

TEXAS A&M UNIVERSITY-KINGSVILLE

COUNCIL AND COMMITTEE
HANDBOOK

2019-2020

Revised January 27, 2020

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Texas A&M University-Kingsville **COUNCIL AND COMMITTEE HANDBOOK**

To facilitate informed decision-making at the various administrative levels of the university, Texas A&M University-Kingsville provides for a broad based input from faculty, staff, and student input through a framework of university-wide councils and committees. The system includes administrative councils and university committees who report to the appropriate administrator.

University committees and councils aid in the effective operations of the university by continually reviewing practices and policies in its area of concerns and recommending changes; instituting new policies and procedures; executing appeals processes; or fulfilling administrative mandates for the university.

Membership in a university committee is defined by the state criteria given for each committee. Individual committee members are selected by the appropriate office and/or recommended by representative bodies as applicable (President, Faculty Senate, Council of Chairs, Vice Presidents, Deans, Staff Council, Student Government Association, etc.

Faculty members recommended by the Faculty Senate are nominated by the Executive Committee of the Faculty Senate or Faculty Senate President after the Senate has announced vacancies and invited applications. Appointments are made by the appropriate administrator. Student members to serve on committees are nominated by the President of the Student Government Association and are appointed by the appropriate administrator. The Staff Council nominates members of the staff to serve on appropriate committees.

Selections are made on the basis of the individual's interest, the needs of the committee, and maintenance of an equitable distribution of faculty and professional staff members on the various committees. In instances of resignations or other kinds of terminations, the designated administrator shall appoint new members to fill vacancies and complete the terms of the replaced persons.

In general, the annual period of service for committees is from September 1 to August 31. Other committees may elect their chairs annually.

Unless stated otherwise a quorum of more than 50% of the voting members is required for any committee to conduct business. Committees will meet at the call of their chair or on petition of more than 25 percent of the members. Annual reports of committee service should be succinct, but comprehensive, and should highlight to any recommended revisions in policies, practices, and procedures.

SUMMARY: REPORTING LINES

Committees are advisory and make their recommendations to the appropriate administrator as summarized in the following lists:

PRESIDENT

Council for Assessment and Planning (CAP)
Campus Clery Act Committee
Emergency Management Team
Emeritus Rank Committee
Faculty Grievance Committee
Intercollegiate Athletics Committee
President's Executive Council
University Appeals Committee (Promotion Appeals)
University Parking Committee

PROVOST AND VICE PRESIDENT FOR ACADEMIC AFFAIRS

Academic Deans' Council
Calendar Committee
Classroom Utilization Committee
Council of Chairs
Faculty Appeals Advisory Committee
Faculty Appeals Hearing Committee
Faculty Development Leave Committee
Faculty Reinvestment Awards Committee
Nomination Committee for Chancellor's Academy of Teacher Educators
Regents Professor Service Award Committee
University Library Committee
University Undergraduate Curriculum Committee

ACTING DIRECTOR FOR STUDENT AFFAIRS

Behavioral Intervention Team
Judicial Appeals Board
Student Affairs Division Leadership Council
Student Concerns Committee
Student Publications/Media Committee
University Community and Campus Interfaith Committee

VICE PRESIDENT FOR ENROLLMENT MANAGEMENT

Admission Committee
Priority Registration Committee
Recruitment Committee
Scholarship Committee
Strategic Enrollment Management Committee

ASSOCIATE VICE PRESIDENT FOR ACADEMIC AFFAIRS

Academic Affairs Directors' Council
Academic Assessment Committee
Center for Teaching Effectiveness (CTE) Advisory Board
General Education Committee
Honorary Degrees Committee
International Studies and Programs Advisory Committee
Service Learning Advisory Committee
Study Abroad Scholarship Committee
Undergraduate Program Review Committee
Quality Enhancement Plan (QEP) Advisory Committee
Writing Intensive Course Committee

ASSOCIATE VICE PRESIDENT FOR INFORMATION TECHNOLOGY/CIO

Banner Users Group
Distance Learning Advisory Committee
Information Technology Managers and Users Committee (ITMU)
Student Technology Advisory Committee
University Technology Advisory Committee (UTAC)

VICE PRESIDENT FOR RESEARCH AND GRADUATE STUDIES

Graduate Council
Institutional Animal Care and Use Committee
Institutional Biosafety Committee
Institutional Review Board for the Protection of Human Subjects
TAMU-K Council for Undergraduate Research (TCUR)

ASSOCIATE VICE PRESIDENT FOR STUDENT SUCCESS

Center for Student Success Advisory Board
Freshman Convocation Committee
First Year Experience Committee
University Common Read Committee

DEAN OF THE COLLEGE OF ARTS AND SCIENCES

BAAS Advisory Committee
Transitional Education Committee

DEAN OF THE HONORS COLLEGE

Honors College Council

DEAN OF STUDENTS

Multicultural Committee
University Disciplinary Committee

DIRECTOR OF COMPLIANCE

Americans with Disabilities Act (ADA) Compliance Committee

Title IX Compliance Committee
University Compliance Committee

FACULTY SENATE PRESIDENT

Administrator Evaluation Committee
Annual Faculty Lecture Committee
Faculty Benefits Committee
Committee on Committees
Election Committee
Executive Committee & Ethics Committee
Piper Award Committee
Policy Revision Committee
Resolutions & By-Laws Committee & Faculty Handbook Committee
Faculty Evaluation Committee

VICE PRESIDENT FOR ADVANCEMENT AND EXTERNAL RELATIONS

Alumni Awards Committee
Committee on Naming and Recognition

COUNCILS AND COMMITTEES REPORTING TO THE PRESIDENT

COUNCIL FOR ASSESSMENT AND PLANNING (CAP)

Chaired by: Appointed by the President from committee membership

Membership: Membership is composed of members of the faculty and staff who are appointed by the President. Members will serve three-year terms. The Associate Vice President for Academic Affairs and Assessment Coordinator serve as an *ex-officio* members of the Council.

Function: The central role of the Council for Assessment and Planning (CAP) is to monitor the assessment activities of the university as described in the Institutional Effectiveness Plan (IEP). The council periodically reviews and updates the University IEP and assesses the University strategic plan. In addition, the council assists academic departments, colleges and administrative units in developing, updating, monitoring, and linking assessment to planning activities.

COUNCIL FOR ASSEMENT AND PLANNING (CAP) 2019-2020 Membership

Dr. Genevieve Scalan, Co-Chair (3)	Dr. Lorraine Killion (3)
Dr. Thomas Spencer , Co-Chair (1)	Dr. Stephen Oller (2)
Ms. Brenda Ballard (3)	Ms. Saundra Silvas (3)
Dr. Steven Chumbley (3)	Ms. Andres Vela (2)
Ms. Heather Elsik (3)	Ms. Renee Weiss (2)
Mr. Rolando Garza (1)	Dr. Jaya Goswami, <i>ex officio</i>
Mr. Jim Glusing (3)	Ms. Cadi Lusk, <i>ex officio</i>

CAMPUS CLERY ACT COMMITTEE

Chaired by: Director of Public Safety and Chief of Police

Membership: The committee is comprised of the Chief of Police, the Assistance Vice President of Student Affairs/Dean of Students, the Executive Director of University Housing and Residence Life, the Associate Dean of Students, the Associate Vice President for Academic Affairs, the Compliance Officer, and the Director of the Wellness Center.

Function: The committee is formulated to review data which is Clery Act reportable, to create and submit our annual Clery Act report, and to communicate about the report in accordance with the law. The committee will attend trainings as appropriate and work to educate the community about the law.

CAMPUS CLERY ACT COMMITTEE
2019-2020 Membership

Mr. Felipe Garza, Chair	Dr. Jaya Goswami
Ms. Kirsten Compary	Ms. Karen Royal
Mr. Tom Martin	Ms. Jo Elda Castillo-Alaniz
Ms. Toni Alvarez	

EMERGENCY MANAGEMENT TEAM

Chaired by: Chief of Staff

Membership: The committee is comprised of the following personnel: Acting Director of Student Affairs, Vice President for Finance and CFO, Assistant Vice President for Student Affairs/Dean of Students, the Associate Dean of Students, Associate Vice President for Academic Affairs, Executive Director of University Housing and Residence Life, Director of Marketing and Communications, Director for Risk Management, Chief of University Police, Associate Vice President for Information Technology/CIO, Associate Director of Computing and Information Services, Director of the Physical Plant, the Interim Executive Director of Facilities, Planning and Construction, and, *ad hoc*, Academy High School and College of Pharmacy representatives.

Function: Edit campus Crisis Management Plan; prepare campus response in anticipation of major campus crises; initiate campus information and training in preparation for campus crises; and prepare mock disasters to assess campus response and readiness.

EMERGENCY MANAGEMENT TEAM
2019-2020 Membership

Mr. Randy Hughes, Chair	Ms. Adriana Garza-Flores
Ms. Toni Alvarez	Mr. Andy Gonzalez
Mr. Jacob Flournoy	Mr. Christopher Vera
Ms. Kirsten Compary	Rep from Academy H.S. (adhoc)
Dr. Jaya Goswami	Rep from Pharmacy (adhoc)
Mr. Tom Martin	

EMERITUS RANK COMMITTEE

Chaired by: To be elected

Membership: The committee is composed of representatives from the following degree-granting colleges: Dick and Mary Lewis Kleberg College of Agriculture, Natural Resources and Human Sciences, College of Arts and Sciences (one from arts and one from sciences), College of Business Administration,

College of Education and Human Performance, and Frank H. Dotterweich
College of Engineering.

Function: The committee shall meet before November 1. They shall call for nominations from the general faculty for emeritus rank. The committee is authorized to designate the format and type of supportive information the members desire in order to make its decision.

The committee shall publicize the call for nominations through appropriate publications and written announcements to the faculty. Nominations shall close at the end of the last working day of the following January. At the discretion of the committee, more time may be allowed for additional supportive materials to be submitted. A majority favorable vote of the committee shall be required for recommendation to the President. The committee shall forward its recommendations, along with brief narrative summaries of the accomplishments of the individuals nominated, to the President by March 15. After review by the President, the nominations will be forwarded to the Board of Regents of The Texas A&M University System for approval.

EMERITUS RANK COMMITTEE
2019-2020 Membership

Dr. Mauro Castro	Dr. Paul Hageman
Dr. Randall DeYoung	Dr. Sung-Won Park
Dr. LaVonne Fedynich	Dr. Jack Shorter

FACULTY GRIEVANCE COMMITTEE (Information from Faculty Handbook)

Chaired by: Elected from committee membership

Membership: Ad hoc, from faculty pool designated by the Faculty Senate, based on [TAMUK Academic Operating Procedure 1: Academic Freedom, Responsibility and Tenure](#), Section 4

Function: 1) To gather and substantiate evidence, consider arguments, and receive testimony relative to the faculty grievance and 2) to report its findings and recommendations to the President.

