

# *Tuition Rebates for Certain Undergraduates*

Texas Education Code Sec. 54.0065.

This form is to be completed by an applicant wishing to receive the Tuition Rebate authorized by the Texas Education Code Sec. 54.0065. The completed form is to be submitted to the applicant's academic dean **prior to receiving their baccalaureate degree**. The applicant is to keep the Business Office and Office of the Provost and Vice President for Academic Affairs apprised of his/her address for at least 60 days after their graduation date. The institution will provide the appropriate rebate within 60 days after graduation or the institution will provide a statement explaining the reason the applicant is ineligible for the rebate.

Name: \_\_\_\_\_ K Number \_\_\_\_\_

Address: \_\_\_\_\_  
(Local or Permanent)

Address after Graduation: \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Date of Graduation: \_\_\_\_\_

Degree: \_\_\_\_\_

Are you seeking teacher certification? For students concurrently earning a baccalaureate degree and a Texas teaching certificate, required teacher education courses are not counted to the extent that they are over and above the free electives allowed in the baccalaureate degree program.

Are you a resident of the state of Texas? Yes \_\_\_\_\_ No \_\_\_\_\_

Did you receive federal student loans at any time while attending college? \_\_\_\_\_. If yes, we will forward your tuition rebate to the lending institution you specify here for application to the total balance of your loan(s). Please specify lender here:

(If you do not specify a lending institution, TAMU-Kingsville will apply your tuition rebate to the loan with the highest interest rate. The Tuition Rebate will apply to loan balance and does not constitute a monthly payment(s).)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

To be completed by Academic Dean

Number of Hours Required for Degree: \_\_\_\_\_ Number of Hours Attempted: \_\_\_\_\_  
Number of Hours Completed: \_\_\_\_\_

Date of Catalog Under Which Applicant is Graduating:

I certify that \_\_\_\_\_ is eligible for the tuition rebate as specified in Texas Education Code Sec. 54.0065.

\_\_\_\_\_ Academic Dean \_\_\_\_\_

Date \_\_\_\_\_

If eligible, FORWARD TO PROVOST AND VICE PRESIDENT FOR ACADEMIC AFFAIRS.

If ineligible, provide student with statement of reason(s) and copy of Dispute Resolution. (copy to Provost and Vice President for Academic Affairs)

To be completed by Provost and Vice President for Academic Affairs

After certification by the academic dean, this application is to be submitted to the Office of the Provost and Vice President for Academic Affairs for appropriate authorization before processing by the Business Office.

\_\_\_\_\_ Provost and Vice President for Academic Affairs

\_\_\_\_\_ Date

If eligible, FORWARD TO BUSINESS OFFICE.

If ineligible, provide student with statement of reason(s) and copy of Dispute Resolution.

To be completed by Business Office

Amount of Tuition Rebate: \_\_\_\_\_ (Not to exceed \$1,000 and must be paid within 60 days of graduation date)

Amount of rebate sent to lending institution: \_\_\_\_\_ Amount of rebate sent to student: \_\_\_\_\_

Date rebate was mailed: \_\_\_\_\_

Bursar \_\_\_\_\_

Date \_\_\_\_\_

### DISPUTE RESOLUTION

A student's written request for an appeal must be received by Texas A&M-Kingsville's Office of the Provost and Vice President for Academic Affairs within 30 days following the date of commencement exercises for the semester the degree was conferred or 30 days following the date in which an ineligible decision was given. Appeals will be reviewed by the Tuition Rebate Committee, which is composed of the Registrar, the Bursar, and the Dean of the related college. The Tuition Rebate Committee will review the appeal within five working days after receipt of the request and will notify the student in writing of the decision.

Decisions of the Tuition Rebate Committee may be appealed to the Provost and Vice President for Academic Affairs.