

TEXAS A&M UNIVERSITY-KINGSVILLE

Title: Procurement Card Program

Procedure No.: PP-700

Approved by:

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I. Purpose

To define the purpose and goals of the program.

II. Scope

This section applies to the Procurement Card Program.

III. General

The University has established a Procurement Card Program for the following reasons:

1. Reduce the administrative cost for processing small dollar transactions.
2. Expedite delivery of small dollar purchases.