FACULTY GREIVANCE COMMITTEE
2019-2020 Membership

Dr. Ambrose Anoruo (1)	Dr. Lionel Hewett 3)
Dr. Mike Tewes (3)	Dr. Nirmal Goswami (1)
Dr. Michelle Garcia (1)	Dr. Richard Miller (3)
Dr. Jack Shorter (1)	Dr. Susan Roberson (3)
Dr. Barbara Oates (1)	Dr. Sajid Liu (1)
Dr. Thomas Krueger (3)	Dr. Elda Sanchez (1)
Dr. Priti Verma (3)	Dr. Kenneth Williams (1)

Dr. Maribel Gonzalez Garcia (3)
Dr. Hong Zhou (1)
Dr. Dazhi Sun (1)
Dr. Francisco Aguiniga (1)

Dr. Yousri Elkassabgi (3)
Dr. Mike Desiderio (1)
Dr. Patricia Huskin (3)

INTERCOLLEGIATE ATHLETICS COMMITTEE

Chaired by: The University's NCCA Faculty Athletics Representative (FAR)

Membership: The committee is composed of seven (7) faculty representatives, two (2) students, the Faculty Athletics Representative (FAR), the Associate Registrar, Executive Director of Student Financial Aid, Assistant Athletics Director-Academic and Compliance/SWA, and, *ex officio*, the Vice President for Intercollegiate Athletics and Campus Recreation and Coordinator of Student-Athlete Services.

Function: The Intercollegiate Athletic Committee is focused on the growth, success, and maintenance of intercollegiate athletic programs at Texas A&M University-Kingsville that benefit students, student-athletes and community, demonstrate NCAA II Best Practices, and support the strategic goals of the University. The IAC is charged with promoting an understanding of intercollegiate athletics among the University faculty and providing external evaluation of the department's NCAA II compliance program and procedures, student-athlete academic performance, and student-athlete well-being. To carry out its general purposes, the IAC advises and make recommendations to the President in the following broad categories:

- To advocate commitment to student-athlete welfare (e.g. Student-Athlete Advisory Committee initiatives and concerns, travel departure policy; missed class time policy);
- To promote an understanding of the Department of Athletics' mission among all members of the University community;
- To serve as an external evaluator by providing an annual review of the University's compliance policies (e.g. compliance policies and procedures, grievance procedures related to release to transfer and athletics aid renewal);
- To provide advisory support for the establishment, maintenance, and interpretation of Department of Athletics' policies and University policies as they pertain to intercollegiate athletics;
- To conduct the NCAA Institutional Self-Study (ISSG);
- To provide feedback on Federal, State, NCAA or Lone Star Conference (LSC) policies, procedures or regulations that affect student-athletes and the operation of intercollegiate athletics;
- To recommend policies relating to the use and/or maintenance of facilities normally under the supervision of the department of athletics;

- To review policies and initiatives regarding the competitive level of intercollegiate athletics at Texas A&M University-Kingsville.
- To provide near- and long-term feedback on sport program expansion and strategic planning.

In addition to making recommendations in the general categories described above, the committee will respond to requests for recommendations on matters involving intercollegiate athletics from the President of the University, the Vice President for Intercollegiate Athletics and Campus Recreation, or the Faculty Athletics Representative.

INTERCOLLEGIATE ATHLETICS COMMITTEE
2019-2020 Membership

Dr. Michael Houf (2), Chair	Dr. Nestor Sherman (1)
Dr. Kevin Francis (2)	Dr. Randy DeYoung (1)
Mr. James Glusing (2)	Dr. Daniel Burt (2)
Mr. William Saenz (yearly)	Two Student Athletes
Dr. Hans Schumann (2)	Mr. Steve Roach, <i>ex officio</i>
Ms. Clarissa Rodriguez (yearly)	Ms. Hanna Lentz, <i>ex officio</i>

PRESIDENT’S EXECUTIVE COUNCIL

- Chaired by: President
- Membership: President, Provost, Vice Presidents, and others as designated by the President.
- Function: Advise the President on a broad range of administrative matters.

PRESIDENT’S EXECUTIVE COUNCIL
2019-2020 Membership

Dr. Mark Hussey, Chair	Ms. Antonia Alvarez
Dr. George A. Rasmussen	Mr. Steve Roach
Ms. Adriana Garza-Flores	Ms. Karen Royal
Mr. Jacob Flournoy	Mr. Brad Walker
Dr. Maureen Croft	Mr. Randy Hughes

UNIVERSITY APPEALS COMMITTEE (Promotion Appeals)

- Chaired by: Elected from committee membership
- Membership: One full professor from each tenure-granting College who has not served during that year on a Promotion Committee.
- Function: To review the appeal regarding the decision not to promote a faculty member and make a recommendation to the President (Section B.45 of the [Faculty Handbook](#)).

UNIVERSITY APPEALS COMMITTEE
2019-2020 Membership

Dr. Bart Ballard
Dr. Sajid Bashir
Dr. Priti Verma

Dr. Melody Knight
Dr. Hong Zhou

UNIVERSITY PARKING COMMITTEE

Chaired by: Director of Public Safety/Chief of Police

Membership: Director of Public Safety/Chief of Police, Interim Executive Director of Facilities, Planning and Construction, Director of the Physical Plant, Executive Director of Budget and Student Accounts, one faculty representative and one student representative.

Function: To periodically review the current parking plans and to propose alternative strategies for needed adjustments and refinements in serving the current demographics of the university.

UNIVERSITY PARKING COMMITTEE

2019-2020 Membership

Mr. Felipe Garza, Chair

Mr. Christopher Vera

Mr. Andy Gonzalez

Mr. Carlos Martinez

Faculty Representative

Student Representative

COUNCILS AND COMMITTEES REPORTING TO THE PROVOST AND VICE PRESIDENT FOR ACADEMIC AFFAIRS

ACADEMIC DEANS' COUNCIL

Chaired by: Provost and Vice President for Academic Affairs

Membership: The council is composed of the Provost and Vice President for Academic Affairs, the Vice President for Research and Dean of Graduate Studies, the Associate Vice President for Academic Affairs, the Associate Vice President for Student Success, the Associate Vice President for Student Access, the Director for Distance Learning & Instructional Technology, the academic deans (Dick and Mary Lewis Kleberg College of Agriculture, Natural Resources and Human Sciences, College of Arts and Sciences, College of Business Administration, College of Education and Human Performance, Frank H. Dotterweich College of Engineering, and Honors College), the Library Director, the Director of Institution Research and Assessment, the Registrar, the Dean of Students, and the President of the Faculty Senate.

Function: The council advises the Provost and Vice President for Academic Affairs and/or the President on any matters of policy or procedure affecting the academic affairs programs of the university. As academic leaders of individual colleges, deans are responsible for initiating items for consideration and for keeping faculty informed, through departmental chairs and program directors, of policy and procedural issues.

ACADEMIC DEANS' COUNCIL 2019-2020 Membership

Dr. George A. Rasmussen, Chair	Dr. Dolores Guerrero
Dr. Mohammad Alam	Dr. Ambrose Anoruo
Dr. Shannon Baker	Dr. Shad Nelson
Ms. Kirsten Compary	Dr. Steve Bain
Dr. Natalya Delcours	Mr. Bruce Schueneman
Mr. Rolando Garza	Ms. Mildred Slaughter
Dr. Maria Martinez	Dr. Thomas Spencer
Dr. Jaya Goswami	Ms. Miao Zhuang

CALENDAR COMMITTEE

Chaired by: Appointed by Provost from committee membership

Membership: The committee is composed of five faculty members (one from each academic college) recommended by the Faculty Senate, one dean appointed by the Provost, one representative from Finance, one representative from Student Affairs, one representative from Academic Affairs. One staff

member recommended by the Staff Council and two student representatives recommended by the Student Government Associate will serve a one year term on the committee while all others will serve a three year term. *Ex officio* members are a Provost Office Representative, the Bursar, Executive Director of Student Financial Aid and the Registrar.

Function: This committee recommends to the Provost the holiday schedule and the academic calendar.

CALENDAR COMMITTEE
2019-2020 Membership

Dr. Natalya Delcoure, Chair	Dr. Priti Verma (1)
Dr. Jason Apple (3)	Dr. Xue Yang (1)
Ms. Leticia Cantu (2)	Two Student Representatives
Dr. Mario Carranza (2)	Mr. Raul Cavazos, <i>ex officio</i>
Ms. Sandra Charles (1)	Ms. Norma Flores, <i>ex officio</i>
Ms. Kirsten Compary (1)	Mr. Carlos Martinez, <i>ex officio</i>
Dr. Lorraine Killion (1)	Ms. Millie Slaughter, <i>ex officio</i>
Mr. Bruce Schueneman (1)	

CLASSROOM UTILIZATION COMMITTEE

Chaired by: To be selected by the Committee

Membership: The committee is composed of the Director of Institutional Research and Assessment, Director of Enterprise Information Systems, Associate Vice President for Academic Affairs, Registrar, Utilities Engineer, and Assistant Director of Facilities Planning and Construction Administration.

Function: The committee is to advise the Provost on all matters regarding classroom and lab efficiency and the optimization of the University's Space Usage Efficiency Score.

CLASSROOM UTILIZATION COMMITTEE
2019-2020 Membership

TBD

COUNCIL OF CHAIRS

Chaired by: Provost

Membership: Appointed chairs or acting chairs of each academic department in the Dick and Mary Lewis Kleberg College of Agriculture, Natural Resources and Human Sciences, the College of Arts and Sciences, the College of Business Administration, the College of Education and Human Performance, and the Frank H. Dotterweich College of Engineering. The Associate Vice

Function: President for Academic Affairs and the Associate Vice President for Student Success serve as administrative liaisons to the Council. Serves as an advisory council to the administration and has the responsibility of providing, in conjunction with the administration, professional development activities in all matters pertaining to the position of academic department chair.

COUNCIL OF CHAIRS
2019-2020 Membership

All appointed chairs and acting chairs of the academic departments.

FACULTY APPEALS ADVISORY COMMITTEE

Chaired by: Elected from committee membership

Membership: *Ad hoc*, from faculty pool designated by the Faculty Senate, based on the [TAMUK Academic Operating Procedure 1: Academic Freedom, Responsibility and Tenure](#), Section 4 and Section 5.4

Function: To determine whether 1) the allegations in the appeal regarding non-renewal or non-tenured faculty member establish a prima facie case and 2) a formal hearing should be recommended.

FACULTY APPEALS ADVISORY COMMITTEE
2019-2020 Membership

Dr. Ambrose Anoruo (1)	Dr. Sajid Liu (1)
Dr. Mike Tewes (3)	Dr. Elda Sanchez (1)
Dr. Michelle Garcia (1)	Dr. Kenneth Williams (1)
Dr. Jack Shorter (1)	Dr. Maribel Gonzalez Garcia (3)
Dr. Barbara Oates (1)	Dr. Hong Zhou (1)
Dr. Thomas Krueger (3)	Dr. Dazhi Sun (1)
Dr. Priti Verma (3)	Dr. Francisco Aguiniga (1)
Dr. Lionel Hewett (3)	Dr. Yousri Elkassabgi (3)
Dr. Nirmal Goswami (1)	Dr. Mike Desiderio (1)
Dr. Richard Miller (3)	Dr. Patricia Huskin (3)
Dr. Susan Roberson (3)	

FACULTY APPEALS HEARING COMMITTEE

Chaired by: Elected from committee membership

Membership: *Ad hoc*, from faculty pool designated by the Faculty Senate, based on the [TAMUK Academic Operating Procedure 1: Academic Freedom, Responsibility and Tenure](#), Section 4 and Section 5.6

Function: To determine whether the decision not to renew the faculty appointment or grant tenure was made in violation of the faculty member’s academic freedom, or for an illegal reason as defined in Section 7.3 of [System Policy 12.01](#), or without adequate consideration for the faculty member’s record of professional achievement, depending on the basis of the faculty member’s appeal.

