ResNet Acceptable Use Policy

Introduction
Computers, networks, and electronic information systems are essential resources for accomplishing Texas A&M University-Kingsville’s mission of instruction, research, and public service. The University grants members of the University community shared access to these resources in support of accomplishing the University’s mission. Under the provisions of the Information Resources Management Act (TEX. GOV'T CODE § 2054), these Information Resources are strategic assets of the State of Texas that must be managed as valuable state resources.

1. Purpose
The purpose of this Acceptable Use policy (AUP) is to establish rules that:
   1.1. Ensure compliance with applicable statutes, regulations, and mandates regarding the management of information resources.
   1.2. Establish prudent and acceptable practices regarding the use of information resources.
   1.3. Educate individuals who may use information resources with respect to their responsibilities associated with such use.

2. Audience
The Texas A&M University-Kingsville ResNet Acceptable Use Policy (RAUP) applies equally to all individuals who are living on campus, in any of the residence halls, and are granted access privileges to any Texas A&M University-Kingsville Information Resources.

3. Ownership of Electronic Files
Electronic files created, sent, received, or stored on Information Resources owned, leased, administered, or otherwise under the custody and control of Texas A&M University-Kingsville are the property of Texas A&M University-Kingsville.

4. Privacy
Electronic files created, sent, received, or stored on Information Resources owned, leased, administered, or otherwise under the custody and control of Texas A&M University-Kingsville are not private and may be accessed by Texas A&M University-Kingsville CIS employees at any time without knowledge of the Information Resources user or owner. Electronic file content may be accessed by appropriate personnel in accordance with the provisions and safeguards provided in the Texas Administrative Code 202, Information Resource Standards.

5. Texas A&M University-Kingsville Residential Network (TAMUK ResNet) Policy
5.1. Residence hall residents must understand and comply with the Acceptable Use Policy, Internet Usage Policy, Network Access Policy, and Virus Policy. Residence hall residents of Texas A&M University-Kingsville should understand that although the Residence Hall Internet connection (TAMUK ResNet) is outsourced to a separate ISP, it is still a State of Texas regulated network and all of the same rules of the acceptable use policy apply as if your data were on the primary Texas A&M University-Kingsville network. For further information on CIS computer usage policies please go to http://www.cis.tamuk.edu/help/policies/policies.asp?nb=HELP.
5.2. Texas A&M University-Kingsville residents must understand and comply with copyright policies and copyright laws. http://www.copyright.gov/laws/
5.3. TAMUK RAUP requires that all computers connected to the network have some form of approved anti-virus software. Texas A&M University-Kingsville residents are authorized to install McAfee anti-virus software free of charge. You can download the software from the CIS website at http://www.cis.tamuk.edu/download/mcafee.asp?nb=DOWNLOAD&stat=stat02.
5.4. Texas A&M University-Kingsville residents are required to maintain all applicable security and vulnerability patches on their systems. Systems that are found vulnerable or un-patched may be denied access to the network until appropriate corrective action has taken place.
5.5. Texas A&M University-Kingsville residents are not authorized in any way to install additional
network equipment without the express written consent of the Computing and Information Services (CIS) Department. The detection of more than one MAC address per network switch port may result in deactivation of the port.

5.6. Users of the TAMUK ResNet are issued network addresses through the use of DHCP. Residents will not manually assign IP addresses. Residents needing static IP addresses for network gaming or other special requirements may request a static IP address from the CMA helpdesk. Static IP addresses will be good through the semester in which the request was made.

5.7. As a state agency, Texas A&M University-Kingsville prohibits the installation and/or use of any P2P software on University owned computers or any computer connected to any Texas A&M University-Kingsville owned network. This is an extension of the State of Texas Executive Order RP58 which prohibits unauthorized or illegal use of peer-to-peer software programs.

5.8. Texas A&M University-Kingsville residents will not operate servers of any type without written approval from CIS. Residents are authorized access to the network only as a client. Operation of any server or services such as but not limited to P2P (peer to peer), ftp, web, email, DNS, DHCP, time, etc is prohibited and discovery of servers or services may result in deactivation of network access.

5.9. The TAMUK ResNet will require network logon in order to provide the highest level of network security. Texas A&M University-Kingsville residents will be required to use their university provided user ID and password to access the network. A maximum of two simultaneous logons per user ID will be allowed. Exceptions may be granted on a case by case basis. Residents requiring additional logons must request in writing through the ResNet Director.

6. Incidental Use
As a convenience to the Texas A&M University-Kingsville user community, incidental use of Information Resources is permitted. The following restrictions apply:

6.1. Incidental personal use of electronic mail, internet access, fax machines, printers, copiers, and so on, is restricted to Texas A&M University-Kingsville approved users; it does not extend to family members or other acquaintances.

6.2. Incidental use must not result in direct costs to Texas A&M University-Kingsville.

6.3. Incidental use must not interfere with the normal performance of an employee’s work duties.

6.4. No files or documents may be sent or received that may cause legal action against, or embarrassment to, Texas A&M University-Kingsville.

6.5. Storage of personal email messages, voice messages, files and documents within Texas A&M University-Kingsville’s Information Resources must be nominal.

6.6. All messages, files and documents – including personal messages, files and documents – located on Texas A&M University-Kingsville Information Resources are owned by Texas A&M University-Kingsville, may be subject to open records requests, and may be accessed in accordance with this policy.

7. Internet User Guidelines
The guidelines include, but are not limited to, World Wide Web, E-Mail, Instant Messaging, FTP, and Telnet. These guidelines have been created to define what Texas A&M University-Kingsville considers responsible and ethical behavior. These guidelines apply to all Texas A&M University-Kingsville students, faculty and staff using the campus information resources.

7.1. Internet activities and procedures must be consistent with the university’s academic; computer and Internet use ethics policies as well as federal and state computer crime statutes.

7.2. Texas A&M University-Kingsville reserves the right to monitor, filter and/or review, at any time, all Internet utilization via the university’s Internet access. The university further reserves the right to reveal any Internet access related information to any party that it deems appropriate. The use of encryption, the labeling of a communication as private, the deletion of a communication or any other such process or action, shall not diminish the university’s rights in any manner.

7.3. The university will disclose Internet access information to any party that it may be required to by law or regulation. This may include law enforcement search warrants and discovery requests in civil litigation. For more information refer to the online version.
8. Disciplinary Actions
Violation of this policy may result in disciplinary action up to and including termination for employees and temporaries; a termination of employment relations in the case of contractors or consultants; dismissal for interns and volunteers; or suspension or expulsion in the case of a student. Additionally, individuals are subject to loss of Texas A&M University-Kingsville Information Resources access privileges, civil, and criminal prosecution.