

# **ADMISSION TO THE UNIVERSITY**

Ramon Blakley, *Director of Admissions*

Memorial Student Union Bldg 132. MSC 128. Extension 2315.

Texas A&M University-Kingsville adheres to high standards of academic excellence and admits students in accordance with their level of academic preparation without regard to race, color, sex, age, religious commitment or national origin. All inquiries about admission, application for admission, transcripts, and other admissions documentation should be addressed to the Office of Admissions, Texas A&M-Kingsville, MSC 128, Kingsville, Texas 78363.

Admission to the university does not guarantee admission to a particular college or academic program.

## ***Admission Deadlines***

Completed applications and required documentation must be in the Office of Admissions by the following deadlines to ensure the application is processed prior to the beginning of the semester:

Fall Semester:	August 1
Spring Semester:	December 1
Summer:	May 1

International students should refer to the International Admission section of this catalog for deadline information.

## ***Freshman Admission Requirements***

### ***(Students with less than 12 college hours after high school)***

*(Documents 1-4 below comprise a complete admission application; include #4 if courses were taken for college credit prior to admission to Texas A&M-Kingsville.)*

1. Submit a completed application for admission, including the \$25 application fee by the stated deadline. The ApplyTexas Application is available online at <https://www.applytexas.org>.
2. Request that an official high school transcript showing at least six completed semesters be sent directly to the Office of Admissions, Texas A&M University-Kingsville, MSC 128, Kingsville, TX 78363. Upon graduation from high school, a student must request a final high school transcript showing date of graduation and rank in the class be sent to the Office of Admissions, Texas A&M-Kingsville.
3. Notify the testing center to send official copies of ACT or SAT scores directly to the Office of Admissions, Texas A&M-Kingsville. Use ACT code 4212 or SAT code 6822.
4. Students attending colleges or universities while still in high school or prior to enrolling at Texas A&M-Kingsville must request official college transcripts be sent directly to the Office of Admissions, Texas A&M-Kingsville from each college/university attended.

**Please note:** Applicants from Puerto Rico, where Spanish is the primary language, are required to submit a TOEFL or equivalent. See the *Proof of English Proficiency* section in this Catalog.

## ***Admission for First-Time Freshman Students***

A first-time freshman student is an applicant who has graduated, or will soon graduate, from a Texas public high school accredited by the Texas Education Agency or a Texas non-public school accredited by the Texas Private School Accreditation Commission or who has completed home schooling or who has received a GED. A first-time freshman has not enrolled in another college or university after graduating from high school or earning a GED. (Dual enrollment credit is not considered in this determination.)

A first-time freshman student applying to Texas A&M University-Kingsville from a non-Texas public high school or an accredited private school is required to submit a completed high school certification form along with the high school transcript. These forms are available on our website, <http://www.tamuk.edu/admission/policy/>.

Freshmen applicants may obtain automatic admission to the University by meeting the Regular Admission Requirements listed below. Those applicants who do not meet one of the four automatic admission standards listed below will be considered under our Alternate Review policy. Refer to the *Alternate Admission Review Process*.

**REGULAR ADMISSION REQUIREMENTS:**

1. Students graduating in the **top 10%** of their high school class from a Texas public high school under the Recommended or Distinguished Program or completing a college preparatory high school program meet regular admission requirements. Top 10% students must also submit ACT or SAT scores to complete their admission file for course placement purposes.
2. Students completing the State of Texas **Distinguished High School Program**, the **International Baccalaureate Diploma Program**, or a high school program of equivalent rigor meet regular admission requirements. These students must also submit ACT or SAT scores to complete their admission file for course placement purposes. (For information about transfer credit granted for IB Diploma holders, please see the Transfer Credit section of this catalog.)
3. Students completing the State of Texas **Recommended High School Program** or an equivalent college preparatory program must meet the following criteria.

<b>Recommended High School Program</b> (The following scores are valid through Summer 2013 only.)		
<b>Class rank</b>	<b>SAT Composite Score*</b>	<b>ACT Composite Score</b>
Top Quarter	No minimum; <i>must still submit test scores</i>	No minimum; <i>must still submit test scores</i>
2nd Quarter	790	16
3rd Quarter	870	18
4th Quarter	950	20

\*The SAT scores reflected in the table above include only the combination of the Critical Reading and Math Sections. They do not include the scores for the writing section of the SAT.

<b>Recommended High School Program</b> (The following scores are required beginning with Fall 2013.)		
<b>Class rank</b>	<b>SAT Composite Score*</b>	<b>ACT Composite Score</b>
Top Quarter	No minimum; <i>must still submit test scores</i>	No minimum; <i>must still submit test scores</i>
2nd Quarter	790	16
3rd Quarter	910	19
4th Quarter	1030	22

\*The SAT scores reflected in the table above include only the combination of the Critical Reading and Math Sections. They do not include the scores for the writing section of the SAT.

4. Applicants may also gain regular admission if they satisfy the College Readiness Benchmarks on the ACT assessment, or earn a score of at least a 1,550 on the SAT assessment, which does include the writing component.

