UNIVERSITY APPEALS COMMITTEE (Promotion Appeals)

- Chaired by: Elected from committee membership
- Membership: One full professor from each tenure-granting College who has not served during that year on a Tenure and Promotion Committee.
- Function: To review the appeal regarding the decision not to promote a faculty member and make a recommendation to the President (Section B.6.5 of the *Faculty Handbook*).

UNIVERSITY APPEALS COMMITTEE  
2024-2025 Membership

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- |                               |                       |
|-------------------------------|-----------------------|
| Dr. Veronica Ancona-Contreras | Dr. Patrick Mills     |
| Dr. Steve Bain                | Dr. Reza Nekovei      |
| Dr. Ruth Chatelain-Jardon     | Dr. Mais Nijim        |
| Dr. Jesus De La Rosa          | Dr. Jianhong Ren      |
| Dr. Dean Ferguson             | Dr. Alberto Rodriguez |
| Dr. Michelle Garcia           | Dr. Robert Villa      |
| Dr. Norma Guzman              | Dr. Weimin Xi         |
| Dr. Lorrain Killion           |                       |

UNIVERSITY PARKING COMMITTEE

- Chaired by: Director of Public Safety/Chief of Police
- Membership: Director of Public Safety/Chief of Police, Associate Vice President of Campus Operations, Executive Director of Campus Operations, Executive

Director of Budget and Student Accounts, one faculty representative and one student representative.

Function: To periodically review the current parking plans and to propose alternative strategies for needed adjustments and refinements in serving the current demographics of the university.

UNIVERSITY PARKING COMMITTEE  
2024- 2025 Membership

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Mr. Julian Cavazos, <i>Chair</i>	Dr. Liliana Rodriguez
Mr. Jose Garcia	Mr. Chris Vera
Mr. Justin Woodall	Mr. Harley Davis, <i>student representative</i>

## COUNCILS AND COMMITTEES REPORTING TO THE PROVOST AND SENIOR VICE PRESIDENT FOR ACADEMIC AFFAIRS

### ACADEMIC ADVISORY COUNCIL

Chaired by: Provost and Senior Vice President for Academic Affairs

Membership: The council is composed of the Provost and Senior Vice President for Academic Affairs, the Assistant Provost, the Associate Vice President for Academic Affairs, the Associate Vice President for Academic Success, the Director for the Center for Academic Technology, the academic deans (Dick and Mary Lewis Kleberg College of Agriculture and Natural Resources, College of Arts and Sciences, College of Business Administration, College of Education and Human Performance, Frank H. Dotterweich College of Engineering, and Undergraduate Studies), the Library Director, the Registrar, the Dean of Students, the Director of Center for Faculty Excellence, the Director of the Mexican American Studies Institute, the Executive Director of the Institute for Rural Mental Health Institution, and the President of the Faculty Senate.

Function: The council advises the Provost and Senior Vice President for Academic Affairs and/or the President on any matters of policy or procedure affecting the academic affairs programs of the university. As academic leaders of individual colleges, deans are responsible for initiating items for consideration and for keeping faculty informed, through departmental chairs and program directors, of policy and procedural issues.

### ACADEMIC ADVISORY COUNCIL 2024-2025 Membership

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Dr. James Palmer, *Chair*  
Mr. Martin Brittain  
Dr. Natalya Delcoure  
Ms. Kirsten Compary  
Dr. Robert Ayala  
Dr. Rolando Garza  
Dr. Dolores Guerrero  
Dr. Darin Hoskisson  
Dr. Linda Challoo  
Dr. Renee Weiss

Dr. Shad Nelson  
Ms. Christine Radcliff  
Dr. Alberto Rodriguez  
Dr. Amber Shipherd  
Ms. Millie Slaughter  
Dr. Jeff Glick  
Dr. Heidi Taboada  
Dr. Maria Velez-Hernandez  
Dr. Linda Villarreal

### ACADEMIC DEANS COUNCIL

Chaired by: Provost and Senior Vice President for Academic Affairs

Membership: The council is composed of the Provost and Senior Vice President for Academic Affairs, the academic deans (Dick and Mary Lewis Kleberg College of Agriculture and Natural Resources, College of Arts and Sciences, College of Business Administration, College of Education and Human Performance, Frank H. Dotterweich College of Engineering, Undergraduate Studies, and Graduate Studies).

Function: The council advises the Provost and Senior Vice President for Academic Affairs on any matters of policy, procedure and student and faculty strategy affecting the academic affairs programs of the university. As academic leaders of individual colleges, deans are responsible for initiating items for consideration and for keeping faculty informed, through departmental chairs and program directors, of policy and procedural issues.

ACADEMIC DEANS COUNCIL  
2024-2025 Membership

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Dr. James Palmer, <i>Chair</i>	Dr. Shad Nelson
Dr. Darin Hoskisson	Dr. Maria Velez-Hernandez
Dr. Natalya Delcoure	Dr. Heidi Taboada
Dr. Dolores Guerrero	Dr. Linda Villarreal

CALENDAR COMMITTEE

Chaired by: Appointed by Provost and Senior Vice President for Academic Affairs from committee membership

Membership: The committee is composed of five faculty members (one from each academic college) recommended by the Faculty Senate, one dean appointed by the Provost, one representative from Finance, one representative from Student Affairs, one representative from Academic Affairs. One staff member recommended by the Staff Council and two student representatives recommended by the Student Government Associate will serve a one-year term on the committee while all others will serve a three-year term. *Ex officio* members are a Provost Office Representative, the Bursar, Executive Director of Student Financial Aid and the Registrar.

Function: This committee recommends to the Provost the holiday schedule and the academic calendar.

CALENDAR COMMITTEE  
2024-2025 Membership

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Dr. Dolores Guerrero, <i>Chair</i> (1)	Ms. Paige De Vaudrecourt (1)
Ms. Jennifer Alexander (1)	Dr. Xue Yang (2)
Ms. Erin McClure (2)	Mr. Harley Davis (1) <i>student</i>
Dr. Ruth Chatelain-Jardon (2)	Ms. Fabiola Joanis (1), <i>student</i>

Dr. Dolores Guerrero, *Chair* (1)  
Dr. Rolando Garza (2)  
Dr. Sarah Lucas (3)  
Dr. Ari Sherris (2)  
Dr. Ann Staiger (1)

Ms. Paige De Vaudrecourt (1)  
Mr. Raul Cavazos, *ex officio*  
Ms. Leticia Cantu, *ex officio*  
Ms. Norma Flores, *ex officio*  
Ms. Mildred Slaughter, *ex officio*

### COUNCIL OF CHAIRS

Chaired by: Provost and Senior Vice President of Academic Affairs

Membership: Appointed chairs or acting chairs of each academic department in the Dick and Mary Lewis Kleberg College of Agriculture and Natural Resources, the College of Arts and Sciences, the College of Business Administration, the College of Education and Human Performance, and the Frank H. Dotterweich College of Engineering. The Associate Vice President for Academic Affairs, the Assistant Provost, and the Associate Vice President for Academic Success serve as administrative liaisons to the Council.

Function: Serves as an advisory council to the administration and has the responsibility of providing, in conjunction with the administration, professional development activities in all matters pertaining to the position of academic department chair.

### COUNCIL OF CHAIRS 2024-2025 Membership

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Dr. James Palmer  
Dr. Aden Ahmed  
Dr. Jason Apple  
Dr. Breanna Bailey  
Dr. Bart Ballard  
Mr. Martin Brittain  
Dr. Daniel Burt  
Dr. Michael Houf  
Dr. Christine Hahn  
Dr. Kelly Hall  
Dr. Brent Hedquist  
Dr. Darin Hoskisson  
Dr. Scott Jones  
Dr. Maura Krestar

Dr. Thomas Krueger  
Dr. Vinod Kumar  
Dr. Richard Laughlin  
Mr. Todd Lucas  
Dr. Venugopal Mendu  
Dr. Timothy Oblad  
Dr. David Ramirez  
Dr. Monica Ratcliff  
Dr. Dunren Che  
Dr. Mohammad Riazi  
Dr. Delia Valles-Rosales  
Dr. Natalya Delcoure  
Dr. Roberto Vela Cordova  
Dr. Robert Ayala

### FACULTY APPEALS ADVISORY COMMITTEE

Chaired by: Elected from committee membership

Membership: *Ad hoc*, from faculty pool designated by the Faculty Senate, based on the *TAMUK Academic Operating Procedure 1: Academic Freedom, Responsibility and Tenure*, Section 4 and Section 5.6

Function: To determine whether 1) the allegations in the appeal regarding non-renewal or non-tenured faculty member establish a prima facie case and 2) a formal hearing should be recommended.