FACULTY APPEALS HEARING COMMITTEE
2019-2020 Membership

Dr. Ambrose Anoruo (1)	Dr. Sajid Liu (1)
Dr. Mike Tewes (3)	Dr. Elda Sanchez (1)
Dr. Michelle Garcia (1)	Dr. Kenneth Williams (1)
Dr. Jack Shorter (1)	Dr. Maribel Gonzalez Garcia (3)
Dr. Barbara Oates (1)	Dr. Hong Zhou (1)
Dr. Thomas Krueger (3)	Dr. Dazhi Sun (1)
Dr. Priti Verma (3)	Dr. Francisco Aguiniga (1)
Dr. Lionel Hewett (3)	Dr. Yousri Elkassabgi (3)
Dr. Nirmal Goswami (1)	Dr. Mike Desiderio (1)
Dr. Richard Miller (3)	Dr. Patricia Huskin (3)
Dr. Susan Roberson (3)	

FACULTY DEVELOPMENT LEAVE COMMITTEE

Chaired by: Elected by committee

Membership: The committee will consist of one representative from each academic college, plus three additional representatives from the College of Arts and Sciences. Representatives will be elected each fall by the respective colleges.

Function: The Provost will appoint the committee each fall. The committee will gather applications from college deans. These applications will include the recommendations of the members of the applicant’s department, his or her department chair and his or her college dean. The committee will review the applications and deliberate according to the [TAMUS Regulation 12.99.01 Faculty Development Leave](#). Recommendations and rankings from this committee will be forwarded to the Provost who forwards the committee’s recommendation along with his or her own recommendation to the President. All steps in the review process must be completed by November 15 of each year.

FACULTY DEVELOPMENT LEAVE COMMITTEE
2019-2020 Membership

Dr. Lucy Camacho (1)	Dr. Tim Oblad (3)
Dr. Anne-Marie Lelkes (3)	Dr. Jacqueline Thomas (1)
Dr. Ya-Wen Liang (2)	Dr. Benjamin Turner (1)

Dr. Colin Wark (1)

FACULTY REINVESTMENT AWARDS COMMITTEE

Chaired by: Elected by committee membership

Membership: The committee will consist of one representative from each academic college and library. Representatives from each academic college will be nominated by their respective dean. Library representative is nominated by the Library Director. The finalized committee will be appointed by the Provost based on the nominations.

Function: The charge of the committee is to review submitted Faculty Reinvestment Award Applications and make award recommendations to the Provost.

FACULTY REINVESTMENT AWARDS COMMITTEE
2019-2020 Membership

Dr. Mauro Castro	Dr. Mahesh Hosur
Dr. Norma Guzman	Dr. Kathleen Rees
Dr. Fidel Hernandez	Mr. Hector Vasquez

NOMINATION COMMITTEE FOR CHANCELLOR’S ACADEMY OF
TEACHER EDUCATORS

Chaired by: Selected from committee membership

Membership: Faculty members from the following colleges: two from the College of Education and Human Performance; two from the College of Arts and Sciences; one from the Frank H. Dotterweich College of Engineering and one from the Dick and Mary Lewis Kleberg College of Agriculture, Natural Resources and Human Sciences recommended to the Provost by the Dean of each College listed above.

Function: The purpose of the Chancellor’s Academy of Teacher Educators of The Texas A&M University System is to honor faculty members who have significantly impacted the preparation of teachers in the field of education. The committee will review the criteria materials, interview the candidates, and forward at least two names to the President through the Provost.

NOMINATION COMMITTEE FOR THE CHANCELLOR’S ACADEMY
OF TEACHER EDUCATORS
2019-2020 Membership

Two faculty from Education	Faculty member from Agriculture
Two faculty from Arts & Sciences	Faculty member from Engineering

REGENTS PROFESSOR SERVICE AWARD COMMITTEE

Chaired by: Appointed by Provost

Membership: The committee is comprised of a total of seven members: the four most recent recipients of the Regents Professor Award and three other faculty members who are tenured, full professors nominated by the Executive Committee of the Faculty Senate. The committee will include at least one representative from the following undergraduate colleges: the Dick and Mary Lewis Kleberg College of Agriculture, Natural Resources and Human Sciences, College of Arts and Sciences, College of Business Administration, College of Education and Human Performance, and the Frank H. Dotterweich College of Engineering.

Function: To solicit nominations from campus community, determine most worthy candidates, make a selection, and provide the name of the nominee for the Regents Professor Award to the Provost who, in turn, provides that information with his/her recommendation to the President. Upon favorable review by the President, the name of the candidate will be sent to the Chancellor for consideration. The Board of Regents has responsibility for final approval/disapproval of nominations for the award. A nominee must be clearly and indisputably outstanding, and the university is under no obligation to submit a nomination every year.

REGENTS PROFESSOR SERVICE AWARD COMMITTEE 2019-2020 Membership

Committee is named in the Spring of each year.

UNIVERSITY LIBRARY COMMITTEE

Chaired by: Elected from committee membership by the committee

Membership: The committee is composed of one faculty representative from each of the following colleges: Dick and Mary Lewis Kleberg College of Agriculture, Natural Resources and Human Sciences, College of Arts and Sciences, College of Business Administration, College of Education and Human Performance, and Frank H. Dotterweich College of Engineering, all nominated by the Faculty Senate, one faculty representative for graduate programs named by the Graduate Council, two undergraduate students and one graduate student nominated by SGA, and, *ex officio*, the Library Director.

Function: The committee reviews library needs in view of the university's academic programs and advises the Library Director on matters of general library policy, development of library resources, and determining the best methods to integrate the library program with other academic activities. It acts as an

intermediary where needed between library users, library staff, and the administration.

UNIVERSITY LIBRARY COMMITTEE
2019-2020 Membership

Dr. Marion Blake (3)	Dr. David Wester (1)
Dr. Jin Chen (3)	Two undergraduate student reps.
Dr. Steven Chumbley (2)	One graduate student rep.
Dr. Ari Sherris (2)	Mr. Bruce Schueneman, <i>ex officio</i>
Dr. Amit Verma (2)	

UNIVERSITY UNDERGRADUATE CURRICULUM COMMITTEE

Chaired by: Appointed by the Provost

Membership: The college curriculum committee chair from each academic college, one additional faculty member for each academic college appointed by the President of the Faculty Senate after consultation with the appropriate Dean, and an *ex officio* representative from Academic Advising, the Registrar's Office, and from the Provost's Office. Faculty committee members are appointed for two years, unless they continue to serve for a longer period as college committee chair.

Function: The primary charge of this committee is to consider all new courses and new programs and modifications of existing courses and programs that are presented by the five undergraduate colleges. Also, the committee is to keep the university community apprised as to its deadlines for proposals.

UNIVERSITY UNDERGRADUATE CURRICULUM COMMITTEE
2019-2020 Membership

Mr. Harmeet Singh, Chair (1)	Dr. Tanner Machado (1)
Dr. Francisco Aguiniga (1)	Dr. Lifford McLauchlan (1)
Dr. Jesus Carmona (1)	Dr. Marsha Sowell (1)
Dr. Steven Corbett (1)	Dr. Teresa Young (1)
Dr. Jose Luis Daniel (2)	Ms. Melissa Guajardo, <i>ex officio</i>
Dr. Mike Desiderio (1)	Ms. Veronica Salas, <i>ex officio</i>
Dr. Scott Henke (1)	Ms. Millie Slaughter, <i>ex officio</i>

COUNCILS AND COMMITTEES REPORTING TO THE ACTING DIRECTOR FOR STUDENT AFFAIRS

Ex-officio and *ad-hoc* members are not required to attend and do not vote. *Ad-hoc* members attend for specific cases or incidents. *Ex-officio* members may attend at any time from interest.

BEHAVIORAL INTERVENTION TEAM

Chaired by: Assistant Vice President of Student Affairs/Dean of Students

Membership: The team consists of the Assistant Vice President of Student Affairs/Dean of Students, the Associate Dean of Students, the Director of Public Safety/Chief of Police, the Executive Director of University Housing and Residence Life, the Executive Director of Human Resources, the Director of the Student Health and Wellness Center, the Executive Director of Athletics and Campus Recreation, the Director of Compliance, and the Associate Vice President for Academic Affairs. Other staff may be utilized to assist and provide expertise to the team as needed.

Function: The team is an interdisciplinary committee of university officials that meets to discuss incidents or behaviors that are of concern and to ensure a systematic university response. Its functions are:

- 1) serve as the eyes and ears of the University by referring individuals who are exhibiting behaviors indicative of high risk in their respective areas across campus for review;
- 2) assess situations that pose a potential risk of harm to persons or property in the university community or are a substantial disruption to the educational process in accordance with policies state in the Student Code of Conduct, university guidelines and Texas A&M System policies;
- 3) consult with the administration, faculty, staff and students affected by the inappropriate behaviors as appropriate to ascertain the facts of the situation; review cases/incidents that may occur on a certain location of the campus to discern if there is a pattern or connection with incidents occurring in other parts of the campus;
- 4) develop a specific strategy to manage the situation with regard to the safety and rights of others and to minimize the disruption to the campus community;
- 5) coordinate the university response and follow up consistent with university policy, established protocols and state and federal laws. The team may consult with the Texas A&M University System Counsel through the chair for guidance as needed. Following a situation, the team will meet to debrief, evaluate the outcome and make recommendations to the appropriate university officials.

The team meets once a month, but if necessary more times, depending on a “need” basis. University Police reports and incidents referred to the Dean

of Students by other entities on campus are reviewed. The team works closely with the university's Emergency Management Team. The team advises the Senior Student Affairs Officer (Acting Director of Student Affairs) on critical incidents and will make recommendations to the Senior Student Affairs Office (Acting Director of Student Affairs) and other university officials regarding the immediate suspension of certain individuals who may be deemed dangerous to themselves or others on campus.

BEHAVIORAL INTERVENTION TEAM
2019-2020 Membership

Ms. Kirsten Compary	Ms. Jo Elda Castillo-Alaniz
Ms. Toni Alvarez	Mr. Steve Roach
Mr. Felipe Garza	Ms. Karen Royal
Mr. Tom Martin	Dr. Jaya Goswami
Mr. Henry Burgos	

JUDICIAL APPEALS BOARD

Chaired by: Appointed from committee membership by the Senior Student Affairs Officer (Acting Director of Student Affairs).

Membership: The board is composed of one faculty representative from each of the academic colleges; two representatives from the Division of Student Affairs; two staff members and three students. The required meeting quorum is six members, consisting of at least two students. The Senior Student Affairs Officer (Acting Director of Student Affairs) serves as *ex-officio* member. Final decisions of this board are communicated through the chair.

Function: The board hears student appeals of proposed disciplinary actions associated with academic student misconduct charges and appeals of decisions made as a result of student grievances brought against a student, student group, faculty, staff, or university administrator.

In the case of hearing student appeals of proposed disciplinary actions associated with academic student misconduct charges, it is the responsibility of the board to make a reasonable determination of the validity of charges against the student and to express its judgment regarding the appropriateness of the proposed sanctions. The student may choose an advisor to accompany, but not represent, him or her. In cases involving suspension or expulsion the decision of this board may be appealed to the Provost.

In the case of student grievances appeals, except in specific areas of dispute covered by other explicit policy (e.g., discrimination, sexual

harassment), it is the responsibility of the board to make a reasonable determination of the validity of the student’s charges and to express its judgment regarding appropriate resolution of the problem. The student may choose an advisor to accompany, but not represent, him or her.