**ACT College Readiness Benchmarks**

English	18
Math	22
Reading	21
Science	24

The Texas Education Code (TEC) 51.803-51.809 requires that all students meet one of the following college readiness standards in order to be eligible to be considered for admission to a Texas Four-Year Public Institution.

1. Successfully complete the recommended or advanced high school program or complete the portion of the program that was available to them; or
2. Successfully complete a curriculum that is equivalent in content and rigor to the recommended or advanced high school program at a high school that is exempt from offering such programs; or
3. Satisfy the College Readiness Benchmarks on the ACT or SAT assessment.
  - o SAT - 1,550 out of 2400 (Critical Reading, Math AND Writing)
  - o ACT - 18 English, 21 Reading, 22 Math and 24 Science

**NON-ACCREDITED HIGH SCHOOL, HOME SCHOOL, AND GED STUDENTS**

Students who attended a non-accredited high school or home school and those who received a GED may be admitted by scoring a minimum of 1550 on the SAT (including the writing component) or by meeting the College Readiness Benchmarks on the ACT Assessment. These students must also submit proof of their enrollment via our Home School Supplement or GED certificate of completion.

**ALTERNATE ADMISSION REVIEW PROCESS**

Applicants who do not meet the Regular Admission Requirements outlined above will be reviewed by the Admission Committee using a holistic review that includes the applicant's rank in class, standardized entrance test scores, performance in specific high school courses, extracurricular activities, community service, talents and awards, leadership skills, employment, and other factors that support a student's ability to succeed at the university.

Applicants who are denied admission and wish to appeal will be sent to the Admission Committee for review. To be eligible for appeal, applicants must submit the following items prior to being sent to Committee:

1. Personal Statement or Letter of Appeal
2. Two (2) Letters of Recommendation from Core Subject Teachers

**ALTERNATE ADMISSION CONDITIONS:**

Students admitted under Alternate Admission will be subject to the following conditions:

1. Required to attend a new student orientation program for new students.
2. Required to meet with an Academic Advisor in the Center for Student Success (CFSS) to complete a Learning Contract which will include course recommendations for both fall and spring semesters. Other course enhancement activities such as Supplemental Instruction sessions and tutoring sessions may be required.
3. Register for no more than 14 semester credit hours of coursework at A&M-Kingsville during both the fall and spring semesters earning a GPA of 2.0 or above which will result in achieving the academic status of "Good Standing" with the university.
4. Required to enroll and pass UNIV 1101/02, freshman success seminar, during fall and spring semesters. Students that do not pass UNIV1101/02 or other courses in which the student enrolled during the semester will have to schedule a meeting with their Academic Advisor to reevaluate their academic records. A request to be readmitted to the university must be submitted to the Center for Student Success.

5. Required to meet with an assigned Center for Student Success Academic Advisor a minimum of twice during the fall and spring semesters.

### ***Admission for Freshman-Transfer Students***

Freshman-Transfer Students are those applicants who are applying with less than 12 transferable semester credits (1-11 transferable semester hours) **taken after high school graduation**. (For a list of required documents, see the above section titled *Freshman Admission Requirements*.)

An applicant submitting a completed application to Texas A&M-Kingsville as a freshman-transfer applicant will be granted admission to the university if they:

- a. Meet one of the freshman admission options under Freshman Admission above  
**and**
- b. have a cumulative grade point average of at least 2.0 on a 4.0 scale from all the other institutions that are fully approved by the appropriate regional accrediting agency  
**and**
- c. are in good standing with their previous college or university.

### ***Transfer Admission Requirements***

1. Submit a completed application for admission; including the \$25 application fee by the stated deadline (see Admission Deadlines). The ApplyTexas Application is available online at <https://www.applytexas.org>.
2. Request that official copies of transcripts from all other universities and colleges attended be sent directly to the Office of Admissions, Texas A&M University-Kingsville, MSC 128, Kingsville, TX 78363. Course work taken at other colleges and/or universities will be converted into Texas A&M-Kingsville equivalents where appropriate. Applications will not be evaluated until all transcripts from previous colleges and/or universities are received.

**Please note:** Applicants from Puerto Rico, where Spanish is the primary language, are required to submit a TOEFL or equivalent. See the *Proof of English Proficiency* section in this Catalog.

### ***Admission for Transfer Students***

Students applying with 12 or more transferable semester credits **taken after high school graduation** must satisfy the following requirements:

- a. Have a cumulative grade point average of at least 2.0 on a 4.0 scale from all other institutions that are fully approved by the appropriate regional accrediting agency  
**and**
- b. be in good standing with their most recent previous college or university.

Transfer students who do not meet published admission criteria do not qualify for automatic admission to Texas A&M-Kingsville. Transfer students in this category who wish to receive further review must contact the dean of their academic college for consideration. If their academic dean recommends admission, students will be admitted with an academic status of Scholastic Probation and must maintain a 2.0 GPA during their first semester of enrollment at Texas A&M-Kingsville. Failure to maintain a 2.0 GPA during the first term of enrollment will result in dismissal from the institution.