FACULTY APPEALS ADVISORY COMMITTEE POOL  
2024-2025 Membership

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Dr. Veronica Ancona-Contreras	Dr. Anne-Marie Teresa Lelkes
Dr. Steve Bain	Dr. Patrick Mills
Dr. Ruth Chatelain-Jardon	Dr. Reza Nekovei
Dr. Randy Colvin	Dr. Mais Nijim
Dr. Jose Daniel	Dr. Jianhong Ren
Dr. Jesus De La Rosa	Dr. Christine Reiser Robbins
Dr. Dean Ferguson	Dr. Alberto Rodriguez
Dr. Michelle Garcia	Dr. Catherine Ming Tu
Dr. Gina Garza-Reyna	Dr. Robert Villa
Dr. Norma Guzman	Dr. Pamela Wright
Dr. Lorrain Killion	Dr. Weimin Xi

FACULTY APPEALS HEARING COMMITTEE

Chaired by: Elected from committee membership

Membership: *Ad hoc*, from faculty pool designated by the Faculty Senate, based on the *TAMUK Academic Operating Procedure 1: Academic Freedom, Responsibility and Tenure*, Section 4 and Section 5.8

Function: To determine whether the decision not to renew the faculty appointment or grant tenure was made in violation of the faculty member's academic freedom, or for an illegal reason as defined in Section 7.3 of *System Policy 12.01*, or without adequate consideration for the faculty member's record of professional achievement, depending on the basis of the faculty member's appeal.

FACULTY APPEALS HEARING COMMITTEE POOL  
2024-2025 Membership

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Dr. Veronica Ancona-Contreras  
 Dr. Steve Bain  
 Dr. Ruth Chatelain-Jardon  
 Dr. Randy Colvin  
 Dr. Jose Daniel  
 Dr. Jesus De La Rosa  
 Dr. Dean Ferguson  
 Dr. Michelle Garcia  
 Dr. Gina Garza-Reyna  
 Dr. Norma Guzman  
 Dr. Lorrain Killion

Dr. Anne-Marie Teresa Lelkes  
 Dr. Patrick Mills  
 Dr. Reza Nekovei  
 Dr. Mais Nijim  
 Dr. Jianhong Ren  
 Dr. Christine Reiser Robbins  
 Dr. Alberto Rodriguez  
 Dr. Catherine Ming Tu  
 Dr. Robert Villa  
 Dr. Pamela Wright  
 Dr. Weimin Xi

FACULTY DEVELOPMENT LEAVE COMMITTEE

Chaired by: Elected by committee

Membership: The committee will consist of one representative from each academic college, plus three additional representatives from the College of Arts and Sciences. Representatives will be elected each fall by the respective colleges.

Function: The Provost will appoint the committee each fall. The committee will gather applications from college deans. These applications will include the recommendations of the members of the applicant’s department, his or her department chair and his or her college dean. The committee will review the applications and deliberate according to the *TAMUS Regulation 12.99.01 Faculty Development Leave*. Recommendations and rankings from this committee will be forwarded to the Provost who forwards the committee’s recommendation along with his or her own recommendation to the President. All steps in the review process should be completed by November 15 of each year.

FACULTY DEVELOPMENT LEAVE COMMITTEE

2024-2025 Membership

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College of Education Rep.	Dr. Nick Sciallo (2)
Dr. Yongsok Kim (1)	Dr. Roger Hanagriff (2)
Dr. Anne Marie Lelkes (1)	Dr. Xue Yang (2)
Dr. Christine Reiser Robbins (1)	

NOMINATION COMMITTEE FOR CHANCELLOR’S ACADEMY OF TEACHER EDUCATORS

Chaired by: Selected from committee membership

Membership: Faculty members from the following colleges: two from the College of Education and Human Performance; two from the College of Arts and Sciences; one from the Frank H. Dotterweich College of Engineering and one from the Dick and Mary Lewis Kleberg College of Agriculture and Natural Resources recommended to the Provost by the Dean of each College listed above.

Function: The purpose of the Chancellor’s Academy of Teacher Educators of The Texas A&M University System is to honor faculty members who have significantly impacted the preparation of teachers in the field of education. The committee will review the criteria materials, interview the candidates, and forward at least two names to the President through the Provost.

NOMINATION COMMITTEE FOR THE CHANCELLOR’S ACADEMY OF TEACHER  
EDUCATORS

2024 - 2025 Membership

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Dr. Aden Ahmed	Dr. Monica Ratcliff
Dr. David Hicks	Dr. Greta Schuster
Dr. Dean Ferguson	Dr. Lisa McNair

REGENTS PROFESSOR SERVICE AWARD COMMITTEE

Chaired by: Appointed by Provost and Senior Vice President of Academic Affairs

Membership: The committee is comprised of a total of seven members: the four most recent recipients of the Regents Professor Award and three other faculty members who are tenured, full professors nominated by the Executive Committee of the Faculty Senate. The committee will include at least one representative from the following colleges: the Dick and Mary Lewis Kleberg College of Agriculture and Natural Resources, College of Arts and Sciences, College of Business Administration, College of Education and Human Performance, and the Frank H. Dotterweich College of Engineering.

Function: To solicit nominations from campus community, determine most worthy candidates, make a selection, and provide the name of the nominee for the Regents Professor Award to the Provost who, in turn, provides that information with his/her recommendation to the President. Upon favorable review by the President, the name of the candidate will be sent to the Chancellor for consideration. The Board of Regents has responsibility for final approval/disapproval of nominations for the award. A nominee must be clearly and indisputably outstanding, and the university is under no obligation to submit a nomination every year.

REGENTS PROFESSOR SERVICE AWARD COMMITTEE  
2024-2025 Membership

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Dr. Bard Ballard  
Dr. Maribel Gonzalez-Garcia  
Dr. Fidel Hernandez

Dr. David Ramirez  
Dr. Priti Verma  
Dr. Elvira Allison

## UNIVERSITY LIBRARY COMMITTEE

Chaired by: Elected from committee membership by the committee

Membership: The committee is composed of one faculty representative from each of the following colleges: Dick and Mary Lewis Kleberg College of Agriculture and Natural Resources, College of Arts and Sciences, College of Business Administration, College of Education and Human Performance, and Frank H. Dotterweich College of Engineering, all nominated by the Faculty Senate, one faculty representative for graduate programs named by the Graduate Council, two undergraduate students and one graduate student nominated by SGA, and, *ex officio*, the Library Director.

Function: The committee reviews library needs in view of the university's academic programs and advises the Library Director on matters of general library policy, development of library resources, and determining the best methods to integrate the library program with other academic activities. It acts as an intermediary where needed between library users, library staff, and the administration.

### UNIVERSITY LIBRARY COMMITTEE 2024-2025 Membership

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Dr. Sarah Lucas (3)	Dr. Desmond Millender (2)
Dr. Francisco Haces Fernandez (2)	Ms. Linda Esquivel, <i>student</i>
Dr. Ann Fronckowiak (2)	Ms. Marayah Rios, <i>student</i>
Dr. James Glusing (2)	Ms. Anna Garcia, <i>student</i>
Dr. Alynn Martin (2)	Ms. Christine Radcliff, <i>ex-officio</i>

## COUNCILS AND COMMITTEES REPORTING TO THE VICE PRESIDENT OF ENROLLMENT MANAGEMENT

### ADMISSIONS COMMITTEE

Chaired by: Vice President for Enrollment Management or Executive Director of Admissions

Membership: The committee is composed of the Executive Director of Admissions, the Associate Vice President for Academic Success, and Associate Director of Admission Operations. In addition, there are two representatives from the Division of Academic Affairs who are appointed by the Provost and one representative from each academic college appointed by their dean.

Function: This committee may approve undergraduate students for admission to the university if they do not meet regular admission requirements. The committee may do so by reviewing an individual student's admission file and recommending to the Executive Director of Admissions an offer of admittance or denial. The committee also annually reviews the university's admission standards for all undergraduate students and recommends any changes to the Provost.

### ADMISSION COMMITTEE 2024-2025 Membership

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Vacant, Executive Director of Admission	Dr. Maria Velez-Hernandez
Ms. Emily Morin	Dr. Darin Hoskisson
Dr. Robert Ayala	College Representatives

### UNIVERSITY SCHOLARSHIP COMMITTEE

Chaired by: Vice President for Enrollment Management or Designee

Membership: The committee is comprised of academic and support staff from all areas of the University. Members of the committee include representatives from each academic college, representative from the Office of Academic Affairs, Executive Director of Admissions, Director of Financial Aid, and a representative from Institutional Advancement. The committee also has one non-voting member appointed by the Director of Financial Aid.

Function: The committee is an advisory committee with responsibility for reviewing scholarship policies and procedures, developing guidelines for establishing new scholarships, and suggesting procedures to assure compliance with the scholarship audit recommendations. The committee also reviews individual student merit scholarship appeals and departmental requests to designate

departmental scholarships as competitive scholarships. The chair may appoint ad-hoc committee members as necessary with the approval of the committee.

SCHOLARSHIP COMMITTEE  
2024-2025 Membership

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Vice President for Enrollment Management	Representative, Mary Lewis Kleberg College of Agriculture and Natural Resources
Executive Director of Admissions	Representative, College of Business Administration
Director of Financial Aid	Representative, Frank H. Dotterweich College of Engineering
Representative, Office of Academic Affairs	Representative, College of Education and Human Performance
Representative, Institutional Advancement	Representative, College of Arts & Sciences

STRATEGIC ENROLLMENT MANAGEMENT COMMITTEE

Chaired by: Vice President for Enrollment Management

Membership: The committee is comprised of a representative from each academic college as well as the Vice President of Student Affairs, the Dean of Undergraduate Studies, the Associate Vice President of Academic Affairs and Dean of Graduate Studies, the Associate Vice President for Academic Success, the Executive Director of Admissions, Director of Financial Aid, Director of Strategic Enrollment Planning, the Chief of Performance Excellence and Strategy, the Chief of Marketing and Communications and the Associate Vice President of Financial Services.