The Judicial Appeals Board is expected to consult with The Texas A&M University System Counsel, through the Senior Student Affairs Officer (Acting Director of Student Affairs), to assure that its procedures are legally sound and fair to all parties.

JUDICIAL APPEALS BOARD

2019-2020 Membership

Faculty, Agriculture	Two representatives, Student Affairs
Faculty, Arts & Sciences	Two staff members
Faculty, Business	Three students
Faculty, Education	Ms. Toni Alvarez, <i>ex officio</i>
Faculty, Engineering	

STUDENT AFFAIRS DIVISION LEADERSHIP COUNCIL

Chaired by: Senior Student Affairs Officer (Acting Director of Student Affairs)

Membership: The council is composed of the Senior Student Affairs Officer (Acting Director of Student Affairs), the Assistant Vice President for Student Affairs/Dean of Students, the Associate Dean of Students, the Executive Director and the Associate Directors of University Housing and Residence Life, the Director of the Student Health and Wellness Center, Director of Student Activities, and the Director of Student Union Building.

Function: The council advises the Senior Student Affairs Officer (Acting Director of Student Affairs) on matters of policy or procedure affecting the operation with any unit within the university’s student affairs areas. As administrators of the various units within the division, council members are responsible for initiating items of concern and for keeping their staff members informed of policy and procedural developments. The council also reviews all campus policies and practices with a view towards improving the efficiency of operations and the general improvement of service within the division.

STUDENT AFFAIRS DIVISION LEADERSHIP COUNCIL

2019-2020 Membership

Ms. Toni Alvarez, Chair	Ms. Shea Pullam
Ms. Kirsten Compary	Ms. Jo Elda Castillo-Alaniz
Mr. Tom Martin	Ms. Erin McClure
Ms. Gina Smith	Mr. Crispin Trevino

STUDENT CONCERNS COMMITTEE

- Chaired by: Assistant Vice President for Student Affairs/Dean of Students
- Membership: The committee is composed of the Director of Public Safety/Chief of Police, Executive Director of University Housing and Residence Life, Director of University Housing, Associate Dean of Students, Director of Student Health & Wellness, Assistance Director of Counseling Services, and the Title IX Coordinator.
- Function: The committee meets weekly (other than in the summer and during University semester breaks) to review student incidents or share reports or referrals from university offices, individual faculty, staff, students, or others regarding student behavior that is concerning, or a potential violation of the student code of conduct or university guidelines. The group uses this information to coordinate a university response, address student conduct issues where applicable, and identify university resources helpful to the circumstances. Information for addressing the concern, including recommended changes or clarifications in campus procedures are reported to the Senior Student Affairs Officer (Acting Director of Student Affairs).

STUDENT CONCERNS COMMITTEE

2019-2020 Membership

Ms. Kirsten Compary, Chair	Ms. Toni Alvarez
Mr. Felipe Garza	Ms. Jo Elda Castillo-Alaniz
Mr. Tom Martin	Ms. Renee Weiss
Ms. Gina Smith	Ms. Tasha Ann Clark

STUDENT PUBLICATIONS/MEDIA COMMITTEE

- Chaired by: Faculty Sponsor of the South Texan and the Assistant Vice President of Student Affairs/Dean of Students
- Membership: The committee is composed of three students (two who are not holding paid positions on a student publication or media staff and the President of the Student Government Association), one representative from the Communications faculty, one representative from the Division of Student Affairs, one representative from Marketing and Communications, and two other faculty members.
- Function: The committee develops and recommends editorial policy and advises in the appointment of editors/managers; hears complaints and acts as an appeals body on problems of an editorial or advertising nature and proposed business contract regarding these publications and advises the Senior Student Affairs Officer (Acting Director of Student Affairs) regarding the role, scope, and status of specific student publications/media.

STUDENT PUBLICATIONS/MEDIA COMMITTEE
2019-2020 Membership

Three Students	Representative, Marketing & Communications
Communications Faculty Representative, Student Affairs	Two Faculty Members

UNIVERSITY COMMUNITY AND CAMPUS INTERFAITH COMMITTEE

Chaired by: Appointed from committee membership by the Senior Student Affairs Officer (Acting Director of Student Affairs).

Membership: The committee is composed of one faculty member from any college, two staff members, two Kingsville community pastors, and two students.

Function: The purpose of the committee is to enhance relations between campus ministries and the university.

UNIVERSITY COMMUNITY & CAMPUS INTERFAITH COMMITTEE
2019-2020 Membership

One faculty member	Two Kingsville Community Pastors
Two staff members	Two students

COUNCILS AND COMMITTEES REPORTING TO THE VICE PRESIDENT FOR ENROLLMENT MANAGEMENT

ADMISSION COMMITTEE

Chaired by: Elected by committee

Membership: The committee is composed of voting and non-voting members. Each academic college may have two faculty appointees except for the College of Arts and Sciences which may have four voting members. Faculty members are appointed by the Dean of the college. Only faculty members are voting members. Other non-voting members of the committee are the Director of Admission, the Vice President for Enrollment Management, and the Associate Vice President for Student Success.

Function: This committee may approve undergraduate students for alternative admission to the university if they do not meet normal admission policy. The committee may do so by recommending the alternative admission criteria and/or by reviewing an individual student's admission file and recommending to the Director of Admission an offer of admittance or denial.

ADMISSION COMMITTEE

2019-2020 Membership

Two faculty members, Agriculture	Two faculty members, Education
Four faculty members, Arts & Sciences	Two faculty members, Engineering
Two faculty members, Business	Dr. Maureen Croft
	Dr. Shannon Baker

PRIORITY REGISTRATION COMMITTEE

Chaired by: Vice President for Enrollment Management or Designee

Membership: The committee is composed of one representative from each academic college nominated by the Dean, one student representative selected by the Student Government Association and the Registrar.

Function: The committee will meet once a year during the Spring Semester in order to make priority registration recommendations to the President for the following academic year. The committee will review new applications from groups of students requesting priority registration and will review previously approved groups every two years to see if the group meets the established guidelines for being granted priority registration.

Recommendations will be forwarded to the President for approval or disapproval.

PRIORITY REGISTRATION COMMITTEE
2019-2020 Membership

Rep., Agriculture	Rep., Engineering
Rep., Arts & Sciences	Student Representative
Rep., Business	Ms. Mildred Slaughter
Rep., Education	

RECRUITMENT COMMITTEE

Chaired by: Vice President for Enrollment Management

Membership: The committee is comprised of academic and support staff from all areas of the University based on position held. Members of the committee are the Vice President for Research and Dean of Graduate Studies, the Assistant Dean of the Dick and Mary Lewis Kleberg College of Agriculture and Natural Resources, the Associate Dean of the College of Arts and Sciences, the Assistant Dean of the College of Business Administration, the Assistant Dean of the College of Education and Human Performance, the Assistant Dean of the Frank H. Dotterweich College of Engineering, the Director of Admission, the Associate Director of Admission, the Director of Financial Aid, the Director of the Enrollment Management Communications Center, the Director of Marketing and Communications, and the Coordinator of Donor Relations and Stewardship.

Function: The committee serves as an advisory committee on recruitment for the Vice President for Enrollment Management. The committee is charged with assisting the Vice President for Enrollment Management in developing and implementing a comprehensive recruitment plan for the University. The committee makes recommendations to the President on matters related to recruitment through the Vice President for Enrollment Management.

RECRUITMENT COMMITTEE
2019-2020 Membership

Dr. Maureen Croft, Chair	Ms. Laura Knippers
Dr. George Rasmussen	Mr. Raul Cavazos
Dr. William Kuvlesky	Director, Enrollment Management Communication Center
Dr. Darin Hoskinson	Ms. Adriana Garza-Flores
Dr. Jesus Carmona	Ms. Alessandra Gonzalez
Dr. LaVonne Fedynich	
Dr. Afzel Noore	

SCHOLARSHIP COMMITTEE

Chaired by: Vice President for Enrollment Management or Designee

Membership: The committee is comprised of academic and support staff from all areas of the University based on position held. Members of the committee are the Vice President for Research and Dean of Graduate Studies, the Assistant Dean of the Dick and Mary Lewis Kleberg College of Agriculture, Natural Resources and Human Sciences, the Assistant Dean of the College of Arts and Sciences, the Assistant Dean of the College of Business Administration, the Assistant Dean of the College of Education and Human Performance, the Assistant Dean of the Frank H. Dotterweich College of Engineering, the Director of Admission, the Associate Director of Admission, the Executive Director of Student Financial Aid, the Director of the Enrollment Management Communications Center, the Director of Marketing and Communications, and the Coordinator of Donor Relations and Stewardship. The committee also has two non-voting members. One appointed by the Director of Financial Aid and one member appointed by the Associate Vice President for Finance and Comptroller.

Function: The committee is an advisory committee with responsibility for reviewing scholarship policies and procedures currently in place and recommending appropriate changes, developing guidelines for establishing new scholarships, and suggesting procedures to assure compliance with the scholarship audit recommendations. The committee will also serve as the selection committee for all scholarships that require a local selection committee in which none has been specified. The chair may appoint *ad-hoc* committee members as necessary with the approval of the committee.

SCHOLARSHIP COMMITTEE

2019-2020 Membership

Dr. Maureen Croft, Chair	Mr. Raul Cavazos
Dr. George Rasmussen	Director, Enrollment Management
Dr. William Kuvlesky	Communication Center
Dr. Darin Hoskinson	Ms. Adriana Garza-Flores
Dr. Jesus Carmona	Ms. Alessandra Gonzalez
Dr. LaVonne Fedynich	<i>Non-voting Members:</i>
Dr. Afzel Noore	Rep., Financial Aid
Ms. Laura Knippers	Rep., Finance

STRATEGIC ENROLLMENT MANAGEMENT COMMITTEE

Chaired by: Vice President for Enrollment Management

Membership: The committee is composed of the Vice President for Enrollment Management, the Executive Director of Admissions, the Director of Communications for Admissions, the Executive Director of Financial Aid, the Associate Vice President for Student Success, the Vice President for

Research and Dean of Graduate Studies, the Associate Vice President for Student Access, the Interim Director for Distance Learning and Instructional Technology, the Director of Budget, Deans and Department Chairs from each college (1 each), the Director for Marketing and Communications, the Executive Director of Athletics and Campus Recreations, the Director of Academic Advising, one representative from Faculty Senate, one representative from Staff Council, and one representative from Student Government Association.

Function: To develop, review, and assess progress towards strategic enrollment management goals and objectives related to the size, quality and diversity of the student body; recruitment; and retention and persistence to graduation.

STRATEGIC ENROLLMENT MANGEMENT COMMITTEE

2019-2020 Membership

Dr. Maureen Croft, Chair	Rep., Agriculture
Director, Communications	Rep., Arts & Sciences
for Admissions	Rep., Business
Mr. Raul Cavazos	Rep., Education
Dr. Shannon Baker	Rep., Engineering
Dr. George Rasmussen	Mr. Steve Roach
Dr. Maria Martinez	Ms. Veronica Salas
Mr. Rolando Garza	Faculty Senate Rep.
Mr. Carlos Martinez	Staff Council Rep.
Ms. Adriana Garza-Flores	Student Government Association, Rep.