### ***Admission for Non-Traditional Students (Freshman and Freshman-Transfer)***

For the purpose of admitting students to Texas A&M-Kingsville, a *non-traditional student* is defined as an entering undergraduate student who is 25 years or older. A non-traditional student is given the option to submit ACT or SAT scores to the Office of Admissions. Those choosing not to take either standardized test will be required to take a Texas Success Initiative (TSI) exam prior to enrolling. (For TSI requirements please refer to the Texas Success Initiative section of this Catalog.) These exams are administered on campus on a regular basis. Please see the appropriate section, in this Catalog, for information concerning submission of application, supporting documentation (e.g. high school and/or college transcripts), and admission deadlines.

### ***Admission for Undergraduate Non-Degree Students***

The Non-Degree category of admission is designed for students who are currently attending or have attended another college or university and want to enroll at Texas A&M-Kingsville for one or two courses **and** are not interested in pursuing a degree at Texas A&M-Kingsville.

To be considered for Undergraduate Non-Degree admission, applicants must submit the following items:

1. A completed Application for Admission, including the \$25 application fee. The ApplyTexas Application is available online at <https://www.applytexas.org>.
2. An official copy of their **most recent** college or university transcript, indicating that they are in good standing.

Non-Degree students are admitted for one semester only. If consecutive enrollment is desired, students must follow the appropriate admission application procedures. NOTE: Students admitted as Non-Degree are not eligible for financial assistance.

### ***High School Dual Enrollment Admission***

The Texas A&M University-Kingsville Dual Enrollment Program allows a high school student to earn college credit(s) while fulfilling high school requirements. To be eligible, a student must meet the following criteria:

1. The student is in high school, pursuing the Distinguished High School Program at a junior or senior level.
2. The student has a *B* overall high school average.
3. The high school principal or senior counselor must recommend the student and sign the Dual Enrollment Form.
4. The student must submit an application for admission and \$25 application fee. The application is available on the TAMUK Center for Student Success website.
5. The student must submit an official high school transcript and test scores.
6. The student must demonstrate that he or she is exempt under the provisions of the Texas Success Initiative or be deemed “college ready” by scoring the minimum passing grade in the appropriate assessment tests.
7. Enrollment will be limited to a maximum of seven (7) hours each long term (fall or spring) or for a maximum of four (4) hours each summer session.

Eligible high school students should first contact their high school counselor. School officials may request more information from the Office of Admissions, Texas A&M-Kingsville.

### ***Early College Program***

The Early College Program (ECP) is designed for high school students who wish to enroll in the University during the fall and/or spring semester of their senior year and **who are not planning to use the courses completed at the university as part of their high school program**. *Students cannot participate in the Dual Enrollment Program and ECP simultaneously.*

To be admitted, and in accordance with state law, students must meet the following admission requirements:

1. The student must be enrolled in high school at the senior level.
2. A *B* overall high school average is required.
3. The high school principal or senior counselor must recommend the student and sign the ECP recommendation form.
4. An application for admission and \$25 application fee. The ApplyTexas Application is available online at <https://www.applytexas.org>.
5. A partial high school transcript showing rank in class must be submitted.
6. The student must demonstrate that he or she is exempt under the provisions of the Texas Success Initiative or be deemed “college ready” by scoring the minimum passing grade in the appropriate assessment tests. (See the TSI section of this Catalog.)
7. Enrollment will be limited to a maximum of seven (7) hours each long term (fall or spring) or for a maximum of four (4) hours during the summer session.
8. Be approved by the Provost and Vice President of Academic Affairs or designee.

High school seniors must be advised by academic advisors under the Center for Student Success. Students admitted to the Early College Program are subject to all Texas A&M-Kingsville, The Texas A&M University System, State of Texas, and federal rules and regulations applicable to degree seeking students.

Students participating in this program are not eligible for the reduced fee schedule extended to high school students participating in the Dual Enrollment Program. Since all credits earned while enrolled in the Early College Program count solely as college-level credits, students participating in UIL sanctioned sports must make certain that they understand how their participation in the Early College Program may affect their eligibility. Students cannot participate in the Dual Enrollment Program and the Early College Program simultaneously.

Students admitted under this program, who wish to continue in the summer or fall semester immediately following graduation from high school must reapply for admission and submit any additional documentation required to gain admission into their chosen undergraduate course of study at Texas A&M-Kingsville. The undergraduate application fee will be waived for Early College Program students who wish to remain enrolled at Texas A&M-Kingsville.

### ***Visiting Student***

A Visiting Student (formerly known as a Transient Student) is a student seeking admission to classes for only one semester with plans to continue their studies at another institution. Please be advised that a Visiting Student is not eligible for financial aid.

To be considered for Visiting Student admission, applicants must submit the following items:

1. A completed Application for Admission, including the \$25 application fee. The ApplyTexas Transient Application is available online at <https://www.applytexas.org>.
2. An official copy of their **most recent** college or university transcript, indicating that they are in good standing.

Visiting students are admitted for one semester only. If a Visiting Student wishes to pursue a degree at TAMUK, they must follow the appropriate admission application procedures. Please refer to the appropriate section above for this information.

