

TEXAS A&M UNIVERSITY-KINGSVILLE
APPLICATION TO QUALIFY FOR RESIDENT TUITION BASED ON EMPLOYMENT

A New Application Must Be Submitted EACH SEMESTER

PROVISIONS GOVERNING NON-RESIDENT TUITION EXEMPTION:

- A. Teachers and professors employed at least half-time on a regular monthly salary basis (not as hourly employees), by any Texas public institution of higher education, may pay the same tuition as a resident of Texas for themselves, their spouses, and their dependent children, regardless of the length or residence in the state if their effective date of employment is on or prior to the official census date of the relevant term(s).
- B. Teaching or research assistants employed at least half-time in a degree program-related position with an effective date of employment on or before the official census date of the relevant term(s), may pay the same tuition while attending the employing institution as a resident of Texas for themselves, their spouses, and their dependent children.

OFFICIAL REQUEST – TO BE COMPLETED BY THE STUDENT

I, _____, social security/student ID number _____, wish to apply for a non-resident tuition exemption for the _____ Semester of 20____. I certify that I am qualified to apply for this exemption because of the following (check applicable item):

____ My employment with my major department at Texas A&M University-Kingsville.

____ Employment of (parent or spouse) _____ by a public institution in the State of Texas.

____ My employment with another department at Texas A&M University-Kingsville.

Signature of Student _____ Date _____

OFFICIAL CERTIFICATION – TO BE COMPLETED BY THE DEPARTMENT

I certify that _____, whose social security/student ID number is _____ is/will be employed _____ % of full-time effective (date) _____ in the (where employed) _____ department in the position of (title) _____, and is paid on a (monthly/hourly basis) _____ for the current semester.

Signature of Department _____ Date _____

APPROVAL BY HUMAN RESOURCES

Signature of TAMUK Human Resources Office Date _____

Effective Date of Employment of Student _____

This form is to be returned to the Office of the Registrar, MSC 105, Kingsville, TX 78363.
Please feel free to call our office for assistance at (361) 593-2811 or by fax (361) 593-2195.