COUNCILS AND COMMITTEES REPORTING TO THE ASSOCIATE VICE PRESIDENT FOR ACADEMIC AFFAIRS

ACADEMIC AFFAIRS DIRECTORS' COUNCIL

Chaired by: Associate Vice President for Academic Affairs

Membership: The council is composed of the Associate Vice President for Academic Affairs, the Program Coordinator of Continuing Education, the Director of International Studies and Programs, the Director of the Center for Teaching Effectiveness, the Testing Supervisor for the Testing Center, and the Director of Institutional Research and Assessment.

Function: The council advises the Associate Vice President for Academic Affairs and/or the Provost and Vice President for Academic Affairs and the President on any matters involving the operation of the various offices which affect the academic programs of the university.

ACADEMIC AFFAIRS DIRECTORS' COMMITTEE 2019-2020 Membership

Dr. Jaya Goswami, Chair	Mr. Peter Li
Ms. Brenda Ballard	Ms. Miao Zhuang
Ms. Laura Clarke	CTE Director

ACADEMIC ASSESSMENT COMMITTEE

Chaired by: Appointed by the Associate Vice President for Academic Affairs

Membership: Faculty or full- or part-time administrators with faculty status, selected and appointed by the Provost. The Associate Vice President for Academic Affairs and Assessment Coordinator will serve as *ex-officio*.

Function: The committee evaluates Student Learning Outcomes (SLOs) and the SLO assessment processes for all academic programs.

ACADEMIC ASSESSMENT COMMITTEE 2019-2020 Membership

Dr. Darin Hoskisson, Chair	Dr. Jack Shorter
Dr. Michelle Garcia	Dr. Monica Wong-Ratcliff
Dr. Farzin Heidari	Dr. Jaya Goswami, <i>ex officio</i>
Dr. Enrique Massa	Ms. Cadi Lusk, <i>ex officio</i>
Ms. Nicole Morris	

CENTER FOR TEACHING EFFECTIVENESS (CTE) ADVISORY BOARD

Chaired by: Director of Center for Teaching Effectiveness

Membership: One representative from the following academic colleges: Dick and Mary Lewis Kleberg College of Agriculture, Natural Resources and Human Sciences; College of Business Administration, College of Education and Human Performance; and the Frank H. Dotterweich College of Engineering; and two representatives from the College of Arts and Sciences for staggered 3-year terms, appointed by the Faculty Senate.

Function: Advise the Director of the Center for Teaching Effectiveness on developing and recommending policies, procedures and new initiatives, evaluating teaching award candidates, and coordinating conferences.

CENTER FOR TEACHING EFFECTIVENESS (CTE) ADVISORY BOARD

2019-2020 Membership

Dr. Jaya Goswami, Chair

Dr. Greta Schuster (1)

Dr. Cynthia Faulkner (3)

Dr. Ari Sherris (1)

Dr. Hua Li (2)

Dr. Catherine Ming Tu (3)

Dr. Genevieve Scalan (3)

GENERAL EDUCATION COMMITTEE

Chaired by: Designated from the committee membership by the Associate Vice President for Academic Affairs

Membership: The committee is composed of twelve faculty members including eleven recommended by the academic deans – two faculty members from each of the following colleges: Dick and Mary Lewis Kleberg College of Agriculture, Natural Resources and Human Sciences, College of Business Administration, College of Education and Human Performance, and Frank H. Dotterweich College of Engineering, and three from the College of Arts and Sciences. The twelfth committee member is recommended by the Faculty Senate. Committee members will serve staggered terms of three years. The Associate Vice President for Academic Affairs, the Assessment Coordinator, and Associate Dean of the College of Arts and Sciences sit on this committee in an *ex-officio* capacity.

Function: The committee monitors compliance with the university's general education requirements, evaluates the programs' effectiveness, and is responsible for preparing Texas Higher Education Coordinating Board reports. The committee also advises the Associate Vice President for Academic Affairs on any matters involving the core curriculum which affect the academic programs of the university.

GENERAL EDUCATION COMMITTEE
2019-2020 Membership

Dr. Dean Ferguson, Chair (3)	Dr. Kenneth Price (3)
Dr. Ruth Chatelain-Jardon (2)	Dr. Alinna Umphres-Lopez (3)
Dr. Breanna Bailey (2)	Dr. Fulden Wissinger (3)
Dr. Jieming Chen (1)	Dr. Monica Wong-Ratcliff (2)
Dr. Steven Chumbley (1)	Dr. Shannon Baker, <i>ex officio</i>
Dr. Ulan Dakeev (2)	Dr. Jaya Goswami, <i>ex officio</i>
Dr. Kristopher Garza (1)	Ms. Cadi Lusk, <i>ex officio</i>
Dr. Brent Kinghorn (3)	

HONORARY DEGREES COMMITTEE

Chaired by: To be elected

Membership: The committee is composed of six tenured faculty members with distinguished records and scholarship and publication, serving staggered three-year terms. Each year one member shall be appointed by the Executive Committee of the Faculty Senate and one by the President for a three-year term beginning June 1. The Provost and Vice President for Academic Affairs or his/her representative shall serve as an *ex-officio*, non-voting member of the committee.

Function: The purposes of honorary degrees awarded by Texas A&M University-Kingsville are to recognize excellence in the fields of agriculture, humanities and the arts, the sciences and pharmacy, education, engineering, business, philanthropy and social services, which exemplify the mission and scope of Texas A&M University-Kingsville; to honor meritorious and outstanding service to Texas A&M University-Kingsville, the State of Texas, the United States, or to humanity at large; or to recognize persons whose lives serve as examples of Texas A&M University-Kingsville's aspirations for its students. (Please refer to Texas A&M University System Policy 11.07 – Granting of Honorary Degrees)

HONORARY DEGREES COMMITTEE
2019-2020 Membership

Dr. Shannon Baker (1)	Dr. Mamoudou Setamou (3)
Dr. Jack Bradley (1)	Dr. Kathleen Rees (2)
Dr. Jieming Chen (2)	Dr. Jaya Goswami, <i>ex officio</i>
Dr. Ali Pilehvari (3)	

INTERNATIONAL STUDIES AND PROGRAMS ADVISORY COMMITTEE

Chaired by: Director of International Studies and Programs

Membership: The committee is composed of one faculty member from each of the following colleges: Dick and Mary Lewis Kleberg College of Agriculture, Natural Resources and Human Sciences, College of Business Administration, College of Education and Human Performance, and the Frank H. Dotterweich College of Engineering; and two faculty members from the College of Arts and Sciences. All faculty members are appointed by the Associate Vice President for Academic Affairs, in consultation with the academic deans. A representative from the Business Office as well as Financial Aid will also serve on the committee. At least two international students serve on the committee, appointed by the Director of International Studies and Programs.

Function: The committee advises and consults with the Director on all aspects of International Studies and Programs and internationalization of the University.

INTERNATIONAL STUDIES AND PROGRAMS ADVISORY COMMITTEE

2019-2020 Membership

Dr. Peter Li, Chair	Dr. Monica Ratcliff (1)
Mr. Hernan Hernandez (1)	Dr. Chika Rosenbaum (1)
Dr. Joseph Jones (1)	Dr. Hans Schumann (3)
Dr. Humberto Perrotto (2)	Dr. Hong Zhou (3)
Ms. Joanne Macias (1)	Two international students

QUALITY ENHANCEMENT PLAN (QEP) ADVISORY COMMITTEE

Chaired by: Appointed by the Associate Vice President for Academic Affairs (AVPAA) from committee members

Membership: Ten members (plus one *ex officio* member) are invited to serve by the Associate Vice President for Academic Affairs, selected from faculty and staff, at least one per college, having expressed interest in the QEP and improving student writing proficiency. Also, the Student Government Association will appoint one student member. The QEP Director will serve as the *ex officio* member. Terms are for one year, but may be repeated indefinitely.

Function: The Committee reports to the AVPAA, and advises the QEP Director and the AVPAA regarding the function of the University Writing Center, its budget and staff, and other items as deemed appropriate by the committee or as requested by the QEP Director or AVPAA. The Committee will be

expected to respond to assessment practices and findings and to recommend any changes/improvements indicated by assessment findings.

QUALITY ENHANCEMENT PLAN (QEP) ADVISORY COMMITTEE
2019-2020 Membership

Dr. Susan Roberson, Chair	Ms. Sue Nichols
Ms. Antonia Alvarez	Dr. Genevieve Scalan
Dr. David Hicks	Dr. Jacqueline Thomas
Dr. Mario Blake	SGA Representative
Dr. Daniel Burt	Dr. Steven Corbett, <i>ex officio</i>
Dr. Patricia Huskin	
Ms. Cadi Lusk	

SERVICE LEARNING ADVISORY COMMITTEE

Chaired by: Appointed by the Provost and Vice President for Academic Affairs from committee membership

Membership: The committee is composed of one faculty member from each of the academic colleges: Dick and Mary Lewis Kleberg College of Agriculture, Natural Resources and Human Sciences, College of Arts and Sciences, College of Business Administration, College of Education and Human Performance, and the Frank H. Dotterweich College of Engineering, who are selected by the deans; one administrator from the Division of Finance and one administrator from the Division of Student Affairs, selected by the vice president of that division; one representative from the Faculty Senate selected by the President of the Faculty Senate, all serving staggered two-year terms; and one student appointed by the Student Government Association to serve a one-year term. The Associate Vice President for Academic Affairs and the Associate Vice President for Academic Affairs will serve as *ex officio* to the committee.

Function: The committee's primary purpose is to advise the Associate Vice President for Academic Affairs on such matters as the suitability of service learning/civic engagement course proposals from prospective instructors and changes to operating procedures as indicated by program outcomes or by changes in the operating environment. The committee may be called upon to recommend goals, objectives, or practices of the University's service learning initiatives.

SERVICE LEARNING ADVISORY COMMITTEE
2019-2020 Membership

Dr. Maria Velez-Hernandez, Chair (2)	Mr. Jim Glusing (1) Dr. Amber Shipherd (1)
Dr Rudy Bohm (1)	Dr. Alinna Umphres (2)
Dr. Randy Colvin (1)	One Student
Ms. Mariselda De La Paz (2)	

STUDY ABROAD SCHOLARSHIP COMMITTEE

Chaired by: Director of International Studies and Programs

Membership: At least three faculty members from any college appointed by the Associate Vice President for Academic Affairs and three students, one being a graduate student, appointed by the President of the Student Government Association.

Function: The committee meets once per semester, reviews all application data anonymously, and ranks applicants to receive the scholarships. The number of scholarships awarded varies, depending on the funding available for any particular semester.

STUDY ABROAD SCHOLARSHIP COMMITTEE
2019-2020 Membership

Dr. Peter Li, Chair	Dr. Hans Schumann (1)
Dr. Nirmal Goswami (1)	One Graduate Student
Dr. Joseph Jones (3)	Two Undergraduate Students

UNDERGRADUATE PROGRAM REVIEW COMMITTEE

Chaired by: Appointed by the Provost

Membership: The committee is composed of two representatives from each of the academic colleges who are selected by the deans and one representative from each of the academic colleges selected by the Faculty Senate, all serving staggered terms. One chair (from a program not being reviewed) selected by the Council of Chairs and one dean (with no programs currently being reviewed) selected by the Provost will each serve a one-year term.

Function: The role of the committee is to provide a systematic and consistent evaluation of approximately 20% of the academic majors offered by TAMU-K each year. Recommendations of the committee focus on the parameters established in the programmatic review guidelines, but may encompass other criteria. These recommendations, when necessary, should assist programs with majors in achieving stated missions and outcome

measures. The committee will also follow up on the previous year's committee report to be sure all recommendations are being addressed.