Function: The committee is charged with assisting in developing and implementing a comprehensive Strategic Enrollment Management (SEM) plan for the University. The SEM plan incorporates internal and external data points to make data-driven decisions that serve the best interest of the mission of the university.

STRATEGIC ENROLLMENT MANAGEMENT COMMITTEE  
2024-2025 Membership

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Dr. Rosalind Alderman, <i>Chair</i>	Dr. Dolores Guerrero
Dr. Maria Velez-Hernandez	Dr. Darin Hoskisson
Mr. Raul Cavazos	Dr. Shad Nelson
Dr. Robert Ayala	Dr. Kristina Ramirez-Wilson
Dr. Natasha Delcoure	Dr. Nestor Sherman
Dr. Adriana Garza-Flores	Dr. Heidi Taboada

## COUNCILS AND COMMITTEES REPORTING TO THE VICE PRESIDENT OF STUDENT AFFAIRS & COMMUNITY RELATIONS

### BEHAVIORAL INTERVENTION TEAM

Chaired by: Assistant Vice President of Student Affairs/Dean of Students

Membership: The team consists of the Assistant Vice President of Student Affairs/Dean of Students, the Director of Public Safety/Chief of Police, the Executive Director of University Housing and Residence Life, the Executive Director of Human Resources, the Director of the Student Health and Wellness Center, the Executive Director of Athletics and Campus Recreation, the Director of Compliance, and the Associate Vice President for Academic Affairs. Other staff may be utilized to assist and provide expertise to the team as needed.

Function: The team is an interdisciplinary committee of university officials that meets to discuss incidents or behaviors that are of concern and to ensure a systematic university response. Its functions are:

- 1) serve as the eyes and ears of the University by referring individuals who are exhibiting behaviors indicative of high risk in their respective areas across campus for review;
- 2) assess situations that pose a potential risk of harm to persons or property in the university community or are a substantial disruption to the educational process in accordance with policies state in the Student Code of Conduct, university guidelines and Texas A&M System policies;
- 3) consult with the administration, faculty, staff and students affected by the inappropriate behaviors as appropriate to ascertain the facts of the situation; review cases/incidents that may occur on a certain location of the campus to discern if there is a pattern or connection with incidents occurring in other parts of the campus;
- 4) develop a specific strategy to manage the situation with regard to the safety and rights of others and to minimize the disruption to the campus community;
- 5) coordinate the university response and follow up consistent with university policy, established protocols and state and federal laws. The team may consult with the Texas A&M University System Counsel through the chair for guidance as needed. Following a situation, the team will meet to debrief, evaluate the outcome and make recommendations to the appropriate university officials.

The team meets as needed. University Police reports and other incidents referred to the Dean of Students by other entities on campus are reviewed. The team works closely with the university's Emergency Management Team. The team advises the Senior Student Affairs Officer (Acting Director

of Student Affairs) and other university officials regarding the resolution of critical incidents and/or conduct of individuals that may pose a risk to themselves or the campus community.

BEHAVIORAL INTERVENTION TEAM  
2024-2025 Membership

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Kirsten Compary- <i>Chair</i>	Hanna Lantz
Karey Barnes	Renee Weiss
Jo Elda Castillo-Alaniz	Derek Gonzales ( <i>as needed</i> )
Julian Cavazos	Gina Smith ( <i>as needed</i> )
Tasha Clark	Darin Hoskisson ( <i>as needed</i> )

*Others as needed depending on the situation being reviewed.*

**JUDICIAL APPEALS BOARD**

Chaired by: Appointed from committee membership by the Vice President of Student Affairs and Community Relations.

Membership: The board is composed of one faculty representative from each of the academic colleges; two representatives from the Division of Student Affairs; two staff members and two students. The required meeting quorum is five members, consisting of at least one student. The Vice President of Student Affairs and Community Relations serves as *ex-officio* member. Final decisions of this board are communicated through the chair.

Function: The board hears student appeals of proposed disciplinary actions associated with academic student misconduct charges and appeals of decisions made as a result of student grievances brought against a student, student group, faculty, staff, or university administrator.

**In the case of hearing student appeals of proposed disciplinary actions** associated with academic student misconduct charges, it is the responsibility of the board to make a reasonable determination of the validity of charges against the student and to express its judgment regarding the appropriateness of the proposed sanctions. The student may choose an advisor to accompany, but not represent, him or her. In cases involving suspension or expulsion the decision of this board may be appealed to the Provost.

**In the case of student grievances appeals**, except in specific areas of dispute covered by other explicit policy (e.g., discrimination, sexual harassment), it is the responsibility of the board to make a reasonable determination of the validity of the student's charges and to express its judgment regarding appropriate resolution of the problem. The student may choose an advisor to accompany, but not represent, him or her.

The Judicial Appeals Board is expected to consult with The Texas A&M University System Counsel, through the Vice President of Student Affairs and Community Relations to assure that its procedures are legally sound and fair to all parties.

JUDICIAL APPEALS BOARD  
2024-2025 Membership

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*Comprised, as needed, by trained faculty and staff. Assembled based on the case before the board.*

STUDENT CONCERNS COMMITTEE

Chaired by: Assistant Vice President for Student Affairs/Dean of Students

Membership: The committee is composed of the Director of Public Safety/Chief of Police, Executive Director of University Housing and Residence Life, Director of University Housing, Associate Dean of Students, Director of Student Health & Wellness, Assistance Director of Counseling Services, and the Title IX Coordinator.

Function: The committee meets weekly (other than in the summer and during University semester breaks) to review student incidents or share reports or referrals from university offices, individual faculty, staff, students, or others regarding student behavior that is concerning, or a potential violation of the student code of conduct or university guidelines. The group uses this information to coordinator a university response, address student conduct issues where applicable, and identify university resources helpful to the circumstances. Information for addressing the concern, including recommended changes or clarifications in campus procedures are reported to the Vice President of Enrollment Services & Student Affairs.

STUDENT CONCERNS COMMITTEE  
2024-2025 Membership

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Ms. Kirsten Compary, <i>Chair</i>	Ms. Tasha Ann Clark
Mr. Karey Barnes	Ms. Hanna Lantz
Ms. Jo Elda Castillo-Alaniz	Ms. Gina Smith
Mr. Julian Cavazos	Ms. Renee Weiss
Ms. Erin McClure	

STUDENT PUBLICATIONS/ MEDIA COMMITTEE

Chaired by: Faculty Sponsor of the *South Texan* and the Assistant Vice President of Student Affairs/Dean of Students



Membership: The committee is composed of three students (two who are not holding paid positions on a student publication or media staff and the President of the Student Government Association), one representative from the Communications faculty, one representative from the Division of Student Affairs, one representative from Marketing and Communications, and two other faculty members.

Function: The committee develops and recommends editorial policy and advises in the appointment of editors/managers; hears complaints and acts as an appeals body on problems of an editorial or advertising nature and proposed business contract regarding these publications and advises the Vice President of Enrollment Services & Student Affairs regarding the role, scope, and status of specific student publications/media.

STUDENT PUBLICATIONS/MEDIA COMMITTEE  
2024-2025 Membership

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Ms. Nicole Morris, *Co-Chair*  
Ms. Kirsten Compary, *Co-Chair*

Mr. Todd Lucas, *Faculty*  
Mr. Harley Davison, *SGA President*

**COUNCILS AND COMMITTEES REPORTING TO THE VICE  
PRESIDENT FOR UNIVERSITY ADVANCEMENT AND CHIEF  
FOUNDATION OFFICER**

**COMMITTEE ON NAMING AND RECOGNITION**

Chaired by: Vice President for Institutional Advancement and External Relations.

Membership: Members of the Committee shall be appointed by the President and may be selected from university faculty/staff, alumni, or community leaders. Membership will include: (1) Vice President for Institutional Advance and CEO of the Texas A&M University-Kingsville Foundation, (2) Faculty Senate Chair, (3) Staff Council Chair, (4) 2 members from the related department or college, (5) the respective dean, (6) the assigned development officer, (7) the Student Government Association president or designee, (8) 2 community leaders, and (9) Chief Administrative Officer or president designee. Final recommendations of the committee must represent a majority vote of the membership.

Function: Evaluate and recommend to the university president naming opportunities for buildings, definable areas on campus, and for academic entities, that are appropriate and consistent.

**COMMITTEE ON NAMING AND RECOGNITION**

**2023-2024 Membership**

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*Committee staffed as needed.*

# COUNCILS AND COMMITTEES REPORTING TO THE CHIEF OF PERFORMANCE EXCELLENCE AND STRATEGY

## COUNCIL FOR INSTITUTIONAL EFFECTIVENESS AND PLANNING

Chaired by: Appointed by the President and Executive Leadership

Membership: Membership is composed of one representative from each of the academic colleges and representatives from Academic Affairs appointed by the Provost. The following representatives will be appointed by the Executive Leadership member overseeing each area: two representatives from Student Affairs, two representatives from Finance, two representatives from Enrollment Management, one representative from Institutional Advancement, one representative from Marketing and Communications, and one representative from Athletics. Members will serve three-year terms. The Chief of Performance Excellence and Strategy and staff from the Office of Performance Excellence serve as standing members of the Council.

