Security Training Policy

Introduction
Understanding the importance of computer security and individual responsibilities and accountability for computer security are paramount to achieving organization security goals. This can be accomplished with a combination of general computer security awareness training and targeted, product specific training. The philosophy of protection and specific security instructions needs to be taught to, and re-enforced with, computer users. The security awareness and training information needs to be continuously upgraded and reinforced.

1. Purpose
The purpose of the Security Training Policy is to describe the requirements for ensure each user of Texas A&M University-Kingsville Information Resources receives adequate training on computer security issues.

2. Audience
The Texas A&M University-Kingsville Security Training Policy applies equally to all individuals that use any University Information Resources.

3. Security Training Policy
   3.1. All new users must complete the System required Information Security Awareness training module prior to, or at least within 30 days of, being granted access to any Texas A&M University-Kingsville information resources. The Security Awareness training module will be re-taken bi-annually thereafter.
   3.2. All users must make an acknowledgement stating they have read and understand Texas A&M University-Kingsville requirements regarding computer security policies and procedures.
   3.3. All users (employees, temporaries, etc.) must be provided with sufficient training and supporting reference materials to allow them to properly protect Texas A&M University-Kingsville information resources.
   3.4. CIS must develop and maintain a communications process to be able to communicate new computer security program information, security bulletin information, and security items of interest.

4. Disciplinary Actions
Violation of this policy may result in disciplinary action up to and including termination for employees and temporaries; a termination of employment relations in the case of contractors or consultants; dismissal for interns and volunteers; or suspension or expulsion in the case of a student. Additionally, individuals are subject to loss of Texas A&M University-Kingsville Information Resources access privileges, civil, and criminal prosecution.