## ***Readmission***

Former students who have had a break in enrollment of more than two years at this university must update their records and submit a readmission application to the Office of Admissions prior to being given permission to register. Those who have taken college work at another institution and who are in good academic standing at that institution must request that official transcripts be sent to the Office of Admissions. Permission to register will be granted if a student is in good standing (a 2.0 overall grade point average) and the readmission application is submitted to the Office of Admissions. If work from former institutions is evaluated after readmission and it is determined that the student's transfer grade point average is below 2.0, the student will be deemed ineligible to continue.

Students who do not meet published readmission criteria do not qualify for automatic readmission to Texas A&M-Kingsville. Readmission students in this category who wish to receive further review must contact the dean of their academic college for consideration. If their academic dean recommends admission, students will be admitted with an academic status of Scholastic Probation and must maintain a 2.0 GPA during their first semester of reenrollment at Texas A&M-Kingsville. Failure to maintain a 2.0 GPA during the first term of reenrollment will result in dismissal from the institution.

## ***Academic Fresh Start***

Pursuant to Senate Bill No. 1321 enacted by the 73<sup>rd</sup> Texas Legislature, students seeking admission to Texas A&M-Kingsville who have previous college course work more than 10 years old at the time of application may elect to have the University disregard that course work **when considering the applicant for admission**. An applicant who makes this election and is admitted may not receive any course credit for courses taken 10 or more years prior to the date of the election. The Academic Fresh Start Option can be exercised only once and must be requested prior to admission to the University.

Students electing to use the Academic Fresh Start Option and who are receiving financial aid should contact the Office of Student Financial Aid and the Veteran Affairs Office (if applicable). Students electing to participate in the Academic Fresh Start program will maintain their current TSI status.

**PLEASE NOTE:** Failure to attend the university during the initial semester of the Academic Fresh Start election will negate the agreement and the student will have to reapply for Academic Fresh Start in a future semester.

## ***International Admission Procedures***

### ***Application Deadlines***

A complete file must be submitted prior to the following deadlines:

Fall Semester:	June 1
Spring Semester:	October 1
Summer:	April 1

Applications received after these dates will automatically be deferred to the next semester or term.

### ***International Admission Requirements***

To be fully admitted, all international applicants must submit the following items before established deadline dates:

1. A completed application for International Admission. The ApplyTexas application is available online at <https://www.applytexas.org>.
2. Official secondary school transcripts showing subjects and marks received and graduation date. If an applicant has not yet graduated from secondary school, a transcript showing all completed work may be accepted for early admission. External examination reports should be provided when applicable.
3. Official transcripts showing subjects and marks received diplomas and/or certificates earned from any colleges or universities attended.

4. Certified, literal translations of all credentials issued in any language other than English.
5. Proof of English proficiency (see below).
6. Proof of ability to meet personal and academic expenses. A minimum of \$29,179.00 (U.S.) per year is currently required to meet such expenses. Valid financial support documents (less than one year old from the issue date) must indicate the minimum U.S. dollar amount required by the university. The required minimum is subject to change without notice.
7. A \$50 non-refundable application fee must accompany the application. Without a fee your application packet will not be processed. Bank money orders must be issued in U.S. dollars by a U.S. bank or credit card with authorization letter.

NOTE: SAT or ACT is not required for admission but will be used for placement purposes in English and math courses.

Texas A&M University-Kingsville will evaluate a student's academic documents and determine institutional accreditation/recognition, whether the GPA requirements are met and whether any degree/diploma earned is equivalent to a U.S. bachelor's degree.

### ***International Freshman Admission***

Undergraduate applicants who have no previous work at the postsecondary level must have at least a 2.5 grade point average (on a 4.0 scale) from a secondary school and must also meet the criteria for admission to a postsecondary school in the applicant's home country.

### ***International Transfer Admission***

Undergraduate applicants who have attended a postsecondary level institution and have completed less than 12 transferable semester credits at an accredited/recognized institution must satisfy the following criteria:

1. Meet or exceed the freshman admission requirements listed above **and**
2. post a minimum cumulative grade point average of 2.0 on a 4.0 scale for all post secondary work attempted.

Undergraduate applicants who have attended a postsecondary level institution and have completed 12 or more transferable semester credits at an accredited/recognized institution must satisfy the following criteria

1. Post a minimum cumulative grade point average of 2.0 on a 4.0 scale for all post secondary work attempted and
2. be in good standing with the college or university last attended.

Transfer students who do not meet **published** admission criteria do not qualify for automatic admission to Texas A&M-Kingsville. Transfer students in this category who wish to receive further review must contact the dean of their academic college for consideration. If their academic dean recommends admission, students will be admitted with an academic status of Scholastic Probation and must maintain a 2.0 GPA during their first semester of enrollment at Texas A&M-Kingsville. Failure to maintain a 2.0 GPA during the first term of enrollment will result in dismissal from the institution.

