Texas A&M University - Kingsville AT&T - Instructions on how to gain access/services/goods.

Anytime a department is seeking new service or renewals, they must send all contracts/agreements to procurement for review. Departments do not have the delegated authority to sign for TAMUK agreements. An agreement signed by TAMUK employees assume personal responsibility and hold full liability of the agreed terms.

Creating a New Account/Service Renewals/New Goods AT&T Point of Contact (POC)

Contact Chris Finch, TAMUK's AT&T representative, to open a new account for services, renewal on existing copy machine, or new machine and make sure to include <u>procurement@tamuk.edu</u> in the email request. The department must show departmental approval in the email by attaching the department head personnel.

AT&T POC – Chris Finch Client Solutions Expert 3 TX State, Local, Higher Education & Government <u>CF4979@Att.com</u> M <u>512-917-3276</u> <u>9505 Arboretum Blvd Suite 900</u> <u>Austin, TX 78759</u>

FirstNet Dedicated Care: 800-574-7000 State of Texas -TMAC Repair and Escalations All Hours (24x7): State of Texas (800) 882-1186 (Provisioning) (800) 792-8725 (Maintenance)

AT&T 800 Conf Number Help 1-800-526-2655, prompt 2 then 1.