Function: The Council for Institutional Effectiveness and Planning serves as the advisory body for university-wide strategic planning and institutional effectiveness processes. The Council has the following major tasks, duties, and responsibilities:

- Provide support and guidance on the development of the university's strategic plan;
- Review and make improvements to the Institutional Effectiveness planning and reporting processes;
- Assess the university strategic plan and monitor university-wide progress on student achievement metrics;
- Assist academic departments, colleges, and administrative units in effectively implementing and assessing university-wide continuous improvement efforts;
- Participate in the annual evaluation process of institutional effectiveness plans and reports and
- Seek to ensure institutional compliance with the standards set by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC).

*This body was formerly known as the Council for Assessment and Planning (CAP).*

## COUNCIL FOR INSTITUTIONAL EFFECTIVENESS AND PLANNING 2024-2025 Membership

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Dr. Kristina Ramirez Wilson, <i>Co-Chair</i>	Dr. Jieming Chen (1), <i>Co-Chair</i>
Dr. Matthew Alexander (1)	Dr. Francisco Haces Fernandez (1)
Dr. Rick Machen (1)	Dr. Brian Menaker (1)
Dr. Rolando Garza (2)	Ms. Shama Ali (2)

Ms. Kathy Pawelek (3)  
Mr. Jeff West (3)  
Ms. Jennifer Alexander (3)  
Ms. Abigail De La Mora  
Mr. Joe Henderson (2)  
Ms. Manasi Vishal  
Mr. Justin Woodall (3)

Dr. Cheri Shipman (1)  
Ms. Amanda Thompson (1)  
Ms. Jo Elda Castillo-Alaniz (3)  
Ms. Cadi Lusk  
Ms. Hanna Lantz (2)  
Ms. Miranda Joiner (3)

### QUALITY ENHANCEMENT PLAN (QEP) ADVISORY COMMITTEE

Chaired by: Appointed by the Chief of Performance Excellence and Strategy from committee members

Membership: Ten members (plus one *ex officio* member) are invited to serve by the Chief of Performance Excellence and Strategy, selected from faculty and staff, at least one per college, having expressed interest in the QEP. Also, the Student Government Association will appoint one student member. The QEP Director will serve as the *ex officio* member. Terms are for one year, but may be repeated indefinitely.

Function: The Committee reports to the Chief of Performance Excellence and Strategy, and advises the QEP Director and the Chief of Performance Excellence and Strategy regarding the function of the QEP, its budget and staff, and other items as deemed appropriate by the committee or as requested by the QEP Director or Chief of Performance Excellence and Strategy. The Committee will be expected to respond to assessment practices and findings and to recommend any changes/improvements indicated by assessment findings.

### QUALITY ENHANCEMENT PLAN (QEP) ADVISORY COMMITTEE 2023-2024 Membership

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TBA

## COUNCILS AND COMMITTEES REPORTING TO THE ASSOCIATE VICE PRESIDENT FOR ACADEMIC AFFAIRS AND DEAN OF GRADUATE STUDIES

### COUNCIL FOR STUDENT LEARNING OUTCOMES

Chaired by: Appointed by the Provost and Senior Vice President for Academic Affairs or designee

Membership: The Council is composed of representatives from the academic colleges. 12 faculty members to include 11 recommended by the academic deans – two faculty members from each of the following colleges: Dick and Mary Lewis Kleberg College of Agriculture and Natural Resources, College of Education and Human Performance, and Frank H. Dotterweich College of Engineering; four from the College of Arts and Sciences and one from the College of Business Administration. The twelfth faculty member is recommended by the Faculty Senate. Council members will serve in staggered terms of three years. The following individuals will serve as *ex-officio* members: the Associate Vice President for Academic Affairs, the Chief of Performance Excellence and Strategy, the Assessment and Accreditation Officer, the Institutional Effectiveness & Planning Officer, and the Directors for the Center of Faculty Excellence (CFE).

Function: The Council for Student Learning Outcomes strives to ensure that TAMUK students are gaining the knowledge, skills, and abilities necessary to be successful in their chosen careers or future learning experiences. The Council has the following major tasks, duties, and responsibilities:

- Review and make improvements to program Student Learning Outcomes (SLO) assessment processes;
- Examine data and make recommendations for improvement of student learning;
- Participate in the annual evaluation process of program SLO plans and reports, and
- Seek to ensure compliance with the standards set by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) and the Texas Higher Education Coordinating Board (THECB).

*This body was formerly known as the Academic Assessment Committee.*

COUNCIL FOR STUDENT LEARNING OUTCOMES  
2024-2025 Membership

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Dr. Monica Wong-Ratcliff, <i>Chair</i> (2)	Dr. Lilianna Rodriguez (3)
Dr. Michelle Garcia (2)	Dr. Thomas Kruger (2)
Dr. Kenneth Price (3)	Dr. Jody Marin (3)
Dr. Steven “Boot” Chumbley (3)	Dr. Darin Hoskisson, <i>ex officio</i>
Dr. Breanna Bailey (2)	Dr. Kristina Ramirez Wilson, <i>ex officio</i>
Dr. David Hicks (3)	Ms. Cadi Lusk, <i>ex officio</i>
Dr. Marsha Sowell (3)	Ms. Abigail De La Mora, <i>ex officio</i>
Dr. Enrique Massa (2)	Dr. Amber Shepherd, <i>ex officio</i>
Dr. Colleen Ferguson (2)	
Dr. Brian Robinson (2)	

### COUNCIL FOR GENERAL EDUCATION

Chaired by: Appointed by the Provost and Senior Vice President for Academic Affairs or designee

Membership: The Council is composed of representatives from the academic colleges and representatives from departments with co-curricular missions (academic and student services units). Twelve faculty members to include eleven recommended by the academic deans – two faculty members from each of the following colleges: Dick and Mary Lewis Kleberg College of Agriculture and Natural Resources, College of Education and Human Performance, and Frank H. Dotterweich College of Engineering; four from the College of Arts and Sciences and one from the College of Business Administration. The twelfth faculty member is recommended by the Faculty Senate. Membership includes the Faculty Coordinator for General Education. Council members will serve staggered terms of three years. The following individuals will serve as *ex-officio*: the Associate Vice President for Academic Affairs, the Dean of the College of Arts and Sciences or designee, the Chief of Performance Excellence and Strategy, the Assessment and Accreditation Officer, the Institutional Effectiveness & Planning Officer, the Director for the Center for Faculty Excellence (CFE) and the Dean of Undergraduate Studies.

Function: The Council monitors the University’s general education processes to ensure compliance with the standards set by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) and the Texas Higher Education Coordinating Board (THECB). As an advisory body, the Council has the following major tasks, duties, and responsibilities:

- Review proposals for addition, modification, or deletion in the core curriculum and recommend approval or disapproval;

- As needed, review core curriculum course syllabi for alignment with required student learning objectives and best practices;
- Review university policies and procedures associated with the core curriculum (i.e., transfer credit, articulation, TCCN, degree audits, etc.) and recommend any actions or changes to the Provost and/or Associate Vice President for Academic Affairs;
- Establish sub-committees and task forces by component or other area where/if needed;
- Evaluate assessment data and make recommendations for improvement of core courses to colleges, unit faculty, and the Provost; and
- Recommend changes to the core curriculum based on syllabi reviews and assessment data collection.

COUNCIL FOR GENERAL EDUCATION  
2024-2025 Membership

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Dr. James Palmer	Dr. Haeyoung Kim
Dr. Emil Badici, <i>Chair</i>	Dr. Brian Menaker
Dr. Randy Colvin	Dr. Afzel Noore
Dr. Jose Luis Daniel	Dr. Stephen Oller
Ms. Abigail De La Mora	Dr. David Ramirez
Dr. Abiola Dipeolu	Dr. Brian Robinson
Dr. Consuelo Donato-Molina	Dr. Kristina Ramirez Wilson, <i>ex-officio</i>
Dr. Scott Henke	Ms. Cadi Lusk, <i>ex-officio</i>
Dr. Darin Hoskisson	Dr. Amber Shipherd, <i>ex-officio</i>
Dr. Marsha Sowell	Dr. Dolores Guerrero, <i>ex-officio</i>
Dr. Maria Velez- Hernandez	

### GRADUATE COUNCIL

Chaired by: Associate Vice President of Academic Affairs and Dean of Graduate Studies

Membership: The council is composed of the Dean and Associate Dean of the College of Graduate Studies and three representatives from each of the following undergraduate colleges: the Dick and Mary Lewis Kleberg College of Agriculture and Natural Resources, the College of Arts and Sciences, the College of Business Administration, the College of Education and Human Performance, and the Frank H. Dotterweich College of Engineering (one representative appointed by the dean of each college and two representatives elected by the graduate faculty of each college). *Dean appointees serve for 2-year terms. Elected representatives serve for 3-year terms.*

Function: The council is responsible for developing and recommending policies and procedures concerning graduate studies such as: criteria for admission and retention, courses for graduate credit, proposals relating to new and existing programs, membership in the graduate faculty, evaluation of the quality of

graduate education, and verification that students have met requirements for graduate degrees.

