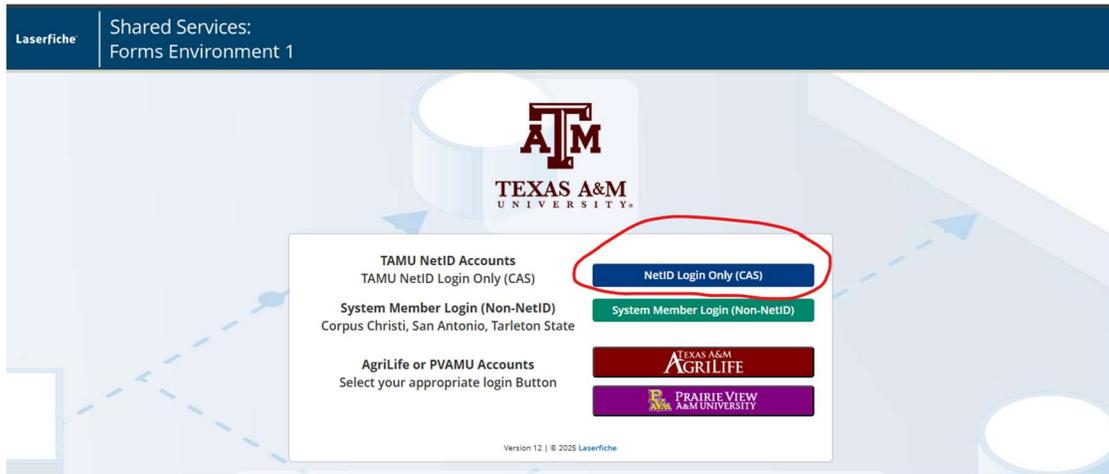


# Laserfiche Log-In Walkthrough (Web Version Only)

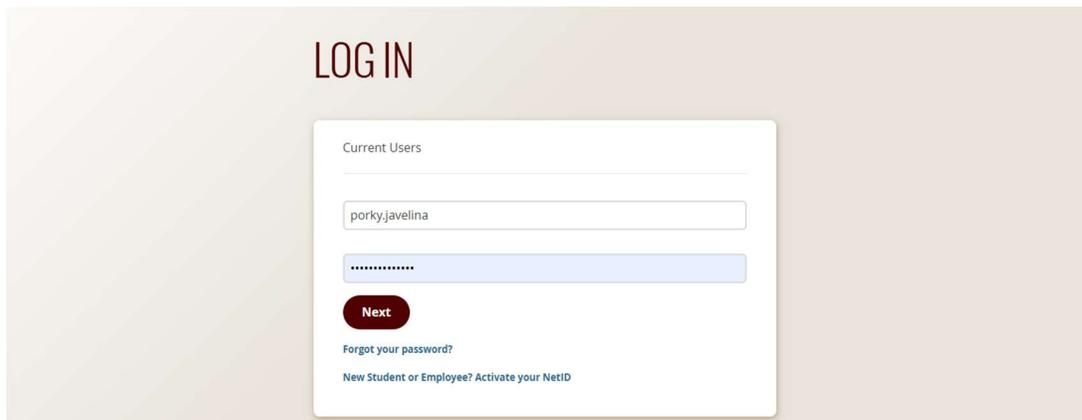
1. Click on the following links to access the necessary Laserfiche program:
  - **Laserfiche Forms:** <https://lf-1p-forms-1.auth.tamu.edu/>
  - **Laserfiche Repository:** <https://it-lf-ecmweb.tamu.edu/laserfiche>
2. Click on the dark-blue button labeled, “NetID Login Only (CAS)”



3. On the login screen, enter your **NetID** and **password**, as shown below.

**NOTE:** A valid NetID is required to access Laserfiche.

- If you do not know your NetID, please contact the **ITS Help Desk** at **361-593-4357**
- If you need to create one, please follow this walkthrough: [Establish/Claim your NetID](#)



4. After entering credentials, complete **Duo MFA** (Multi-Factor Authentication).
5. Once authentication is successful, access to Laserfiche Forms or Repository will be granted

**NOTE:** If accessing the **Laserfiche Repository**, you must select **TAMUK** on the drop-down box.

If you need assistance at any point, please contact the **ITS Help Desk** at **361-593-4357**.