



DUAL ENROLLMENT ADD/DROP REQUEST FORM

NOTE: If you are dropping all registered courses, you will be withdrawing from the university for the current semester. If you are dropping a course but will still be registered in a university course, you will continue to be enrolled in the University.

Please Indicate Semester: ___ Fall 20 ___ ___ Spring 20 ___ ___ Summer 20 ___

Student Name (Print last, first, middle)

K ID number

High School Attending

Permanent Home Address

Telephone #

Table with 7 columns: Check Applicable Box(es), CRN, Subject, Course #, Section #, Instructor's Signature*, Grade**. Includes instructions: ** If dropping after last day to drop with an automatic grade of "Q", instructor must indicate Passing (P) or Failing (F) with signature.

* By signing this form, the instructor is authorizing the Registrar's Office to override any pre-requisites, co-requisites, or course capacity limitation for the course being added.

I understand that if I am dropping a course(s) or withdrawing from Texas A&M University-Kingsville, I may be responsible for repayment of all or a percentage of my tuition/fees or other charges. Changes will become effective upon receipt of this form by the Office of the Registrar at A&M-Kingsville.

Student Signature

Date

High School Official Name (Printed)

High School Official Signature

Date

Student must complete and return the form to their High School Official who will be responsible for submitting it to the Dual Enrollment Advisor at Texas A&M University - Kingsville for processing.

Please fax completed form to (361) 593-3052 Attention: Dual Enrollment Advisor.



For Registrar's Office use only:

Processed By _____

Date _____