GRADUATE COUNCIL  
2024-2025 Membership

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Dr. Darin Hoskisson, Chair	Dr. Natasha Mast (1)
Dr. Elvira Alison (2)**	Dr. Amber Shipherd (1)
Dr. Ambrose Anorou (2)**	Dr. Ari Sherris (1)
Dr. Gonzalo Rivera (2)**	Jong-Won Choi (2)**
Dr. Xiaochuan Song (3)	Matthew Alexander (3)
Dr. Brent Kinghorn (3)	Dr. Weimin Xi (1)
Dr. Abiola Dipeolu (2)	Dr. Nuri Yilmazer (2)
Dr. Louise Liu (2)	Dr. Randy Stanko (3)

\*\*Dean Appointees serve 2-year terms.

HONORARY DEGREES COMMITTEE

Chaired by: To be elected from committee membership

Membership: The committee is composed of six tenured faculty members with distinguished records and scholarship and publication, serving staggered three-year terms. Each year one member shall be appointed by the Executive Committee of the Faculty Senate and one by the President for a three-year term beginning June 1. The Provost and Vice President for Academic Affairs or his/her representative shall serve as ex-officio, non-voting member of the committee.

Function: The purposes of honorary degrees awarded by Texas A&M University-Kingsville are to recognize excellence in the fields of agriculture, humanities and the arts, the sciences and pharmacy, education, engineering, business, philanthropy and social services, which exemplify the mission and scope of Texas A&M University-Kingsville; to honor meritorious and outstanding service to Texas A&M University-Kingsville, the State of Texas, the United States, or to humanity at large; or to recognize persons whose lives serve as examples of Texas A&M University-Kingsville's aspirations for its students. (Please refer to Texas A&M University System Policy 11.07 – Granting of Honorary Degrees)

\*Appointed by the Faculty Senate.

HONORARY DEGREES COMMITTEE  
2024-2025 Membership

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Dr. Larry Peel (2)*	Dr. David Hewitt (3)
Dr. Michael Houf (2)*	Dr. Greta Schuster (3)
Dr. Selantattin Ozcelik (1)*	Dr. Maribel Gonzalez-Garcia (3)



Dr. Larry Peel (2)\*  
Dr. Darin Hoskisson, *ex officio*

Dr. David Hewitt (3)

### WRITING INTENSIVE COURSE COMMITTEE

- Chaired by: Appointed by the Associate Vice President for Academic Affairs (AVPAA)
- Membership: One committee member is appointed from each academic college following recommendations from college deans. Members are appointed to two-year terms but may elect to serve for longer period.
- Function: The committee addresses issues related to Writing Intensive (WI) courses. The committee approves newly proposed WI courses in collaboration with the University Undergraduate Curriculum Committee. Also, the committee monitors delivery, scheduling, and overall effectiveness of WI courses. The committee advises the AVPAA. The committee collaborates with the University Writing Center in a mutually beneficial relationship in which each unit advises the other for the purpose of continuous quality improvement regarding concerns and suggestions related to WI courses.

### WRITING INTENSIVE COURSE COMMITTEE

#### 2024-2025 Membership

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Stephanie Tavera, (1) *Chair*  
Selena Kieschnick (2)  
Dr. Alynn Martin (1)

Dr. Cheryl McNair (2)  
Dr. Hui Shen (2)  
Dr. Jody Marin, *ex officio*

# COUNCILS AND COMMITTEES REPORTING TO THE ASSISTANT VICE PRESIDENT FOR INFORMATION TECHNOLOGY AND CIO

**BANNER USERS’ GROUP (BUG)**

Chaired by: Appointed by the Assistant Vice President for Information Technology/CIO

Membership: The Banner Users Group (BUG) will have representatives from the following departments: Admissions, Business Services, Distance Learning and Instructional Technology (DLIT), Financial Aid, Graduate Studies, Housing, Human Resources, Institutional Research, International Student Services, ITS, Provost’s Office, Registrar’s Office, Student Success/Advising and Veterans Relations. The Chief Information Officer (CIO) will consult with the Directors of the various departments to determine their representative. Other areas may be invited to attend on an as-needed basis.

Function: The Banner Users Group members will propose and provide feedback to the Banner Executive Committee (BEC) on upgrades, improvements and change requests in Banner. The BUG members will test, document and train on Banner upgrades or implementation of new modules for their respective areas.

**BANNER USERS GROUP  
2024- 2025 Membership**

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TBA	
Mildred Slaughter	William P. Saenz
Marilu Ybanez	Susan E. Niemi
Jessica Lerma	Cheri D. Shipman
Clarissa Rodriguez	Rebeka Silvas
Miao Zhuang	Leticia Cantu
Raul Cavazos	Rex Ashby
Albert Trevino Jr.	Nickolas R Rodriguez
Crystal R. Trevino	Javier O. Trevino

## COUNCILS AND COMMITTEES REPORTING TO THE VICE PRESIDENT FOR RESEARCH AND INNOVATION

### INSTITUTIONAL ANIMAL CARE AND USE COMMITTEE

Chaired by: Appointed by the Vice President for Research and Innovation from committee membership

Membership: The committee is composed of Chair, a Non-affiliated member at least one Scientist, at least one Non-Scientist, and a veterinarian.

Function: The committee reviews all activities with vertebrate animals to ensure the appropriate use, care, housing, and disposal of animals used for research, teaching, or other activities related to TAMUK; reviews and approves animal use protocols submitted by faculty members; inspects the animal facilities and review their program at a minimum of every 180 days; and files appropriate federal reports.

### INSTITUTIONAL BIOSAFETY BOARD

Chaired by: Appointed by the Vice President for Research and Innovation

Membership: The board is composed of faculty and staff members with expertise in research involving biosafety or recombinant DNA, a plant expert, and a community representative and others as appointed by the Vice President for Research.

Function: The board reviews all research that may contain biohazardous material. In addition, the board must review all research involving recombinant DNA.

### INSTITUTIONAL REVIEW BOARD FOR THE PROTECTION OF HUMAN SUBJECTS

Chaired by: Appointed by the Vice President for Research and Innovation

Membership: The board is composed of faculty and staff from departments that do research using human subjects, at least one non-affiliated member, and at least one member classified as a “non-scientist” in the field of human subjects’ research. The Vice President for Research and Innovation serves as the Institutional Official for the IRB.

Function: The board develops standards, reviews proposed projects to ensure compliance with university policy related to provisions for health, welfare, privacy, dignity and human concerns in research (physical, mental, and social) involving human subjects and files appropriate reports.

## TAMU-K COUNCIL FOR UNDERGRADUATE RESEARCH (TCUR)

Chaired by: Appointed by the Vice President for Research and Innovation

Membership: One representatives appointed by the Dean of each of the five undergraduate colleges: the Dick and Mary Lewis Kleberg College of Agriculture and Natural Resources, College of Arts and Sciences, College of Business Administration, College of Education and Human Performance, and the Frank H. Dotterweich College of Engineering; five representatives from the undergraduate colleges appointed by the Vice President for Research from faculty members who are actively engaged in supporting undergraduate research. Two undergraduate student members will be appointed (one appointed by the Honors College Dean and one undergraduate student representative selected by Student Government Association).

Function: The Texas A&M University-Kingsville (TAMU-K) Council for Undergraduate Research (TCUR) shall be the body responsible for facilitating the development of undergraduate research, and for recommending policy standards, criteria, regulations, and procedures for undergraduate research in accordance with policies of TCUR. TCUR will work with the administration through the Office of the Vice President for Research and Innovation to effect appropriate actions to promote undergraduate research at the University.

# COUNCILS AND COMMITTEES REPORTING TO THE ASSOCIATE VICE PRESIDENT FOR ACADEMIC SUCCESS

## CENTER FOR STUDENT SUCCESS ADVISORY BOARD

Chaired by: Associate Vice President for Academic Success

Membership: The advisory board is composed of representation from each college, appointed by the Dean of each college, Representation from Academic Affairs, Fiscal Affairs, Enrollment Management, Students, as well as ex officio representation from the Center for Student Success to include the Associate Vice President for Academic Success, Director of Academic Support Resources, Coordinator of Advising, Advisors, Coordinator of the First Year Seminar, and Freshman Interest Group Coordinator.

Function: The Center for Student Success Advisory Board is a body that provides strategic advice regarding Center for Student Success Initiatives to improve freshman retention, improve all undergraduate students' time to degree, improve overall graduation rate, and overall student success

### CENTER FOR STUDENT SUCCESS ADVISORY BOARD 2024-2025 Membership

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Dr. Robert Ayala, Chair  
Dr. Jennifer Sholtis  
Dr. Jason Apple  
Dr. Michelle Ramirez  
Dr. Jeffrey Glick  
Ms. Shelly Salazar

Mr. Omar Pena  
Ms. Christina Gonzalez  
Ms. Sophia Yzaguirre, Student

## COUNCILS AND COMMITTEES REPORTING TO THE DEAN OF UNDERGRADUATE STUDIES

### HONORS COLLEGE COUNCIL

Chaired by: Dean, Office of Undergraduate Studies (OUS)

Membership: The Honors College Council will consist of the Dean of Undergraduate Studies, one member of each of the undergraduate colleges of the University, up to five members of the faculty appointed by the Dean. The faculty representing a university college will be faculty with experience teaching Honors course/contracts. They will be elected either by appointment or by election, as determined by the Dean of that college, and will serve for three years.