UNDERGRADUATE PROGRAM REVIEW COMMITTEE
2019-2020 Membership

Dr. Lucy Camacho (2), Chair	Dr. Afzel Noore (2)
Dr. Francisco Aguiniga (1)	Dr. Monica Ratcliff (1)
Dr. Steven Chumbley (3)	Dr. Kathleen Rees (2)
Dr. Randy Colvin (2)	Dr. Alberto Rodriguez (3)
Dr. Roger Hanagriff (2)	Dr. Marsha Sowell (1)
Dr. Scott Henke (1)	Dr. Thomas Spencer (1)
Dr. Eliezar Louzada (3)	Dr. Priti Verma (1)
Dr. Brian Menaker (1)	Dr. Subbarao Yelisetti (1)
Dr. Craig Meyer (2)	

WRITING INTENSIVE COURSE COMMITTEE

Chaired by: Appointed by the Associate Vice President for Academic Affairs (AVPAA)

Membership: One committee member is appointed from each academic college following recommendations from college deans. Members are appointed to two-year terms but may elect to serve for longer period.

Function: The committee addresses issues related to Writing Intensive (WI) courses. The committee approves newly proposed WI courses in collaboration with the University Undergraduate Curriculum Committee. Also the committee monitors delivery, scheduling, and overall effectiveness of WI courses. The committee advises the AVPAA. The committee collaborates with the University Writing Center in a mutually beneficial relationship in which each unit advises the other for the purpose of continuous quality improvement regarding concerns and suggestions related to WI courses.

WRITING INTENSIVE COURSE COMMITTEE
2019-2020 Membership

Dr. Matthew Alexander (1), Chair	Dr. Brian Menaker (1)
Dr. Eliezar Louzada (2)	Mr. Gonzalo Rivera (1)
	Dr. Steven Corbett, <i>ex officio</i>

COUNCILS AND COMMITTEES REPORTING TO THE ASSOCIATE VICE PRESIDENT FOR INFORMATION TECHNOLOGY/CIO

BANNER EXECUTIVE COMMITTEE (BEC)

Chaired by: Appointed by the Associate Vice President for Information Technology/CIO

Membership: The BEC will have a representative appointed by the division head for Academic Affairs, Enrollment Management, Finance and Student Affairs.

Function: The Banner Executive Committee (BEC) will oversee the Banner Users' Group (BUG) and will research Ellucian Communities and Texas Consortium Connection (TCC) to stay up-to-date on Banner upgrades, improvements to Banner and Banner related products.

The BEC will:

- set agendas and post minutes of the Banner Committee Meetings.
- set priorities, plan and coordinate the activities and schedule of Banner upgrades.
- oversee the testing, documentation, communication and training of Banner upgrades and patches.
- recommend the acquisition and implementation of new Banner modules.
- act as the chair of the Banner Committee meetings.
- bring request for changes to Banner tables or codes to the BUG and upon consensus, coordinate the change.
- report items of significance to the Information Technology Managers and Users (ITMU) Group.

BANNER EXECUTIVE COMMITTEE 2019-2020 Membership

Ms. Kirsten Compary
Mr. Robert Paulson

Ms. Cheri Shipman
Ms. Mia Zhuang

BANNER USERS' GROUP (BUG)

Chaired by: Appointed by the Associate Vice President for Information Technology/CIO

Membership: The Banner Users Group (BUG) will have representatives from the following departments: Admissions, Business Services, Distance Learning and Instructional Technology (DLIT), Financial Aid, Graduate Studies, Housing, Human Resources, Institutional Research, International Student Services, iTech, Provost's Office, Registrar's Office, Student

Success/Advising and Veterans Relations. The Chief Information Officer (CIO) will consult with the Directors of the various departments to determine their representative. Other areas may be invited to attend on an as-needed basis.

Function: The Banner Users Group members will propose and provide feedback to the Banner Executive Committee (BEC) on upgrades, improvements and change requests in Banner. The BUG members will test, document and train on Banner upgrades or implementation of new modules for their respective areas.

BANNER USERS GROUP
2019-2020 Membership

Mr. Paul Ashby	Ms. Amy Mao
Ms. Angela Bingham	Ms. Victoria Palacios
Mr. Jacob Bowers	Ms. Bianca Ramirez
Ms. Sasha Diaz	Ms. Veronica Salas
Ms. Norma Flores	Ms. Rebeka Silvas
Mr. Eloy Gamez	Ms. Millie Slaughter

INFORMATION TECHNOLOGY MANAGERS AND USERS COMMITTEE
(ITMU)

Chaired by: Associate Vice President for Information Technology/CIO

Membership: The committee is comprised of representatives from the following departments/units: Admissions Office, Business Services, Distance Learning and Instructional Technology, Enrollment Management, Institutional Research, Provost's Office, Registrar's Office, and iTech. The chair may include others as appropriate.

Function: The Information Technology Managers and Users Committee (ITMU) is a part of the university IT governance structure and serves as an advisory body to the Associate Vice President for Information Technology/CIO. The ITMU meets weekly to provide integrated and coordinated involvement of stakeholder groups with regard to the use of technology and will offer the framework for which a continuous dialogue can exist between the members. The involvement of the various business lines in the review, prioritization and discussion of technology investments, procedures, and plans is a requirement for effective and efficient use of technology. Oversight includes the following: review and advise on projects, priorities, and timing of projects; make recommendations regarding technology initiatives; facilitate communication regarding the use of technology; coordinate and disseminate information on upgrades of computing systems; coordinate upgrades and activities; serve as a forum for the exchange of ideas among constituents.

INFORMATION TECHNOLOGY MANAGERS AND USERS
COMMITTEE
2019-2020 Membership

Mr. Robert Paulson, Chair	Mr. Lonnie Nagel
Ms. Sasha Diaz	Ms. Millie Slaughter
Mr. Rolando Garza	Ms. Mari Ybanez
Ms. Cheri Shipman	Ms. Miao Zhuang
Mr. Jacob Bowers	Mr. Martin Brittain
Mr. Jonathan Garcia	Mr. Raul Cavazos

UNIVERSITY TECHNOLOGY ADVISORY COMMITTEE (UTAC)

Chaired by: Associate Vice President for Information Technology/CIO

Membership: The membership is comprised of iTech Directors, a representative for each College recommended by the College Deans, and a representative for departments as recommended by the Vice Presidents: Academic Affairs, Admissions Office, Administration, Business Services, Dean of Students, Distance Learning and Instructional Technology (DLIT), Enrollment Management, Financial Aid Office, Financial Reporting, Graduate Studies, Human Resources, Javelina Enrollment Services Center, Library, Marketing and Communications, Procurement Services, Provost's Office, Registrar's Office, Student Success, and University Policy Department; Faculty Senate and Student Government Association may each appoint a representative. A representative will be appointed from the Student Technology Advisory Committee and from the Academic Technology Advisory Committee. The chair may include others as appropriate.

Function: The University Technology Advisory Committee (UTAC) is a part of the University IT governance structure and serves as an advisory body to the Associate Vice President for Information Technology/CIO. The committee assists with such tasks as IT strategic planning, reviewing information technology (IT) policies, communicating IT policies, procedures and activities, and evaluating the relative priority of various IT-related projects throughout the university. The UTAC has a strategic, university-wide technology emphasis. The committee meets monthly during the fall and spring semesters. Summer meetings and more frequent meetings may be scheduled if there are items that require action by the committee.

The UTAC charge includes the following responsibilities:

- 1) Advise the Associate Vice President for Information Technology/CIO on issues of computing, enterprise and academic software and systems, telecommunications, and other information technology;
- 2) Update the IT Strategic Plan; develop annual IT plans based upon the IT Strategic Plan;

- 3) Recommend policies, procedures and standards concerning information technology systems, security, software, hardware, and related matters;
- 4) Recommend priorities for annual IEP requests and for allocation of funds;
- 5) Make recommendations regarding technology equipment and initiatives; review and advise on major projects and services utilizing technology; recommend priorities for projects and services;
- 6) Facilitate university-wide communication regarding the use of technology;
- 7) Serve as a forum for the exchange of ideas among constituents.

UNIVERSITY TECHNOLOGY ADVISORY COMMITTEE (UTAC)
2019-2020 Membership

<p>Mr. Robert Paulson, Chair Dr. Humberto Perotto, Ag Dr. Haibin Su, A&S Ms. Leticia Salinas, Business Dr. Mike Desiderio, Education Dr. Robert Diersing, Engineering Dr. Ari Sherris, Faculty Senate <i>Departmental Representatives:</i> Ms. Angela Bingham, Graduate Studies Mr. Bruce Schueneman, Library Mr. Carlos Martinez, Business Services & Budget Ms. Cheri Shipman, Enrollment Management Mr. Henry Burgos, Human Resources Mr. James Pollock, MarCom Dr. Jaya Goswami, Academic Affairs Ms. Joanne Macias, Financial Accounting & Reporting</p>	<p>Ms. Kirsten Compary, Dean of Students Dr. Linda Challoo Ms. Maricelda Zarate, Procurement Services Mr. Martin Brittain, Provost’s Office Ms. Millie Slaughter, Registrar Mr. Raul Cavazos, Financial Aid Mr. Rodney Buckwalter, Javelina Enrollment Services Mr. Rolando Garza, DLIT Dr. Shannon Baker, Student Success Mr. Val Ramirez, UPD <i>iTech Directors:</i> Mr. Jacob Bowers, Enterprise Applications Mr. Jonathan Garcia, IT Project Manager Mr. Lonnie Nagel, Assoc. CIO & ISO</p>
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COUNCILS AND COMMITTEES REPORTING TO THE VICE PRESIDENT FOR RESEARCH AND DEAN OF GRADUATE STUDIES

GRADUATE COUNCIL

Chaired by: Vice President for Research and Dean of Graduate Studies

Membership: The council is composed of the Dean and Associate Dean of the College of Graduate Studies and three representatives from each of the following undergraduate colleges: the Dick and Mary Lewis Kleberg College of Agriculture, Natural Resources and Human Sciences, the College of Arts and Sciences, the College of Business Administration, the College of Education and Human Performance, and the Frank H. Dotterweich College of Engineering (one representative appointed by the dean of each college and two representatives elected by the graduate faculty of each college).

Function: The council is responsible for developing and recommending policies and procedures concerning graduate studies such as: criteria for admission and retention, courses for graduate credit, proposals relating to new and existing programs, membership in the graduate faculty, evaluation of the quality of graduate education, and verification that students have met requirements for graduate degrees.

GRADUATE COUNCIL
2019-2020 Membership

TBD

INSTITUTIONAL ANIMAL CARE AND USE COMMITTEE

Chaired by: Appointed by the Vice President for Research and Dean of Graduate Studies from committee membership

Membership: The committee is composed of Chair, a Non-affiliated member at least one Scientist, at least one Non-Scientist, and a veterinarian.

Function: The committee reviews all activities with vertebrate animals to ensure the appropriate use, care, housing, and disposal of animals used for research, teaching, or other activities related to TAMUK; reviews and approves animal use protocols submitted by faculty members; inspects the animal facilities and review their program at a minimum of every 180 days; and files appropriate federal reports.

INSTITUTIONAL BIOSAFETY BOARD

Chaired by: Appointed by the Vice President for Research and Dean of Graduate Studies

Membership: The board is composed of faculty and staff members with expertise in research involving biosafety or recombinant DNA, a plant expert, and a community representative and others as appointed by the Vice President for Research and Dean of Graduate Studies.

