

# REQUEST FOR CASCADE SERVER ACCESS

(TAMUK.EDU - WEBSITE ACCESS)

Return to the Office of Marketing and Communications, College Hall Room 130.

Note: Incomplete forms **will not be processed**. All users need approval from their immediate supervisor.

Cascade users will adhere to all Texas A&M University-Kingsville procedures and policies relating to the consistent use of information technology resources. Visit <http://www.tamuk.edu/itech/> to review procedures and policies.

### Cascade User Information

Name: \_\_\_\_\_  
Last First Middle

Department: \_\_\_\_\_ Title \_\_\_\_\_

\*E-mail: \_\_\_\_\_ User ID: \_\_\_\_\_

\*\*Phone: \_\_\_\_\_ MSC: \_\_\_\_\_

Type:  Faculty  Staff  Student

Folder(s) Access: \_\_\_\_\_

### Supervisor Information

Name: \_\_\_\_\_  
Last First Middle

Department: \_\_\_\_\_ Title \_\_\_\_\_

\*E-mail: \_\_\_\_\_ User ID: \_\_\_\_\_

\*\*Phone: \_\_\_\_\_ MSC: \_\_\_\_\_

\*Only official university email are acceptable, no group emails. \*\* Only an official university phone number is acceptable, no central office numbers.

*I acknowledge that these permissions are being granted for access to Texas A&M University-Kingsville's Cascade Server and is limited to web content management relating to my department. I acknowledge my responsibility for strictly adhering to all university policies and am aware of the penalties existing for unauthorized access, use of or distribution of information contained in or accessed from this system. Please sign below to acknowledge.*

\_\_\_\_\_  
 Cascade User Date

\_\_\_\_\_  
 Supervisor Date

### FOR WEB SERVICES USE ONLY:

Accepted by: \_\_\_\_\_ Date: \_\_\_\_\_

Assigned Group:  Faculty/Staff  Student

Assigned Roles:  Admin  Mgr.  Cont.  Pub.

Assigned by: \_\_\_\_\_ Date: \_\_\_\_\_ Notified via:  E-mail  Phone Date: \_\_\_\_\_