Function: Serve in an advisory role to the Dean on the administration of the Honors College and have primary responsibility for decisions relating to curricula, methods of instruction, and other aspects of student life that relate to the educational process.

### HONORS COLLEGE COUNCIL 2024-2025 Membership

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Dr. Maria Velez-Hernandez, <i>Chair</i>	Dr. Cheryl (Lisa) McNair
Dr. Matthew Alexander	Ms. Sue Nichols
Dr. Breanne Bailey	Dr. Christine Reiser-Robbins
Mr. James Glusing	Dr. Nick Sciallo
Dr. Fidel Hernandez	Dr. Jody Marin
Dr. Brent Kinghorn	Dr. Nirmal Goswami- <i>Emeritus</i>
Dr. Jeffrey Glick	

### BAAS ADVISORY COMMITTEE

Chaired by: Appointed from the committee membership by the Dean of Undergraduate Studies

Membership: The committee is composed of the undergraduate degree advisor for the BAAS program and one faculty representative from each of the following undergraduate colleges: Dick and Mary Lewis Kleberg College of Agriculture and Natural Resources, College of Arts and Sciences, College of Business Administration, College of Education and Human Performance, and Frank H. Dotterweich College of Engineering, recommended by the respective college dean. The appointees will serve staggered terms of three years.

Function: The committee reviews and approves requests for establishing new emphasis areas and requests for professional development course combinations not previously approved. The committee also reviews and approves requests for work experience credit. Substantive changes to the BAAS Program must be approved by the BAAS Advisory Committee. Depending on the nature of the changes, they may also have to be approved by the University Undergraduate Curriculum Committee.

BAAS ADVISORY COMMITTEE  
2024-2025 Membership

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Ms. Angela Ramirez- BAAS Advisor	Ms. Leticia Salinas
Dr. Steven Chumbley	Dr. Brian Menaker
Dr. Timothy Oblad	Ms. Sue Nichols
Engineering Representative	

UNIVERSITY UNDERGRADUATE CURRICULUM COMMITTEE

Chaired by: Appointed by the Provost

Membership: The college curriculum committee chair from each academic college, one additional faculty member for each academic college appointed by the President of the Faculty Senate after consultation with the appropriate Dean, and an *ex officio* representative from Academic Advising, the Registrar’s Office, and the Provost’s Office. Faculty committee members are appointed for two years, unless they continue to serve for a longer period as college committee chair.

Function: The primary charge of this committee is to consider all new courses and new programs and modifications of existing courses and programs that are presented by the five undergraduate colleges. Also, the committee is to keep the university community apprised as to its deadlines for proposals.

UNIVERSITY UNDERGRADUATE CURRICULUM COMMITTEE  
2024-2025 Membership

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Mr. Harmeet Singh (2), <i>Chair</i>	Dr. Jennifer Ren (1)
Dr. Jennifer Smith (2)	Dr. Marsha Sowell (1)
Dr. Lisa McNair (2)	Dr. Liliana Rodriguez (2)
Dr. Kendra Huff (1)	Ms. Melissa Guajardo, <i>ex officio</i>
Dr. Brent Kinghorn (1)	Ms. Bonita Dove, <i>ex officio</i>
Dr. Tanner Machado (1)	Dr. Darin Hoskisson, <i>ex officio</i>
Dr. Kyle Milsap (1)	Ms. Millie Slaughter, <i>ex officio</i>
Dr. Hui Shen (3)	Ms. Jennifer Vela, <i>ex officio</i>
Ms. Veronica Salas	

# COUNCILS AND COMMITTEES REPORTING TO THE ASSISTANT VICE PRESIDENT FOR STUDENT AFFAIRS/DEAN OF STUDENTS

## BEHAVIORAL INTERVENTION TEAM

Chaired by: Assistant Vice President of Student Affairs/Dean of Students

Membership: The team consists of the Assistant Vice President of Student Affairs/Dean of Students, the Director of Public Safety/Chief of Police, the Executive Director of University Housing and Residence Life, the Executive Director of Human Resources, the Director of the Student Health and Wellness Center, the Executive Director of Athletics and Campus Recreation, the Director of Compliance, and the Associate Vice President for Academic Affairs. Other staff may be utilized to assist and provide expertise to the team as needed.

Function: The team is an interdisciplinary committee of university officials that meets to discuss incidents or behaviors that are of concern and to ensure a systematic university response. Its functions are:

- 1) serve as the eyes and ears of the University by referring individuals who are exhibiting behaviors indicative of high risk in their respective areas across campus for review;
- 2) assess situations that pose a potential risk of harm to persons or property in the university community or are a substantial disruption to the educational process in accordance with policies state in the Student Code of Conduct, university guidelines and Texas A&M System policies;
- 3) consult with the administration, faculty, staff and students affected by the inappropriate behaviors as appropriate to ascertain the facts of the situation; review cases/incidents that may occur on a certain location of the campus to discern if there is a pattern or connection with incidents occurring in other parts of the campus;
- 4) develop a specific strategy to manage the situation with regard to the safety and rights of others and to minimize the disruption to the campus community;
- 5) coordinate the university response and follow up consistent with university policy, established protocols and state and federal laws. The team may consult with the Texas A&M University System Counsel through the chair for guidance as needed. Following a situation, the team will meet to debrief, evaluate the outcome and make recommendations to the appropriate university officials.

The team meets as needed. University Police reports and other incidents referred to the Dean of Students by other entities on campus are reviewed. The team works closely with the university's Emergency Management Team. The team advises the Senior Student Affairs Officer (Acting Director



of Student Affairs) and other university officials regarding the resolution of critical incidents and/or conduct of individuals that may pose a risk to themselves or the campus community.

BEHAVIORAL INTERVENTION TEAM  
2024-2025 Membership

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Kirsten Compary- <i>Chair</i>	Hanna Lantz
Karey Barnes	Renee Weiss
Jo Elda Castillo-Alaniz	Derek Gonzales ( <i>as needed</i> )
Julian Cavazos	Gina Smith ( <i>as needed</i> )
Tasha Clark	Darin Hoskisson ( <i>as needed</i> )

*Others as needed depending on the situation being reviewed.*

### JUDICIAL APPEALS BOARD

**Chaired by:** Appointed from committee membership by the Vice President of Student Affairs and Community Relations.

**Membership:** The board is composed of one faculty representative from each of the academic colleges; two representatives from the Division of Student Affairs; two staff members and two students. The required meeting quorum is five members, consisting of at least one student. The Vice President of Student Affairs and Community Relations serves as *ex-officio* member. Final decisions of this board are communicated through the chair.

**Function:** The board hears student appeals of proposed disciplinary actions associated with academic student misconduct charges and appeals of decisions made as a result of student grievances brought against a student, student group, faculty, staff, or university administrator.

**In the case of hearing student appeals of proposed disciplinary actions** associated with academic student misconduct charges, it is the responsibility of the board to make a reasonable determination of the validity of charges against the student and to express its judgment regarding the appropriateness of the proposed sanctions. The student may choose an advisor to accompany, but not represent, him or her. In cases involving suspension or expulsion the decision of this board may be appealed to the Provost.

**In the case of student grievances appeals,** except in specific areas of dispute covered by other explicit policy (e.g., discrimination, sexual harassment), it is the responsibility of the board to make a reasonable determination of the validity of the student's charges and to express its judgment regarding appropriate resolution of the problem. The student may choose an advisor to accompany, but not represent, him or her.

The Judicial Appeals Board is expected to consult with The Texas A&M University System Counsel, through the Vice President of Student Affairs and Community Relations to assure that its procedures are legally sound and fair to all parties.

JUDICIAL APPEALS BOARD  
2024-2025 Membership

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*Comprised, as needed, by trained faculty and staff. Assembled based on the case before the board.*

STUDENT CONCERNS COMMITTEE

Chaired by: Assistant Vice President for Student Affairs/Dean of Students

Membership: The committee is composed of the Director of Public Safety/Chief of Police, Executive Director of University Housing and Residence Life, Director of University Housing, Associate Dean of Students, Director of Student Health & Wellness, Assistance Director of Counseling Services, and the Title IX Coordinator.

Function: The committee meets weekly (other than in the summer and during University semester breaks) to review student incidents or share reports or referrals from university offices, individual faculty, staff, students, or others regarding student behavior that is concerning, or a potential violation of the student code of conduct or university guidelines. The group uses this information to coordinator a university response, address student conduct issues where applicable, and identify university resources helpful to the circumstances. Information for addressing the concern, including recommended changes or clarifications in campus procedures are reported to the Vice President of Enrollment Services & Student Affairs.