Function: The board reviews all research that may contain biohazardous material, In addition, the board must review all research involving recombinant DNA.

INSTITUTIONAL REVIEW BOARD FOR THE PROTECTION OF HUMAN SUBJECTS

Chaired by: Appointed by the Vice President for Research and Dean of Graduate Studies

Membership: The board is composed of faculty and staff from departments that do research using human subjects, at least one non-affiliated member, and at least one member classified as a “non-scientist” in the field of human subjects research. The Vice President for Research and Dean of Graduate Studies, the Associate Dean of Graduate Studies serve as the Institutional Official for the IRB.

Function: The board develops standards, reviews proposed projects to insure compliance with university policy related to provisions for health, welfare, privacy, dignity and human concerns in research (physical, mental, and social) involving human subjects and files appropriate reports.

TAMU-K COUNCIL FOR UNDERGRADUATE RESEARCH (TCUR)

Chaired by: Appointed by the Vice President for Research and Dean of Graduate Studies

Membership: One representatives appointed by the Dean of each of the five undergraduate colleges: the Dick and Mary Lewis Kleberg College of Agriculture, Natural Resources and Human Sciences, Arts and Sciences, Business Administration, Education and Human Performance, and the Frank H. Dotterweich College of Engineering; five representatives from the undergraduate colleges appointed by the Vice President for Research & Dean of Graduate Studies from faculty members who are actively engaged in supporting undergraduate research. Two undergraduate student members will be appointed (one appointed by the Honors College Dean and one undergraduate student representative selected by Student Government Association).

Function: The TAMU-K Council for Undergraduate Research (TCUR) shall be the body responsible for facilitating the development of undergraduate research, and for recommending policy standards, criteria, regulations, and procedures for undergraduate research in accordance with policies of

TCUR. TCUR will work with the administration through the Office of the Vice President for Research & Dean of Graduate Studies to effect appropriate actions to promote undergraduate research at the University.

COUNCILS AND COMMITTEES REPORTING TO THE ASSOCIATE VICE PRESIDENT FOR STUDENT SUCCESS

CENTER FOR STUDENT SUCCESS ADVISORY BOARD

Chaired by: Associate Vice President for Student Success

Membership: The advisory board is composed of representation from each college, appointed by the Dean of each college, Representation from Student Affairs, Fiscal Affairs, Enrollment Management, Students, as well as ex officio representation from the Center for Student Success to include the Associate Vice President for Student Success, Director of Academic Support Resources, Coordinator of Advising, Advisors, Coordinator of the First Year Seminar, and Freshman Interest Group Coordinator.

Function: The Center for Student Success Advisory Board is a body that provides strategic advice regarding Center for Student Success Initiatives to improve freshman retention, improve all undergraduate students' time to degree, improve overall graduation rate, and overall student success

CENTER FOR STUDENT SUCCESS ADVISORY BOARD

2019-20120 Membership

TBD

FRESHMAN CONVOCATION COMMITTEE

Chaired by: Associate Vice President for Student Success

Membership: The committee is composed of one member from each of the academic colleges, appointed by the dean of each college, one representative appointed by the Associate Vice President for Student Success, two members from the Division of Student Affairs appointed by the Senior Vice President for Student Affairs, Enrollment Management, and University Administration, three students (two students from the student body appointed by the Assistant Vice President for Student Affairs/Dean of Students and one student appointed by the Student Government Association), President of the Student Government Association, and, *ex-officio* members, the Band Director, the Marketing and Communications Representative, and the Director of Academic Advising.

Function: The mission of Freshman Convocation is to welcome students and to foster a sense of community, culture, pride and tradition in Texas A&M University-Kingsville. Held each fall semester, this program promotes an understanding of the role of higher education in life-long learning, it formally introduces first-year students to faculty and staff and introduces

important campus traditions to new students such as the *Javelina Ring* and *Alma Mater*.

FRESHMAN CONVOCATION COMMITTEE
2019-2020 Membership

TBD

FIRST YEAR EXPERIENCE COMMITTEE

Chaired by: Associate Vice President for Student Success

Membership: The committee is composed of faculty from each college, appointed by the Dean of each college, Director of the Academic, Director of Advising, Coordinator of the First year Seminar, Freshman Interest Group Coordinator, Coordinator of Academic Career Literacy, AVID (Advancement Via Individual Determination) Coordinator, Director of Student Activities, Student representation, Residence Life, and Enrollment Management representation.

Function: **The First Year Experience** is a program for incoming freshmen to ensure a successful transition from high school to college. The various components of the First Year Experience encompass: Professional Academic Advising, First Year Seminar Course, Pathways Academic Assistance Center, Graduation Pathways Success Center, Javelina Read Program, Javelina Camp, Academic Career Literacy, Supplemental Instruction, Freshman Interest Groups and Living Learning Communities. The goals of the First Year Experience are: support freshmen to have a seamless transition to TAMUK and ensure their success. The First Year Experience will provide information to students about all of the resources that are available at TAMUK as well as provide strategies for freshmen to develop critical thinking skills.

FIRST YEAR EXPERIENCE COMMITTEE
2019-2020 Membership

TBD

UNIVERSITY COMMON READ COMMITTEE

Chaired by: Associate Vice President for Student Success

Membership: The committee is composed of faculty from each college, appointed by the Dean of each college, Javelina Read Program Coordinator, the Associate Director of Admissions, a community member from Kleberg Library, student representation, staff representation, and professional academic advisors appointed by the Associate Vice President for Student Success.

Function:

Javelina Read is a program for incoming freshmen, but is also promoted throughout the campus, curriculum, and community. Each year a new book is selected by the Javelina Common Read Committee, which is comprised of faculty, staff, students, and community members. Once selected, the book is widely distributed throughout the campus and community for community building. Additionally, the goals of the common read program are: to serve as a community builder between faculty, staff, administrators, community of Kingsville, and students; promote culture of reading which will help students with success in their classes and will have long-term benefits for the student; engage students in their classes and help them to identify with other students; promote diversity, depending on book and author selection; to help with transition for first year students; and to connect liberal arts education with student's major.

UNIVERSITY COMMON READ COMMITTEE

2019-2020 Membership

TBD

COUNCILS AND COMMITTEES REPORTING TO THE DEAN OF THE COLLEGE OF ARTS AND SCIENCES

BAAS ADVISORY COMMITTEE

Chaired by: Appointed from the committee membership by the Dean of the College of Arts and Sciences

Membership: The committee is composed of the undergraduate degree advisor for the BAAS program and one faculty representative from each of the following undergraduate colleges: Dick and Mary Lewis Kleberg College of Agriculture, Natural Resources and Human Sciences, College of Arts and Sciences, College of Business Administration, College of Education and Human Performance, and Frank H. Dotterweich College of Engineering, recommended by the respective college dean. The appointees will serve staggered terms of three years.

Function: The committee reviews and approves requests for establishing new emphasis areas and requests for professional development course combinations not previously approved. The committee also reviews and approves requests for work experience credit. Substantive changes to the BAAS Program must be approved by the BAAS Advisory Committee. Depending on the nature of the changes, they may also have to be approved by the University Undergraduate Curriculum Committee.

BAAS ADVISORY COMMITTEE

2019-2020 Membership

Ms. Veronica Salas

Dr. Afzel Noore (3)

Dr. Manuel Flores (1)

Dr. Brian Menaker (2)

Dr. Steven Chumbley (3)

Dr. Gonzalo Rivera (3)

COUNCILS AND COMMITTEES REPORTING TO THE DEAN OF THE HONORS COLLEGE

HONORS COLLEGE COUNCIL

Chaired by: Dean of the Honors College

Membership: The Honors College Council will consist of the Dean of the Honors College, one member of each of the other colleges of the University, two members of the faculty appointed by the Dean, one representative of freshman and sophomore Honors students, one representative of junior and senior Honors students, and President of the Honors College Student Council. The faculty representing the colleges of the University will be faculty having experience teaching in the college. They will be selected either by appointment or by election, as determined by the dean of that college, and will serve for a period of three years. Student representatives will be selected by the Dean of the Honors College and will serve for one year.

Function: Serve in an advisory role to the Dean on the administration of the College and have primary responsibility for decisions relating to curricula, methods of instruction and other aspects of student life that relate to the educational process.

HONORS COLLEGE COUNCIL 2019-2020 Membership

Dr. Thomas Spencer, Chair	Dr. Thomas McGehee
Dr. Matthew Alexander	Dr. Cheryl McNair
Dr. Breanne Bailey	Ms. Sue Nichols
Dr. Bart Ballard	Dr. Barbara Oates
Mr. James Glusing	Dr. Christine Reiser Robbins
Dr. Nirmal Goswami	3 students
Dr. Jody Marin	

COUNCILS AND COMMITTEES REPORTING TO THE ASSISTANT VICE PRESIDENT FOR STUDENT AFFAIRS/DEAN OF STUDENTS

Ex-officio and *ad-hoc* members are not required to attend and do not vote. *Ad-hoc* members attend for specific cases or incidents. *Ex-officio* members may attend at any time from interest.

MULTICULTURAL COMMITTEE

Chaired by: Appointed from the committee membership by the Assistant Vice President for Student Affairs/Dean of Students

Membership: The committee is composed of a minimum of two faculty members from any college, at least two staff members, and four students.

Function: Plan awareness celebrations with emphasis on the contributions to rich multi-ethnic heritages.

MULTICULTURAL COMMITTEE 2019-2020 Membership

TBD

UNIVERSITY DISCIPLINARY COMMITTEE

Chaired by: Appointed from the committee membership by the Assistant Vice President for Student Affairs/Dean of Students

Membership: The UDC's composition includes three staff members: two representatives from the Division of Student Affairs and one at-large from the University, two faculty (from any college), and two students. The Assistant Vice President for Student Affairs/Dean of Students serves as an *ex-officio* member. Final decisions of this body are communicated through the chair.

Function: The UDC adjudicates non-academic misconduct cases that are serious in nature. The Assistant Vice President for Student Affairs/Dean of Students determines the seriousness of the violation and will refer cases to this committee. It is the responsibility of the committee to make a reasonable determination of the validity of charges against the student and to express its judgment regarding the appropriateness of the proposed sanctions. The student may choose an advisor to accompany, but not represent, him or her. The Associate Dean of Students may be willing to serve as an advisor to the student(s) (defendants). The decision of this body may be appealed to the Senior Vice President for Student Affairs, Enrollment Management, and University Administration.

UNIVERSITY DISCIPLINARY COMMITTEE
2019-2020 Membership

TBD

COUNCILS AND COMMITTEES REPORTING TO THE DIRECTOR OF COMPLIANCE

AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE COMMITTEE

- Chaired by: Director of Compliance and a co-chair who is appointed by the Director of Compliance
- Membership: Faculty, staff, and students from the Divisions of Academic and Student Affairs and the Departments of Student Health and Wellness, Risk Management, Planning and Construction, and Physical Plant, assigned by the chair and co-chair.
- Function: The committee will review the university facilities and furnishings for equal access to identify deficiencies to determine adjustments, funding, and maintenance planning.