### ***Proof of English Proficiency***

A minimum TOEFL score of 61 (Internet-based) or 500 (paper-based) is required for most undergraduate programs at Texas A&M University-Kingsville. Students seeking admission to the Frank H. Dotterweich College of Engineering or programs in the College of Arts and Sciences are required to present a minimum TOEFL score of 79 (Internet-based) or 550 (paper-based)

The following are considered equivalencies to the TOEFL scores of 61/500:

1. SAT\* 500 verbal; ACT\* 21 English; TAKS 2200 English/3 writing; or IELTS 6.0 overall band score.



2. TAMUK IEP completion of program certificate with a minimum average of 85% and levels from intermediate to advanced.
3. Completion of the advanced-level Texas Intensive English Program (TIEP) offered by the Texas International Education Consortium (TIEC).
4. Students who have completed their entire formal education at the secondary or postsecondary level in the following countries are exempt from the TOEFL requirement: American Samoa, Australia, Bahamas, Barbados, Belize, Canada (except Quebec), Cayman Islands, Dominica, Federated States of Micronesia, Grenada, Guam, Guyana, Ireland, Jamaica, Liberia, New Zealand, United Kingdom (all), Trinidad-Tobago and Virgin Islands. **Please note:** Applicants from Puerto Rico, where Spanish is the primary language, are required to submit a TOEFL or equivalent.
5. Students who have earned at least 12 transferrable semester credits AND completed English composition 1 & 2, with grades of C or better in each, in university-level courses from an accredited U.S. college or university, or an institution of higher education in one of the countries listed above, are exempt from TOEFL. ESL courses will not count as transferrable courses. No online English courses are accepted for English proficiency.
6. ACCUPLACER 78 reading/88 writing/5 or higher on essay is required by all students to place into freshman level English classes and will be used as a TOEFL exemption.

\*SAT or ACT is not required for admission but will be used for placement purposes in English and math courses as well as a TOEFL alternative.

The following are considered equivalencies to the TOEFL scores of 79/550:

1. IELTS 6.5 overall band score.
2. Students who have completed their entire formal education at the secondary or postsecondary level in the following countries are exempt from the TOEFL requirement: American Samoa, Australia, Bahamas, Barbados, Belize, Canada (except Quebec), Cayman Islands, Dominica, Federated States of Micronesia, Grenada, Guam, Guyana, Ireland, Jamaica, Liberia, New Zealand, United Kingdom (all), Trinidad-Tobago and Virgin Islands. **Please note:** Applicants from Puerto Rico, where Spanish is the primary language, are required to submit a TOEFL or equivalent.
3. Students who have earned at least 12 transferrable semester credits AND completed English composition 1 & 2, with grades of C or better in each, in university-level courses from an accredited U.S. college or university, or an institution of higher education in one of the countries listed above, are exempt from TOEFL. ESL courses will not count as transferrable courses. No online English courses are accepted for English proficiency.

### ***Graduate Admission***

The admission requirements for graduate students, both domestic and international, may be found in the Texas A&M University-Kingsville Graduate Catalog.

### ***Texas Success Initiative (TSI)***

The Texas Success Initiative (TSI) requires students to be assessed in reading, writing and mathematical skills before enrolling in a Texas public college or university. Texas Education Code, section 51.3062, provides institutions of higher education a means of determining students' readiness to enroll in freshman-level course work. Students are required to complete one of four assessment tests before enrolling at Texas A&M-Kingsville unless they meet one of the exemptions listed below.

The four assessment tests available to those who desire to enroll at Texas A&M-Kingsville include the ASSET, the ACCUPLACER, the COMPASS and the THEA (formerly known as the TASP test). Each instrument includes a testing component designed to provide diagnostic information about the reading, mathematics and writing skills of each student.

## **Exemptions**

Students are exempt from taking a test for TSI if a qualifying score has been made on the ACT, the SAT or the TAKS. It is the responsibility of the student to provide official ACT, SAT or TAKS scores to Texas A&M-Kingsville to qualify for an exemption before enrollment in college level courses.

These exemptions are effective for three years from the date a student takes the exit-level TAKS and achieves the set score level. It is effective for five years from the date the ACT or the SAT is taken and the set standard is achieved. Students enrolling for the first time in a Texas public institution of higher education after those periods have elapsed must be treated as though they had not been tested.

### **ACT, SAT, TAAS/TAKS and Military Exemption standards:**

#### *ACT*

Obtain a composite score of 23 with a minimum of 19 on the English and/or the mathematics tests.

#### *SAT*

A combined score of 1070 with a 500 on the math and/or verbal sections.

#### *TAKS*

2200 in Math and/or 2200 in English/Language Arts **with** a writing sub-score of at least 3.

#### *Military*

Students who are serving on active duty as a member of the armed forces of the United States, Texas National Guard or reserves of the armed forces of the United States (must have served for the previous three years for those in the reserves), and those honorably discharged as of August 1, 1990 are exempt from TSI.

## ***Transfer Credit Calculation and Evaluation***

All undergraduate transfer coursework for new, continuing, returning, post baccalaureate and international students is processed by the Office of Admissions. Students may review evaluated credits by logging into the Blue & Gold Connection from the TAMUK home page. (This section does not apply to graduate-level transfer work.)

