

7th Annual Institute for Emotional Intelligence

Developing Excellence in Teaching and Leadership

El Tropicano Riverwalk Hotel • San Antonio, TX

February 22-26, 2010

Session Development

The Institute for Emotional Intelligence (EI) is a self-sustaining education initiative whose mission is to promote and facilitate the exchange of applications, best practices, and the latest research connected with the education-based theory of EI. The annual conference provides a comfortable and relaxed self-directed facilitated learning environment through classroom sessions, poster displays, and numerous networking opportunities in the areas of K-12 Education, Higher Education, Business & Government, and Healthcare. As practitioners and researchers in these demanding and constantly changing areas, we are challenged to learn from one another about using EI to develop cultures of teaching, leadership, service, and organizational excellence.

As a self-sustaining and collegial education initiative, we are not able to pay participants for their programs, posters, or presentations.

Prepare Your Information Before Submitting

Program proposals are due by October 5, 2009.

All information received, especially your abstract and bio, should be proofed carefully for spelling and grammatical errors. Your submission will be reviewed by the EI Leadership And Working Group (EI LAW Group) for the 2010 Institute for acceptance. We reserve the right to edit titles and content of selected presentations for the program.

The information You Must Provide for your submission to be considered is included below. Some of the specific items are required for presentations to be eligible for CEU credit, so all the information is necessary.

- Faculty or Organizational Information**
Full Name, Credentials, Job Title, Company & Home addresses, Work & Home Phone Numbers, E-mail address.
- Presentation Title**
Limited to 65 characters or less.
- Presentation Abstract.**
Limited to 150 - 350 words.
- Optional Program Description.**
The program description, when provided will briefly tell us how your session will proceed and we can expect to experience (150-350 words).
- Bio for EACH Presenter.**
Use paragraph format narrative, not your resume or CV.
- Learning Objectives For Your Presentation.**
- Current Resume or CV for each Presenter.**
- Preference for Poster or Concurrent Session.**

Presentation Types

CONCURRENT SESSIONS

One of the critiques from the 2009 conferences was that several of the concurrent sessions were cut too short. In response, the 2010 conference sessions will be scheduled for up to 60 minutes in length. Presenters who anticipate needing more than 60 minutes should submit a second proposal with justification for the additional block. Due to the longer concurrent sessions, fewer sessions will be accepted for the 2010 program.

POSTER PRESENTATIONS

Especially when the poster is not the presenter's original work, the poster must credit the author. The institution where the work was conducted and the dates of the project should be noted, when

applicable. At a minimum, posters should address the following sections:

- Introduction**
- Method**
- Results**
- Conclusions and Recommendations**

Review Process

Members of the EI LAW Group will review and select programs from the submitted proposals based on the following criteria.

- Relevance to conference theme
- Inclusion of current issues
- Overall quality, including innovative programs
- Well defined focus and objectives
- Practical applications of materials
- Speaking experience and expertise
- Level of knowledge and field experience
- Hands-on learning for immediate application
- Free of commercial bias

Requirements

Send proposals to [Rick Hammett](#) prior to the deadline in October. Each speaker/presenter agrees that:

- Session may be recorded for possible post-conference selection in EI Learning System's education library.
- No sales of recorded materials will be conducted or distributed.