TITLE IX COMPLIANCE COMMITTEE

- Chaired by: Director of Compliance
- Membership: Membership consists of representatives from Student Life and Conduct, University Police, Housing, Student Health and Wellness, Human Resources, STEM academic areas, Athletics, faculty, International Student Services, Academic Affairs, and Graduate Studies.
- Function: Reviews university implementation of Title IX directions and expectations from federal regulatory agencies. The committee then assists with making adjustments as necessary. Some members of the committee will serve as Deputy Coordinators in their areas, and will be the primary contact for Title IX issues that arise under those functions. Some, if not all, members of the committee will serve as trained investigators to conduct investigations where there are internal complaints or allegations of Title IX violations.

UNIVERSITY COMPLIANCE COMMITTEE

- Chaired by: Director of Compliance
- Membership: Membership consists of the following: the Associate Vice President for Support Services, the Associate Vice President for Academic Affairs, the Associate Vice President for Information Technology, the Director of Budgets, the Director of Risk Management, the Executive Director of Human Resources, the Director of Planning and Assessment, the Assistant Athletic Director for Compliance, the Comptroller, the Chief of Police, the Director of Financial Aid, the Registrar, the Director of the Wellness

Center, the Assistant Vice President for Student Affairs, Dean of Students, and the Director of Research and Sponsored Programs

Function: The committee is responsible for the development and implementation of the university compliance plan, as required by System Policy. The committee oversees and addresses university compliance issues, with regard to system, state and federal regulations.

COUNCILS AND COMMITTEES REPORTING TO THE FACULTY SENATE

ADMINISTRATOR EVALUATION COMMITTEE

- Chaired by: Appointed by Faculty Senate President
- Membership: Membership consists of two representatives from each academic college and the Library appointed by Faculty Senate President.
- Function: To annually evaluate university administrators each spring: department chairs, deans, directors of the Library and iTech, assistant and associate VP's, VP's and President. An administrator should have spent at least a year in the current position to be evaluated by the faculty. In order to fulfill this charge, the committee must be responsible for the confidentiality, validity and reliability of the survey instrument. Thus, the committee will collaborate with OIR to ensure timely and correct administration of this evaluation. The results of the evaluation are made available only to the administrator and his/her supervisor and are not intended to be part of the administrator's formal evaluation portfolio.

ADMINISTRATOR EVALUATION COMMITTEE 2019-2020 Membership

Dr. Sandra Rideout	Dr. Jack Shorter
Dr. Mamoudou Setamou	Dr. James Ikonopoulous
Dr. Christine Fiestas	Dr. Mais Nijim
Dr. Jose Daniel	Ms. Christine Radcliff

ANNUAL FACULTY LECTURE COMMITTEE

- Chaired by: Previous year's Annual Faculty Lecturer.
- Membership: The four most recent winners and one member from each college appointed by President of Faculty Senate.
- Function: The charge to the Committee is normally twofold: (1) to plan a Spring reception and presentation of the Annual Faculty Lecture to be given by the faculty member selected in the previous spring; and (2) to solicit nominees and select an individual to deliver the Annual Faculty Lecture the following spring. In addition, an alternate is to be selected. An additional charge to this committee is to determine the feasibility of funding a stipend for the faculty lecture.

ANNUAL FACULTY LECTURE COMMITTEE 2019-2020 Membership

TBD

FACULTY BENEFITS COMMITTEE

Chaired by: Appointed by Faculty Senate President

Membership: Membership consists of one representative from each academic college and the Library, five retired faculty, and one representative of Human Resources appointed by Faculty Senate President.

Function: To serve as a channel of communication between retired faculty and the University. The Committee also communicates changes in benefits to all faculty, both retired and active. To fulfill this charge may involve communicating with the Executive Director of Human Resources or the institutional representative to SEBAC (System Employees’ Benefits Advisory Committee). This committee is also to make any recommendation to the Faculty Senate regarding benefits policies for both retired and active faculty.

**FACULTY BENEFITS COMMITTEE
2019-2020 Membership**

Dr. Anne-Marie Lelkes	Dr. Allen Fedynich
Dr. Kyle Millsap	Dr. Tyler Farney
Mr. Matthew Tallant	Dr. Amir Hessami

COMMITTEE ON COMMITTEES

Chaired by: Elected by committee membership

Membership: Membership consists of one representative from each academic college and the Library.

Function: To select individuals for the various committees reporting to the Faculty Senate and other committees requiring individuals chosen by the Faculty Senate.

**COMMITTEE ON COMMITTEES
2019-2020 Membership**

Dr. Steven Lukefahr	Dr. David Cutton
Dr. Simona Hodis	Dr. Matthew Alexander
Dr. Maria Hernandez-Velez	Ms. Christine Radcliff
Dr. Jack Shorter	

ELECTION COMMITTEE

Chaired by: Elected by committee membership

Membership:

Function: The charge to this Committee is to conduct and oversee all university elections for the Faculty Senate.

ELECTION COMMITTEE
2019-2020 Membership

Dr. Marsha Sowell	Dr. Alex Sanchez
Dr. Teresa Young	Ms. Christine Radcliff
Dr. Patrick Mills	

EXECUTIVE COMMITTEE & ETHICS COMMITTEE

Chaired by: President of Faculty Senate

Membership: President, President-Elect, Secretary, Parliamentarian, and representatives of the Dick and Mary Lewis Kleberg College of Agriculture, Natural Resources and Human Sciences, College of Business Administration, College of Education and Human Performance, and the Frank H. Dotterweich College of Engineering, all chosen from members of the Faculty Senate by secret ballot.

Function: To provide executive leadership for Faculty Senate as the Executive Committee. This committee also serves as the Ethics Committee to consider any ethical dilemmas or questions brought before it and in this capacity reports to the University President.

EXECUTIVE & ETHICS COMMITTEE
2019-2020 Membership

Dr. Ambrose Anoruo, President	Dr. Michelle Garcia, Parliamentarian
Dr. Ari Sherris, President Elect	Dr. Benjamin Turner
Ms. Christine Radcliff, Secretary	Dr. Craig Meyer
	Dr. Hans Schumann
	Dr. Marsha Sowell
	Dr. Patrick Mills

PIPER AWARD COMMITTEE

Chaired by: Most recent award recipient. If none, chair is elected by committee.

Membership: Previous recipients of the Piper Award and one faculty member from each college appointed by the President of the Faculty Senate.

Function: To nominate a campus candidate for the following year's Piper Foundation Award for "dedication to the teaching profession and for their outstanding academic, scientific, and scholarly achievement." The committee shall, in collaboration with the office of the Associate Vice President of Academic Affairs, issue a call for nominations in the spring term preceding the final application deadline. Evaluation and selection of the final nominee will be conducted through the spring term, the decision announced in August. The committee's nominee will then assemble his/her materials, to be submitted to the Office of the Associate Vice President of Academic Affairs at least on month prior to the final deadline (generally in mid-November). For more information: [Piper Award Information Website](#)

PIPER AWARD COMMITTEE
2019-2020 Membership

Dr. Alexander Sanchez-Behar	Dr. Amber Shipherd
Dr. Tanner Machado	Dr. Gahangir Hossain
Dr. Ruth Chatelain-Jardon	

POLICY REVISION COMMITTEE

Chaired by: Appointed by Faculty Senate President

Membership: Membership consists of one representative from each academic college and the Library appointed by the Faculty Senate President.

Function: To work with the Office of the Vice President for Academic Affairs on University Rules and Policies that require writing, revising or updating. The committee is charged with reviewing these documents, making recommendations to the Office of the Vice President of Academic Affairs, and reporting concerns and recommendations to the Faculty Senate in a timely manner.

POLICY REVISION COMMITTEE
2019-2020 Membership

Dr. Daniel Burt, Chair	Dr. Randy DeYoung
Dr. Genevieve Scalan	Dr. Polly Allred
Dr. David Hicks	Ms. Amanda Melchor

RESOLUTIONS & BY-LAWS COMMITTEE

Chaired by: Chosen from members.

Membership: Membership consists of one representative from each academic college and the Library.

Function: To approve/develop resolutions and By-Laws for Faculty Senate; also serves as the Faculty Handbook Committee. The Committee’s charge in this capacity includes implementing changes, additions, and deletions in appropriate sections of the Faculty Handbook. The Committee is also responsible for the editing of grammar, punctuation, etc., in the Handbook. The Committee also oversees the printing of new editions of the Handbook and the printing of pages to be inserted into existing copies of the Handbook when appropriate. The Committee is also responsible for ensuring that versions of the Handbook posted at the University websites are correct and up to date. Any new editions of the Handbook and inserts should be ready by the beginning of the Fall semester, if possible. However, all changes, other than those mandated by System policy and state law, must be approved by the full Senate in a regularly scheduled meeting. Therefore, (1) such changes should be approved in the May meeting whenever possible, or (2) changes could be printed over the summer with a cover page indicating that the Senate has not approved the changes and with the understanding that the Senate may not approve of the changes in which case the relevant sections of the Handbook would have to be reissued. The Handbook Committee does not set policy, nor is it responsible for approving additions or changes. Instead, the Committee works closely with the Executive Committee of the Faculty Senate and the Office of Academic Affairs which are responsible for providing the Handbook Committee with approved policies and procedures.

RESOLUTIONS AND BY-LAWS COMMITTEE
2019-2020 Membership

Dr. Matthew Alexander	Ms. Christine Radcliff
Dr. Rudolph Bohm	Dr. Jack Shorter
Dr. LaVonne Fedynich	Dr. Marsha Sowell
Dr. Michelle Garcia	

FACULTY EVALUATION COMMITTEE

Chaired by: Appointment by the Faculty Senate President.

Membership: At least two members from each academic college and the library.

Function: To monitor the process of faculty evaluation in all its facets, including (but not limited to) the forms used for evaluation, the definition of relevant terms (such as “research” or “scholarly endeavor”), and student rating of instruction and its use in the evaluation process. This committee will recommend changes in the evaluation process to the full Senate, and will act as the Senate’s representative for reviewing requests for change from any stakeholder. All aspects of any official Student Rating of Instruction instrument, including its content, administration, and usage, is determined by this committee.

FACULTY EVALUATION COMMITTEE
2019-2020 Membership

Dr. Roger Hanagriff
Dr. Ben Turner
Dr. Maura Krestar
Dr. Thomas Krueger
Dr. William Procasky

Dr. Lorraine Killion
Dr. Patricia Huskin
Engineering Rep. (2)
Ms. Elizabeth Baker-Goode

COUNCILS AND COMMITTEES REPORTING TO THE VICE PRESIDENT OF ADVANCEMENT AND EXTERNAL RELATIONS

ALUMNI FACULTY AWARDS COMMITTEE

Chaired by: Elected by Committee.

Membership: Five past winners of Alumni Faculty Awards chosen by President of Faculty Senate and one ex-officio member appointed by Vice President for Advancement and External Relations.

Function: To recommend Javelina Alumni Association Faculty Distinguished Research Award and Distinguished Teaching Award nominees to University President.

ALUMNI FACULTY AWARDS COMMITTEE

2019-2020 Membership

TBD

COMMITTEE ON NAMING AND RECOGNITION

Chaired by: Vice President for Advancement and External Relations.

Membership: Membership will include the following: current Faculty Senate President, current Staff Council President, SGA President or designee, two members from the requesting department or college, Dean of requesting college, Development Officer responsible for gift, and two community members.

Function:

COMMITTEE ON NAMING AND RECOGNITION

2019-2020 Membership

Mr. Brad Walker, Chair	Two members from requesting
Faculty Senate President	department
Staff Council President	Dean of requesting college
SGA President or designee	Development Officer responsible for gift
Chief of Staff or President's designee	Two community members