1. For a timely evaluation, all credentials should be sent directly to the Office of Admissions not later than three weeks prior to the opening of the term or semester for which the applicant is seeking admission.
2. Former course work taken at other universities will be translated into Texas A&M-Kingsville equivalents based on whether it is equal in character and content.
3. Students that completed the Core Curriculum at a previous institution in Texas, and it is clearly indicated on the official transcript from that institution, will be Core Complete at Texas A&M-Kingsville.
4. Even though general credit may be granted, not all course work will necessarily be used for graduation requirements in degree plans.
5. The university permits students to transfer lower division (freshman and sophomore) courses from a community college as long as the work fulfills their particular degree requirements. No work taken at a community college can be transferred as an upper-division (junior or senior) level course.
6. Transfer course work grade point average is brought in as CREDIT ONLY. Transfer grades cannot be used to raise the grade point average at Texas A&M-Kingsville.
7. Transfer credit is not granted from unofficial transcripts. If your admission was granted using an unofficial transcript, please arrange for your previous school(s) to send an official transcript directly to the Office of Admissions as soon as possible.
8. Work brought in after the initial enrollment will not be used to duplicate previously completed Texas A&M-Kingsville courses.

9. Courses that are vocational or technical in nature are not automatically accepted by Texas A&M-Kingsville. These courses must be approved by the appropriate academic departments and resubmitted to the Office of Admissions for articulation.
10. All students who are seeking a second baccalaureate degree will meet with an academic advisor to determine which previous courses will be applicable in the student's new degree plan. These courses must be approved by the appropriate academic departments and resubmitted to the Office of Admissions for articulation.
11. International students must submit course descriptions with an official copy of their transcript. All international transfer course work will be articulated with no TAMUK equivalencies until course descriptions are provided and have been reviewed by either the Office of Admissions or by the academic departments.

### **Military Credit**

The Office of Admissions currently evaluates and articulates military credit with the following methods:

1. Credit for Physical Education with a DD-214 and Honorable Discharge.
2. Evaluation of SMAART, AARTS, Coast Guard, and Community College of the Air Force transcripts during the admissions process:
  - a. Credit awarded based on ACE recommendations and nature of course
  - b. Where possible, ACE recommended credits transfer as direct matches to Texas A&M-Kingsville courses,

### ***Resolution of Transfer Disputes for Lower Division Courses***

The following procedures shall be followed by Texas A&M-Kingsville in the resolution of credit transfer disputes involving lower division courses:

1. If Texas A&M-Kingsville does not accept course credit earned by a student at another institution of higher education, the university shall give written notice to the student and to the sending institution that transfer of the course credit is denied. Texas A&M-Kingsville shall provide written notice of the reasons for denying credit for a particular course or set of courses at the request of the sending institution.
2. A student who receives notice as specified in number one above may dispute the denial of credit by contacting a designated official at either the sending institution or Texas A&M-Kingsville.
3. Texas A&M-Kingsville, the sending institution, and the student shall attempt to resolve the transfer of the course credit in accordance with Coordinating Board rules and guidelines.
4. If the transfer dispute is not resolved to the satisfaction of the student or the sending institution within 45 days after the date the student received written notice of denial, Texas A&M-Kingsville shall notify the Commissioner of its denial and the reasons for the denial.
5. The Commissioner of Higher Education or the Commissioner's designee shall make the final determination about a dispute concerning the transfer of course credit and give written notice of the determination to the involved student and institutions.

The Coordinating Board shall collect data on the types of transfer disputes that are reported and the disposition of each case that is considered by the Commissioner or the Commissioner's designee.

If Texas A&M-Kingsville has cause to believe that a course being presented by a student for transfer from another school is not of an acceptable level of quality, it should first contact the sending institution and attempt to resolve the problem. In the event that Texas A&M-Kingsville and the sending institution are unable to come to a satisfactory resolution, Texas A&M-Kingsville may notify the Commissioner of Higher Education, who may investigate the course. If its quality is found to be unacceptable, the Board may discontinue funding for the course.

## ***Undergraduate Students Subject to Senate Bill (SB) 1231***

Undergraduate students who completed a high school program, or the equivalent, and entered a Texas public institution of higher education for the first time on or after the fall semester of 2007 are *subject* to the requirements of SB 1231.

Beginning with the 2007-2008 academic year, undergraduate students subject to SB 1231 will be permitted only six (6) non-punitive drops during their undergraduate studies. Therefore, drops falling under SB 1231 annotated on official transcripts received from other colleges and/or universities, will be transferred to Texas A&M-Kingsville for the purpose of maintaining the number of drops accumulated by the student. For additional information on drops subject to SB 1231, refer to the section of the catalog titled "Academic Regulations" under the sub-title of "Dropping a Course."

## ***ADVANCED CREDIT***

### ***Entrance Examination Credit--Entering First-Time Freshmen***

Credit will only be granted to first-time entering freshman. Students who have college course work after high school graduation will only receive credit for entrance examinations if this credit is clearly indicated on the transcript from a previous college or university.