STUDENT CONCERNS COMMITTEE  
2024-2025 Membership

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Ms. Kirsten Compary, <i>Chair</i>	Ms. Tasha Ann Clark
Mr. Karey Barnes	Ms. Hanna Lantz
Ms. Jo Elda Castillo-Alaniz	Ms. Gina Smith
Mr. Julian Cavazos	Ms. Renee Weiss
Ms. Erin McClure	

STUDENT PUBLICATIONS/ MEDIA COMMITTEE

Chaired by: Faculty Sponsor of the *South Texan* and the Assistant Vice President of Student Affairs/Dean of Students

Membership: The committee is composed of three students (two who are not holding paid positions on a student publication or media staff and the President of the

Student Government Association), one representative from the Communications faculty, one representative from the Division of Student Affairs, one representative from Marketing and Communications, and two other faculty members.

Function: The committee develops and recommends editorial policy and advises in the appointment of editors/managers; hears complaints and acts as an appeals body on problems of an editorial or advertising nature and proposed business contract regarding these publications and advises the Vice President of Enrollment Services & Student Affairs regarding the role, scope, and status of specific student publications/media.

STUDENT PUBLICATIONS/MEDIA COMMITTEE  
2024-2025 Membership

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Ms. Nicole Morris, *Co-Chair*

Mr. Todd Lucas, *Faculty*

Ms. Kirsten Compary, *Co-Chair*

Mr. Harley Davison, *SGA President*

SIGNATURE CELEBRATION COMMITTEE

Chaired by: Senior Coordinator, Student Engagement and Campus Life

Membership: The committee is composed of volunteers from the campus community.

Function: Plan celebrations for federally recognized awareness/heritage months.

SIGNATURE CELEBRATION COMMITTEE  
2024-2025 Membership

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Ms. Alexandria Dart

Ms. Laura Salinas

Mr. Austin McCoy

Ms. Maria Lopez

Dr. Cariann Galloway

Ms. Melissa Alegria

Ms. Jasmine Lopez

Ms. Rayana Lopez

Mr. Jesus Reina

Ms. Samantha Villalobos

Mr. Jerri S. Smith

Dr. Timothy Oblad

Ms. Veronica De Leon

Mr. Vincent Ochoa

UNIVERSITY DISCIPLINARY COMMITTEE

Chaired by: Appointed from the committee membership by the Assistant Vice President for Student Affairs/Dean of Students

Membership: The UDC's composition includes three staff members: two at-large staff members from the University and two faculty members (from any college). The Assistant Vice President for Student Affairs/Dean of Students serves as an ex-officio member, and the Director of Student Conduct and Community Standards serve as an advisor for the committee. Final decisions of this body are communicated through the chair.

Function: The UDC adjudicates non-academic misconduct cases that are serious in nature. The Assistant Vice President for Student Affairs/Dean of Students determines the seriousness of the violation and will refer cases to this committee. It is the responsibility of the committee to make a reasonable determination of the validity of charges against the student and to express its judgment regarding the appropriateness of the proposed sanctions. The student may choose an advisor to accompany, but not represent, him or her. The Associate Dean of Students may be willing to serve as an advisor to the student(s) (defendants). The decision of this body may be appealed to the Vice President for Enrollment Services & Student Affairs.

UNIVERSITY DISCIPLINARY COMMITTEE  
2024-2025 Membership

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*Comprised of members who have been trained in the university discipline and selected as needed for each case. Karey Barnes will serve as ex-officio.*

## COUNCILS AND COMMITTEES REPORTING TO THE CHIEF ETHICS AND COMPLIANCE OFFICER

### TITLE IX STAKEHOLDER’S GROUP

Chaired by: Title IX Coordinator

Membership: Membership consists of Title IX Deputy Coordinators, representatives from Student Health and Wellness, Human Resources, Athletics, Faculty, International Students Services, and Academic Affairs and key faculty, staff and students.

Function: Reviews university implementation of Title IX directions and expectations from federal regulatory agencies. The committee then assists with making adjustments as necessary. The committee will also assist with the planning of prevention and awareness events.

### TITLE IX STAKEHOLDER’S GROUP 2024-2025 Membership

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Ms. Tasha Clark, Chair	Dr. Shane Creel
Mr. Joe Henderson	Ms. Hanna Lantz
Ms. Carla Crocker	Dr. Daniel Burt
Ms. Mildred Slaughter	Ms. Barbara Collins
Mr. Gabriel Gonzalez	Ms. Gina Smith
Ms. Eva Lopez	Ms. Erin McClure
Mr. Julian Cavazos	Mr. Carlos Lopez
Ms. Vilma Salinas	Ms. Veronica De Leon
Ms. Kirsten Compary	Dr. Michael Houf
Mr. Karey Barnes	Ms. Sulema Martinez
Ms. Jo Elda Castillo Alaniz	Dr. Robert Ayala
Ms. Renee Weiss	Student, TBD

### UNIVERSITY COMPLIANCE COMMITTEE

Chaired by: Chief Ethics & Compliance Officer

Membership: The TAMUK Compliance Committee is comprised of stakeholders (generally director level or higher) who oversee many of the major functions of the university. These stakeholders are responsible for risk identification based on their areas of expertise and work function. A concerted and collaborative effort has been conducted to ensure that key compliance risks facing Texas A&M University-Kingsville are identified and a plan for mitigating them is established. Membership consists of the following: the Assistant Director of Compliance, Title IX Coordinator, Manager of Human Resources, Chief of University Police, Director of Student Health and Wellness, Assistant Vice President for Students Affairs and Dean of

Students, Assistance Vice President and Dean of Students, Executive Director for Enterprise Risk Management, Research Compliance Coordinator, Associate Vice President for Academic Affairs, Registrar, Assistant Athletic Director for Compliance and Academics, Director of Student Financial Aid, Chief Budget Officer, Executive Director and Controller of Financial Services, Assistant Director of Procurement Services and HUB Coordinator.

Function: The committee is responsible for the development and implementation of the university compliance plan, as required by System Policy. The committee oversees and addresses university compliance issues, with regard to system, state and federal regulations.

UNIVERSITY COMPLIANCE COMMITTEE  
2024-2025 Membership

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Mr. Joe Henderson, Chair	Mr. Eutimo Alaniz
Ms. Carla Crocker	Mr. Darin Hoskisson
Ms. Tasha Clark	Ms. Mildred Slaughter
Ms. Evangelina Lopez	Ms. Hanna Lantz
Mr. Julian Cavazos	Mr. Raul Cavazos
Ms. Jo Elda Castillo-Alaniz	Ms. Jennifer Alexander
Ms. Kirsten Compary	Ms. Samantha Padilla
Mr. John Dove	Mr. Joseph Barrera
Mr. Shane Creel	Ms. Kristina Wilson

## COUNCILS AND COMMITTEES REPORTING TO THE DIRECTOR FOR THE CENTER FOR FACULTY EXCELLENCE

### CENTER FOR FACULTY EXCELLENCE (CFE) ADVISORY BOARD

Chaired by: Selected from committee membership

Membership: One representative from the following academic colleges: Dick and Mary Lewis Kleberg College of Agriculture and Natural Resources; College of Business Administration, College of Education and Human Performance; and the Frank H. Dotterweich College of Engineering; and two representatives from the College of Arts and Sciences for staggered 3-year terms, appointed by the Faculty Senate.

Function: Advise the Director of the Center for Faculty Excellence on developing and recommending policies, procedures and new initiatives, evaluating teaching award candidates, and coordinating conferences.

### CENTER FOR FACULTY EXCELLENCE (CFE) ADVISORY BOARD 2024-2025 Membership

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Dr. Amber Shipherd, Chair

Dr. Melinda Brou (3)

Dr. Elvira Sanatullova-Allison (3)

Dr. Fidel Hernandez (2)

Dr. Robert Luckett (1)

Dr. Delia V. Rosales (3)

Dr. Zhuofan Zhang (1)

## COUNCILS AND COMMITTEES REPORTING TO THE FACULTY SENATE

### ADMINISTRATOR EVALUATION COMMITTEE

- Chaired by: Appointed by Faculty Senate President
- Membership: Membership consists of two representatives from each academic college and the Library appointed by Faculty Senate President.
- Function: To annually evaluate university administrators each spring: department chairs, deans, directors of the Library and iTech, assistant and associate VPs, VPs and President. An administrator should have spent at least a year in the current position to be evaluated by the faculty. In order to fulfill this charge, the committee must be responsible for the confidentiality, validity, and reliability of the survey instrument. Thus, the committee will collaborate with OIR to ensure timely and correct administration of this evaluation. The results of the evaluation are made available only to the administrator and his/her supervisor and are not intended to be part of the administrator's formal evaluation portfolio.

### ADMINISTRATOR EVALUATION COMMITTEE 2024-2025 Membership

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Dr. Anne-Marie Lelkes- <i>Chair</i>	Dr. Jesse Orth
Dr. Steve Bain	Dr. Elvira Sanatullova-Allison
Dr. Joel Cabrera	Dr. Blessing Ugwuanyi
Dr. Daehoon Han	Dr. Muhittin Yilmaz
Dr. Kendra Huff	Mrs. Samantha Villalobos
Dr. Maleq Khan	

### ANNUAL FACULTY LECTURE COMMITTEE

- Chaired by: Previous year's Annual Faculty Lecturer.
- Membership: The four most recent winners and one member from each college appointed by President of Faculty Senate.
- Function: The charge to the Committee is normally twofold: (1) to plan a Spring reception and presentation of the Annual Faculty Lecture to be given by the faculty member selected in the previous spring; and (2) to solicit nominees and select an individual to deliver the Annual Faculty Lecture the following spring. In addition, an alternate is to be selected. An additional charge to this committee is to determine the feasibility of funding a stipend for the faculty lecture.



