

ACADEMIC DEANS' COUNCIL MEETING
July 12, 2004

Attending: Kay Clayton, Dalton Bigbee, Ron Rosati, Ronn Hy, Joe Rossman (representing Business Administration), Mauro Castro (representing Pharmacy), Pam Trant, Raj Chaloo, Gail Dantzker, Mike Daniel, Alberto Olivares, Bill Heenan, Gladys Hines, Garry Ross, Laura Knippers (representing Enrollment Management)

I. Announcements/Discussion/New Business

- A. Gladys Hines introduced Paula Kenny-Wallace the new director of the Student Learning Center. Information on the Center's mission and purpose was distributed along with the Center's hours of operation. Dr. Clayton asked that Ms. Hines make an appointment to introduce Ms. Kenny-Wallace to the president in the near future.
- B. Dr. Tim Fulbright distributed information regarding the Quality Enhancement Plan. He asked that the deans submit a plan of engagement activities for their individual college. The QEP needs to be complete by November, so the prospectus for each activity needs to be submitted no later than mid-September.
- C. Dr. Ronn Hy distributed information regarding the new SAT Reasoning Test. Essays will be read by two individuals for scoring. Dr. Hy encouraged our faculty to be trained as readers/scorers.
- D. An RFP from the president regarding the 2004 United States-Mexico Training Internships, Exchanges and Scholarship Partnership Initiative was distributed. The deadline for applications is August 27.
- E. The yearly Expert Witness report is due to the Provost by September 15. Information was distributed to the Council. They were asked to certify whether or not we have faculty who meet the criteria for an expert witness.
- F. Dr. Clayton reported on her recent attendance at the CHEA conference in Washington, D.C. CHEA is the accreditor for accrediting agencies. Of most concern at the conference were credentialing issues — faculty, students, internationals, fraud, diploma mills, etc.
- G. Information regarding presidential action on recent Faculty Senate Resolutions was distributed. Dr. Chaloo indicated the Faculty Senate Executive Committee was dissatisfied and disappointed regarding the president's decision on some of the recommendations. They will be notifying the president of their concerns.

- H. Two forms were submitted for review by the Council — (1) Credentials Evaluation Summary and (2) Justification for Faculty Qualifications. Some revisions were suggested. Additionally, it was suggested that a trial search be completed using the proposed draft Procedures for Hiring New Faculty. Ms. Hines stated that she has recently given the draft procedures for two searches in her area. Dr. Rossman expressed confusion on guidelines used in hiring international faculty. Dr. Clayton asked that Pam Trant visit with the Office of Human Resources to review the process and review the instructions HR provides to faculty search committees regarding international applicants (visas, services provided by the TAMU System, etc.).

II. Old Business

- A. Information regarding planning for new degree proposals was distributed. Pam Trant asked that the table be reviewed and updated information be sent to her.

III. Reports

- A. Dr. Challoo again communicated the Faculty Senate Executive Committee's concern regarding the president's recent actions regarding Faculty Senate Resolutions.
- B. Dr. Dantzker reported that she has received about one-half of the Student Learning Outcome Reports that are due. She will begin following up on those still outstanding in the near future.
- C. Dr. Bigbee asked that the deans remind their department chairs to submit the Delaware Survey to his office. Also, he asked that the chairs review the faculty database distributed by Rosie Vela.
- D. Dr. Heenan announced that A&M-Kingsville was second in the state on the last FE exam.
- E. Ms. Hines reported that approximately 188 individuals attended the last Hoggie Days and everything was running smoothly.
- F. The College of Agriculture and Human Sciences will hold a retreat on July 13 at Weslaco. Dr. Rosati and Dr. Reddy will be attending the upcoming Coordinating Board meeting and Dr. Rosati will attend the July Board of Regents meeting. The Ph.D. in Wildlife Sciences is on the BOR agenda.

- G. Three faculty from the College of Education attended the recent Chancellor's Conference and one gave a presentation. Two individuals are being interviewed for the position of Chair, Department of Health and Kinesiology.
- H. Ninety students have been accepted into the Alternative Certification Program at the System Center.
- I. Dr. Castro recently attended the Texas Pharmacy Association meeting. Several legislators attended and were questions concerning the funding for our Pharmacy School.
- J. Dr. Reddy and Dr. Clayton met recently with the ACPE board regarding the pre-accreditation for the Pharmacy School. Pre-accreditation has been delayed because of the lack of funding and faculty.
- K. Ms. Knippers showed a sample of the book covers that are being distributed to area high schools. Additionally, she distributed up-to-date enrollment figures.

Dr. Clayton asked the deans to put the date for the President's Retreat on their calendars. The retreat will be held July 27. The focus of the retreat will be university goals and core values. More details will follow.

IV. Dates and Deadlines

- A. Deadline for Agenda Items to President for September BOR Meeting - July 21
- B. Workshop with Verna Dewees and Mary Sherwood - July 28 - a.m.
- C. Commencement Practice - 9:45 a.m. - August 6
- D. Honors Reception - 2:00 p.m. - August 6
- E. Commencement - 4:00 p.m. - August 6
- F. 2004 United States-Mexico Training Internships, Exchanges and Scholarship Partnership Initiative deadline - August 27
- G. Expert Witness Information deadline - September 15
- H. Freshman Convocation - 2:30 p.m.; Practice - 10:00 a.m. - September 15
- I. Senior Days - September 21-23
- J. Deadline for Applications to the Mexican American Legislation Leadership Fund - October 15
- K. TAMUS Pathways Research Symposium - A&M-Corpus Christi - October 15-16
- L. Javelina Highlights - January 29, 2005
- M. Javelina Highlights - April 16, 2005.