### **English Credit**

Based on the scores listed below:

- *American College Testing (ACT)* based on the English section:  
25 or 26 - ENGL 1301  
27 or above - ENGL 1302
- *Scholastic Aptitude Test (SAT)* based on the SAT V section:  
Prior to April 1995 - 595 for ENGL 1301; 600 or above for ENGL 1302  
Starting April 1995 - 630 for ENGL 1301; 670 or above for ENGL 1302

### **Math Credit**

The following courses will be awarded for math credit:

1. MATH 1314 - three semester hours will be awarded provided the student has satisfactorily completed three units or three years of high school mathematics including one unit or one year of algebra and one unit or one year of geometry.
2. MATH 1316 - three semester hours will be awarded provided the student has completed the three units or three years of high school mathematics described in #1 (above) plus one-half unit or one-half year of high school trigonometry.
3. MATH 1348 - three semester hours of credit will be awarded provided the student has completed the three units or three years of mathematics described in #1 (above) plus one unit or one year of high school precalculus.

Based on the scores listed below:

- *American College Testing (ACT)*  
28 or above
- *Scholastic Aptitude Test (SAT)*  
Prior to April 1995 – 590 or above  
Starting April 1995 – 600 or above

### ***Credit by CEEB Advanced Placement Examination***

Entering freshmen (those who have less than 12 transferable semester credits taken after high school graduation) who have satisfactorily passed one or more of the Advanced Placement Examinations of the College Entrance Examination Board are eligible for university credit in appropriate courses.

The examinations may be taken at approved high school testing centers, usually in May, by arrangement with the College Entrance Examination Board, Box 592, Princeton, NJ 08542. Requests for information and applications for tests should be mailed to this address. The placement examinations are different from the Achievement Test administered by the College Board. Submission of examination scores and requests for credit in these courses should be directed to the Office of Admissions. Credit in the following courses at this university may be gained through the Advanced Placement Examinations:

<b>A&amp;M-Kingsville Equivalent</b>	<b>Subject Examinations</b>	<b>Minimum Score</b>
ARTS 1303, ARTS 1304 (6 Cr)	Art-History of Art	3+
ARTS 1316, ARTS 1317 (6 Cr)	Art-Studio	3+
BIOL 1306/BIOL 1106 BIOL 1307/BIOL 1107(8 Cr)	Biology	4
CHEM 1311 (3 Cr)	Chemistry	4
CHEM 1311, CHEM 1312 (6 Cr)	Chemistry	5
ECON 2301 (3 Cr)	Economics-Macroeconomics	3+
ECON 2302 (3 Cr)	Economics-Microeconomics	3+
ENGL 1301 (3 Cr)	English-Language & Composition	3+
FREN 1311, FREN 1312 FREN 2311, FREN 2312 (12 Cr)	French-French Language/Literature	3
FREN 1311, FREN 1312 FREN 2311, FREN 2312 FREN 33- (15 Cr)	French-French Language/Literature	4
FREN 1311, FREN 1312 FREN 2311, FREN 2312 FREN 33-, FREN 33- (18 Cr)	French-French Language/Literature	5
HIST 1301, HIST 1302 (6 Cr)	History-U.S. History	3+
MATH 2413 (4 Cr)	Mathematics-Calculus AB	3+
MATH 2413, MATH 2414 (8 Cr)	Mathematics-Calculus BC	3+
MUSI 1316, MUSI 1317 MUSI 1116, MUSI 1117 (8 Cr)	Music-Theory	3+
MUSI 2306 (3 Cr)	Music-Listening & Literature	3+
PHYS 1301, PHYS 1302 (6 Cr)	Physics B	3+
PHYS 2325, PHYS 2326 (6 Cr)	Physics C	3+
POLS 2301 (3 Cr)	Government & Politics-US	3+
PSYC 2301 (3 Cr)	Psychology	3+
SPAN 1313 (3 Cr)	Spanish-Language	3
SPAN 1313, SPAN 1314 (6 Cr)	Spanish-Language	4

<b>A&amp;M-Kingsville Equivalent</b>	<b>Subject Examinations</b>	<b>Minimum Score</b>
SPAN 1313, SPAN 1314 SPAN 1313, SPAN 1314 SPAN 2311 (9 Cr)	Spanish-Language	5
STAT 1342 (3 Cr)	Statistics	3+

*College Level Examination Program Examination  
and Course Equivalency Guide (CLEP)*

CLEP is a local standardized examination administered on computer. Examinees receive immediate score reports for all exams with some exceptions. Credit by CLEP examinations is available in the courses listed below to any A&M-Kingsville students at any time during their college career. The exception is that students will not be eligible for credit in a course for which they have received credit in a more advanced course unless otherwise designated by the chair of the department in which the subject is offered. Both general and subject examinations are offered through the Academic Testing Center. Information on time, examination fees and location for these tests may be obtained from the Academic Testing Center at 361-593-3303.

