

**COUNCILS AND COMMITTEES REPORTING TO
THE VICE PRESIDENT FOR STUDENT AFFAIRS
Academic Year 2006-07**

Ex-officio and *ad-hoc* members are not required to attend and do not vote. *Ad-hoc* members attend for specific cases or incidents. *Ex-officio* members may attend at any time from interest.

ACCESSIBILITY COMPLIANCE COMMITTEE (ACC)

Chaired by: Director of Center for Life Services and Wellness and Environmental Health and Safety Manager as Co-Chairs

Membership: The committee is appointed by the Vice President for Student Affairs and shall consist of at least two (2) faculty members, two (2) staff members, two (2) students, one (1) Texas Rehabilitation Commission Counselor; *ex-officio* members, the Director of Residence Life and the Counselor for Students with Disabilities; and, *ad hoc*, the University Engineer, the Associate Vice President for Support Services, and the Director of the Physical Plant.

Function: The Accessibility Compliance Committee (ACC) is charged with the task of prioritizing the accessibility needs of university programs and facilities. This task will be accomplished by reviewing the Americans with Disabilities Act (ADA) Survey recommendations prepared by Casa Bella Architects, and through personal observations, or through grievance procedure decisions.

With the assistance of the *ad-hoc* members, the ACC will prepare the following: corrective action plans prioritizing the most serious accessibility issues, an estimated budget for each corrective action, and a proposed time schedule for construction.

The committee shall establish the Accessibility Grievance Subcommittee. The subcommittee shall consist of members of the ACC as comprised: one (1) faculty member, one (1) staff member, one (1) student, *ex officio*, the Associate Vice President and Dean of Students and the Director of Human Resources.

The subcommittee shall serve as the university's ADA coordinator as required by Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act. Individuals needing accommodations that have not been satisfied through all available means, which leads to a grievance, shall present their grievance to the Accessibility Grievance Subcommittee.

The subcommittee also prepares written policies in regards to the university's ADA accommodations and grievance procedures. The subcommittee shall prepare and distribute written documentation in the form of flyers, pamphlets, handbooks, etc. explaining the ACC's functions and describing the types of services available to disabled individuals.

CRISIS MANAGEMENT TEAM

Chaired by: Vice President for Student Affairs and Associate Vice President for Support Services

Membership: The committee is comprised of the following personnel: Vice President for Student Affairs, Associate Vice President for Support Services, Associate Vice President and Dean of Students, Associate Vice President for Academic Affairs, Director of Residence Life, Director of Public Relations, Safety Director, Chief of University Police, Associate Director of Computing and Information Services, Director of the Physical Plant, Director of Life Services and Wellness, and, *ad hoc*, NAS, Kingsville, and Kleberg County

representatives.

Function: Edit campus Crisis Management Plan; prepare campus response in anticipation of major campus crises; initiate campus information and training in preparation for campus crises; and prepare mock disasters to assess campus response and readiness.

HEALTH AND WELLNESS COMMITTEE

Chaired by: Associate Director of Life Services and Wellness and the Associate Director of Recreational Sports as Co-Chairs

Membership: The committee is composed of three (3) faculty members [one (1) from Health and Kinesiology, one (1) from Human Sciences, and one (1) from Psychology and Sociology], one (1) staff member, three (3) students [one (1) being a member of BACCHUS, one (1) being a member of the Residence Hall Association, and one (1) from the Greek community], and *ex officio*, the Director of Human Resources and the Director of the Center for Young Children.

Function: Through the work of subcommittees, the committee-at-large will advise the university on programs and activities in the following areas: Success with University Life (personal safety, sexual assault, and date rape), Health Maintenance (nutrition, physical fitness, recreational sports, and current health concerns), Interpersonal Life Issues (STDs/AIDS, eating disorders, and substance abuse), and Personal Skills (self-esteem, stress management, career planning, parenting skills, and family violence). The committee-at-large will meet one time per semester, while the subcommittees will be expected to meet more frequently.

UNIVERSITY APPEALS BOARD

Chaired by: The chair for board appeals and grievances is appointed from committee membership by the Vice President for Student Affairs.

Membership: The committee is composed of one (1) faculty representative from: the College of Agriculture and Human Sciences, the College of Arts and Sciences, the College of Business Administration, the College of Education, and the Frank H. Dotterweich College of Engineering; one (1) representative from University College; two (2) representatives from the Division of Student Affairs; and three (3) students. The Vice President for Student Affairs and the Assistant Dean of Students serve as *ex-officio* members.

Function: The committee hears student appeals of proposed disciplinary actions associated with academic and student affairs. It is the responsibility of the committee to make a reasonable determination of the validity of charges against the student and to express its judgment regarding the appropriateness of the proposed sanctions.

The committee hears grievances brought by students against faculty and staff, except in specific areas of dispute covered by other explicit policy (e.g., discrimination, sexual harassment). It is the responsibility of the committee to make a reasonable determination of the validity of the student's charges and to express its judgment regarding a resolution of the problem. The required meeting quorum is six members, consisting of at least two students.

The committee is expected to consult with The Texas A&M University System Counsel, through the Vice President for Student Affairs, to assure that its procedures are legally sound and fair to all parties.

SPIRIT AND TRADITIONS COMMITTEE - STC (Project Jalisco)

- Chaired by: Appointed from the committee membership by the Vice President for Student Affairs
- Membership: The committee consists of the Athletic Director, the Director of the Memorial Student Union and Activities, the Director of Residence Life, the Director of Alumni Affairs, two (2) faculty members from any college, three (3) students, one (1) staff member at large, and one (1) community representative.
- Function: The Spirit and Traditions Committee (STC) develops positive activities and events on campus to promote campus pride, community involvement, and new traditions. The team is action-oriented and has the charge to develop ideas and programs to inspire campus pride, spirit, new traditions, community involvement, and enthusiasm by faculty, staff, students, and the community.

STUDENT AFFAIRS' DIRECTORS' COUNCIL

- Chaired by: Vice President for Student Affairs
- Membership: The council is composed of the Vice President for Student Affairs, the Associate Vice President and Dean of Students, the Assistant Vice President for Special Programs, the Director of Residence Life, the Director of Career Services, the Director of Life Services and Wellness, the Director of the Memorial Student Union and Activities, the Director of the High School Equivalency Program, the Director of Educational Opportunity Centers, and the Director of Talent Search. *Ex-officio* members are the General Manager of Sodexo Food Service, the Manager of Barnes and Noble Bookstore, the Chief of University Police, and the Director of the Physical Plant.
- Function: The council advises the Vice President for Student Affairs on any matters involving division operations that affect services and programs for students.

STUDENT PUBLICATIONS/MEDIA COMMITTEE

- Chaired by: Faculty Sponsor of the South Texan and the Associate Vice President and Dean of Students
- Membership: The committee is composed of three (3) students who are not holding paid positions on a student publication or media staff, one (1) representative from the Communications faculty, one (1) representative from the Finance and Administration division, one (1) representative from Publications, and two (2) other faculty members.
- Function: The committee develops and recommends editorial policy and advises in the appointment of editors/managers; hears complaints and acts as an appeals body on problems of an editorial or advertising nature and proposed business contract regarding these publications and advises the Vice President regarding the role, scope, and status of specific student publications/media.

UNIVERSITY COMMUNITY AND CAMPUS INTERFAITH COMMITTEE

- Chaired by: Appointed from committee membership by the Vice President for Student Affairs
- Membership: The committee is composed of one (1) faculty member from any college, two (2) staff members, two (2) Kingsville community pastors, and two (2) students.
- Function: The purpose of the committee is to enhance relations between campus ministries and the university.