



MEMORANDUM

To: TAMUK Faculty and Staff

From: James M. Palmer *JMPalmer*
Provost & Senior Vice President for Academic Affairs

Date: August 27, 2025

Re: Announcement of University Registrar Effective September 1, 2025

This summer we launched a national search for our next Registrar due to the impending retirement of Mrs. Mildred “Millie” Slaughter from that role on August 31, 2025. The position was advertised nationally in various venues. Reviews took place with Dr. Darin Hoskisson, Associate Vice President for Academic Affairs, serving as the Chair of the search committee, and two campus interviews.

After examining the results of interviews and the feedback from stakeholders, I again surveyed our own university landscape for the talent, skill sets and experiences needed to fill the Registrar’s position.

Reporting directly to the Provost, the University Registrar, provides leadership and oversight of the overall operations and personnel of the Office of the Registrar and serves as the compliance and certification officer for academic records. The position assures the accuracy and retention of student records, enforces standards and policies, provides oversight of registration processes, and other related functions. The Registrar also oversees external and internal reporting and investigates, develops, and implements technological solutions to support the academic community with the use of student records and serves as the university’s FERPA Officer and Records Retention Officer.

In consultation with President Vela and Dr. Rosalind V. Alderman, I have determined that we have a Registrar candidate already employed to fill this critical role: Dr. Cheri Shipman.

Dr. Shipman, Director of Strategic Enrollment Planning, would bring more than 20 years of experience in higher education, communications, and enrollment management to the role. Throughout her career, she has led initiatives in strategic enrollment planning, student communications, process improvement, and data-informed decision-making—all with a focus on advancing student success and institutional growth. She possesses nearly a decade of Banner experience, and has years of experience with SQL, Argos, Tableau, National Student Clearinghouse, PowerBI, Anthology, and has played a key role in Slate implementation this year. She has experience with THECB and reporting, including formula funding and enrollment reports. Her technology skills are advanced, something greatly needed in this role.

Given her Director role, Cheri has years of experience with graduate and undergraduate admission processing and programming that would be invaluable for a Registrar’s role.

I am happy to share that effective September 1, Cheri will take on the role as our University Registrar. Please join me in welcoming her and in thanking Millie for her years of dedicated service. I’m excited about Cheri’s leadership and look forward to the advances she will spearhead moving forward.

cc: Robert H. Vela Jr.