<b>A&amp;M-Kingsville Equivalent</b>	<b>Subject Examinations</b>	<b>Minimum Score</b>
ACCT 2301 (3 Cr)	Financial Accounting	50
BIOL 1306*, BIOL 1307* (6 Cr)	Biology	50
CHEM 1311*, CHEM 1312*(6 Cr)	Chemistry	50
ECON 2301 (3 Cr)	Principles of Macroeconomics	50
HIST 1301 (3 Cr)	History of the US I	56
HIST 1302 (3 Cr)	History of the US II	57
MKTG 3324 (3 Cr)	Principles of Marketing	50
MATH 2413 (4 Cr)	Calculus	50
MATH 1314 (3 Cr)	College Algebra	50
MATH 1334 (3 Cr)	College Mathematics	50
MATH 1348 (3 Cr)	Precalculus	50
MGMT 3322 (3 Cr)	Principles of Management	50
POLS 2301 (3 Cr)	American Government	63
PSYC 2301 (3 Cr)	Intro Psychology	50
SOCI 1301 (3 Cr)	Intro Sociology	50
SPAN 1313, SPAN 1314 (6 Cr)	Spanish	50

\*Students must take Biology Lab 1106 and 1107 to receive lab credit.

\*Students must take Chemistry Lab 1111 and 1112 to receive lab credit.

### *Entrance Examination Credit—Transfer Students*

Credit by examination secured through another college or university must be clearly indicated on the official transcript from that institution for credit to be accepted by Texas A&M-Kingsville.

### *Credit by Local Examination (Departmental)*

Local examinations are available to students for organized class courses not designated for credit by the College Level Examination Program (CLEP). The student should contact the department in which the course is offered for information about the examinations. Eligibility will be determined by the department and will be dependent on a student's particular qualifications due to study or work experience. The department will also determine whether or not the student's performance on the local examination merits university credit and whether any further requirements for credit are to be met. Students may not receive credit by local examination in a subject in which they have already received a grade in the same course or in a more advanced course. There is **no** fee charged for these examinations.

### *International Baccalaureate Diploma Program Credit Policy*

Texas A&M University-Kingsville will grant a minimum of 24 undergraduate credit hours or equivalent course credit in appropriate subject areas to an entering freshman student who has been awarded the International Baccalaureate (IB) Diploma with a minimum test score of four (4) on each examination administered as part of the diploma program. If a student receives a score of less than a four on an examination, he/she may receive less than 24 credit hours as an IB Diploma student. Non-IB Diploma holders will be granted credit for IB exams with a score of five (5) or higher based on the table below. The student must have the International Baccalaureate Organization submit to the Office of Admissions the student's Transcript of Grades for the credit to be assessed.

<b>IB Exam</b>	<b>Level</b>	<b>TAMUK Equivalency</b>	<b>Credits Awarded</b>
Anthropology	SL or HL	ANTH 2301	3
Chemistry	SL	CHEM 1311	3
Chemistry	HL	CHEM 1311, 1312	6
Computer Science	SL	ISYS 1301	3
Computer Science	HL	ISYS 1301	3
Economics	SL or HL	ECON 2301, 2302	6
English A1 or A2	SL or HL	ENGL 1301, 1302	6
History of the Americas	SL or HL	HIST 1301, 1302	6
History: Other	SL or HL	elective credit to be determined by dept	6
Language: French A1, A2 or B	SL or HL	FREN 1311, 1312 OR FREN 2311, 2312 to be determined by dept	6
Language: Other A1, A2 or B	SL or HL	elective credit to be determined by dept	6
Language: Spanish A1, A2 or B	SL or HL	SPAN 1313, 1314 OR SPAN 2311, 2312 to be determined by dept	6
Mathematics	SL	MATH 1314	3
Mathematics	HL	MATH 1314, 2413	7

Music	SL or HL	elective credit to be determined by dept	3
Philosophy	SL or HL	PHIL 1301	3
Physics	SL	PHYS 1301/1101	4
Physics	HL	PHYS 1301/1101, 1302/1102	4
Psychology	SL or HL	PSYC 2301	3
Theater Arts	SL or HL	elective credit to be determined by dept	3
Visual Arts	SL or HL	elective credit to be determined by dept	3

**SL = Standard Level, HL = Higher Level**

### ***Bacterial Meningitis (Senate Bill 1107)***

Beginning January 1, 2012 in accordance with Texas Senate Bill 1107 (SB 1107), it is required that all new students, transfer students and returning students (who have had a fall or spring semester break in their attendance at an institution of higher education) provide proof of a bacterial meningitis vaccination or booster 10 days prior to the first class day of the entering semester. Without the evidence of vaccination, a student cannot attend classes on campus.

Students who do not provide the evidence of vaccination will not be allowed to attend classes and will be dropped from all classes on the first class day.

For more information, students and families may contact the Health Care Clinic at 361-593-2904

### ***Other Immunization***

It is recommended that students entering Texas A&M-Kingsville be vaccinated prior to enrollment and that preventive vaccinations be taken when required.

The following vaccinations are recommended:

- Two (2) doses MMR (Measles, Mumps, Rubella) vaccine
- Tetanus-Diphtheria booster within the past 10 years
- Polio (if under the age of 18)
- Tuberculosis (TB) skin test, (within one year prior to enrollment)
- Hepatitis A vaccine
- Hepatitis B vaccine

Immunization records should be sent to Health Care Clinic, Texas A&M-Kingsville, MSC 112, Kingsville, TX 78363. Questions regarding these vaccinations should be addressed to Health Care Clinic at 361-593-2904, a family physician, the county health department or the Immunization Division of the Texas Department of Health.