ANNUAL FACULTY LECTURE COMMITTEE  
2024-2025 Membership

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Dr Brian Menaker, <i>Chair</i>	Dr. Amber Shipherd
Dr. Tolulope Agunbiade	Dr. Tushar Sinha
Dr. Olivia Modesto	Dr. Michael Tewes
Dr. Joachim Reinhuber	Dr. Priti Verma
Dr. Elvira Sanatullova-Allison	

FACULTY BENEFITS COMMITTEE

Chaired by: Appointed by Faculty Senate President

Membership: Membership consists of one representative from each academic college and the Library, five retired faculty, and one representative of Human Resources appointed by Faculty Senate President.

Function: To serve as a channel of communication between retired faculty and the University. The Committee also communicates changes in benefits to all faculty, both retired and active. To fulfill this charge may involve communicating with the Executive Director of Human Resources or the institutional representative to SEBAC (System Employees' Benefits Advisory Committee). This committee is also to make any recommendation to the Faculty Senate regarding benefits policies for both retired and active faculty.

FACULTY BENEFITS COMMITTEE  
2024-2025 Membership

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Dr. Brenda Hannon, <i>Chair</i>	Dr. Xiaochuan Song
Dr. Cariann Galloway	Mr. Ron Stigall
Dr. Jaime Cantu	Dr. Daniella Varela

COMMITTEE ON COMMITTEES

Chaired by: Elected by committee membership

Membership: Membership consists of one representative from each academic college and the Library.

Function: To select individuals for the various committees reporting to the Faculty Senate and other committees requiring individuals chosen by the Faculty Senate.

COMMITTEE ON COMMITTEES  
2024-2025 Membership

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Dr. Evan Tanner	Dr. Elvia Allison
Dr. Sarah Lucas	Dr. Tushar Sinha
Dr. Anne-Marie Lelkes	Mr. Hector Vasquez

ELECTION COMMITTEE

Chaired by: Elected by committee membership

Membership:

Function: The charge to this Committee is to conduct and oversee all university elections for the Faculty Senate.

ELECTION COMMITTEE  
2024-2025 Membership

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Dr. Elvira Allison	Dr. Sandra Rideout-Hanzak
Dr. Yongsok Kim	Dr. Nick Scullo
Dr. Anne-Marie Lelkes	

EXECUTIVE COMMITTEE & ETHICS COMMITTEE

Chaired by: President of Faculty Senate

Membership: President, President-Elect, Secretary, Parliamentarian, and representatives of the Dick and Mary Lewis Kleberg College of Agriculture and Natural Resources, College of Business Administration, College of Education and Human Performance, and the Frank H. Dotterweich College of Engineering, all chosen from members of the Faculty Senate by secret ballot.

Function: To provide executive leadership for Faculty Senate as the Executive Committee. This committee also serves as the Ethics Committee to consider any ethical dilemmas or questions brought before it and in this capacity reports to the University President.

EXECUTIVE & ETHICS COMMITTEE  
2024-2025 Membership

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Dr. Linda Chaloo, President	Dr. Maura Krestar, Arts & Sciences
Dr. Jody Marin, President-Elect	Dr. Zhoufan Zhang, Business
Dr. Jingbo Liu, Secretary	Dr. Norma Guzman, Education
Dr. Anne-Marie Lelkes, Parliamentarian	Dr. David Hicks, Engineering
Dr. Bart Ballard, Agriculture	

## PIPER AWARD COMMITTEE

- Chaired by: Most recent award recipient. If none, chair is elected by committee.
- Membership: Previous recipients of the Piper Award and one faculty member from each college appointed by the President of the Faculty Senate.
- Function: To nominate a campus candidate for the following year's Piper Foundation Award for “dedication to the teaching profession and for their outstanding academic, scientific, and scholarly achievement.” The committee shall, in collaboration with the office of the Associate Vice President of Academic Affairs, issue a call for nominations in the spring term preceding the final application deadline. Evaluation and selection of the final nominee will be conducted through the spring term, the decision announced in August. The committee’s nominee will then assemble his/her materials, to be submitted to the Office of the Associate Vice President of Academic Affairs at least one month prior to the final deadline (generally in mid-November). For more information: [Piper Award Information Website](#)

### PIPER AWARD COMMITTEE 2024-2025 Membership

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Dr. Matthew L. Alexander	Dr. Michael Tewes
Dr. Kristopher Garza	Dr. Kelli Thompson
Dr. Hans Schumann	

## POLICY REVISION COMMITTEE

- Chaired by: Appointed by Faculty Senate President
- Membership: Membership consists of one representative from each academic college and the Library appointed by the Faculty Senate President.
- Function: To work with the Office of the Vice President for Academic Affairs on University Rules and Policies that require writing, revising or updating. The committee is charged with reviewing these documents, making recommendations to the Office of the Vice President of Academic Affairs, and reporting concerns and recommendations to the Faculty Senate in a timely manner.

### POLICY REVISION COMMITTEE 2024-2025 Membership

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Dr. Marion Blake, <i>Chair</i>	Dr. Joon-Yeoul Oh
Dr. Jason Apple	Dr. Daniella Varela
Dr. Kendra Huff	Ms. Caitlin Gouge

## RESOLUTIONS & BY-LAWS COMMITTEE

- Chaired by: Chosen from members.
- Membership: Membership consists of one representative from each academic college and the Library.
- Function: To approve/develop resolutions and By-Laws for Faculty Senate.

### RESOLUTIONS AND BY-LAWS COMMITTEE 2024-2025 Membership

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Dr. Abiola Dipeolu	Dr. Anne-Marie Lelkes
Dr. Michelle Garcia	Mr. Hector Vasquez
Dr. Norma Guzman	Dr. Reza Nekovei

## FACULTY EVALUATION COMMITTEE

- Chaired by: Appointment by the Faculty Senate President.
- Membership: At least two members from each academic college and the library.
- Function: To monitor the process of faculty evaluation in all its facets, including (but not limited to) the forms used for evaluation, the definition of relevant terms (such as “research” or “scholarly endeavor”), and student rating of instruction and its use in the evaluation process. This committee will recommend changes in the evaluation process to the full Senate, and will act as the Senate’s representative for reviewing requests for change from any stakeholder. All aspects of any official Student Rating of Instruction instrument, including its content, administration, and usage, is determined by this committee.

### FACULTY EVALUATION COMMITTEE 2024-2025 Membership

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Dr. Ann Fronckowiak, <i>Chair</i>	Dr. Maleq Khan
Dr. Bart Ballard	Dr. Anne-Marie Lelkes
Mrs. Erica Bruder	Dr. Ya-Wen Melisa Liang
Dr. Theresa Chen	Ms. Amanda Melchor
Dr. Kristopher Garza	Dr. Andrea Vos-Rochefort
Dr. Sajjad Hussain	Dr. Xue Yang
Dr. Zhuofan Zhang	

## FACULTY HANDBOOK COMMITTEE

- Chaired by: Chosen from members of committee
- Membership: Membership consists of at least three Faculty Senators.

Function: The Committee’s charge in this capacity includes implementing changes, clarifications, additions, and deletions in appropriate sections of the Faculty Handbook. The Committee is also responsible for editing grammar, punctuation, etc. in the Handbook. The Committee is also responsible for ensuring that versions of the Handbook posted on the University websites are correct and up to date (and any printed versions, as needed). Any new editions of the Handbook should be ready by the beginning of the Fall semester. Therefore, such changes should be approved by the May Faculty Senate meeting whenever possible.

All changes, other than those mandated by System policy and state law, must be approved by the full Senate in a regularly scheduled meeting. The Handbook Committee does not set policy, nor is it responsible for approving additions or changes. The Committee works closely with the Executive Committee of the Faculty Senate and the Office of Academic Affairs, which are responsible for providing the Handbook Committee with approved policies and procedures.

FACULTY HANDBOOK COMMITTEE  
2024-2025 Membership

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Dr. Randy Colvin	Dr. Marsha Sowell
Dr. David Hicks	Dr. Benjamin Tomlinson
Dr. Angela Ripley	

FACULTY REINVESTMENT AWARDS COMMITTEE

Chaired by: Chosen from members of the committee

Membership: Membership consists of one representative from each academic college (2 from the college of Arts & Sciences) and the Library, appointed by the Faculty Senate President.

Function: To inform the faculty and issue a call for Faculty Reinvestment Award Application packets during the Fall semester. The committee will collect Faculty Reinvestment Award Application packets, review and make award recommendations to the Faculty Senate. The committee annually reviews the Faculty Reinvestment Award guidelines and recommends any changes to the Faculty Senate.

FACULTY HANDBOOK COMMITTEE  
2024-2025 Membership

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Dr. Norma Guzman, <i>Chair</i>	Dr. Kevin Francis
Dr. Colleen Ferguson	Dr. Anne-Marie Lelkes
Dr. Greta Schuster	Ms. Erica Bruder