

GRADUATE CURRICULUM PROPOSAL APPROVAL FORM

Please attach only one of these forms per set of proposals.

Please place an "A" for approved or a "D" for disapproved. Sign at bottom for appropriate committee.

Proposal Number	Dept/Area Committee	Dept Chair	College Committee	College Dean (AGR, AS, BA, ED, EN)	Grad Dean's Office	Grad Council	Provost
-G-1							
-G-2							
-G-3							
-G-4							
-G-5							
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-G-15							
-G-16							
-G-17							
-G-18							
-G-19							
-G-20							

Signatures:

Department/Area Committee:		Date:
Department Chair:		Date:
College Committee Chair:		Date:
College Dean (AGR, AS, BA, ED, EN):		Date:
Graduate Dean		Date:
Graduate Council:		Date:
Provost:		Date:

GRADUATE CURRICULUM PROPOSAL IDENTIFIER AND ROUTING SHEET

Please complete the information requested below and place on the front of the proposal.
Complete one of these for each proposal.

1. This is page 1 of _____ pages of proposal number _____ - _____ -G-_____.
 2. _____ Department or area (please specify, using catalog department prefix: e.g., CHEM, EEEN, PLSS, EDCG, etc.)
 3. Type of Request: _____ Level: _____
 - _____ Add new course* _____ Master's
 - _____ Reinstate course _____ Doctorate
 - _____ Delete course
 - _____ Add new program/degree/major
 - _____ Modify program/degree/major
 - _____ Delete program/degree/major
 - _____ Change course number
 - _____ Change course title
 - _____ Change course hours
 - _____ Change course description
 - _____ Change course prerequisites
 - _____ Other (please specify):
-

4. If this change could affect other department(s), please attach a memo from each department stating the name of chair/authorized person and the opinions of that department.
5. Submissions procedures:
Proposal should be submitted to department/area and include:
 - a) **GRADUATE CURRICULUM PROPOSAL APPROVAL FORM.**
Only one form per set of proposals is necessary (available from the Department Chair).
 - b) **GRADUATE CURRICULUM PROPOSAL IDENTIFIER AND ROUTING SHEET.**
(this page – ONE per proposal).
 - c) **PROPOSAL** (one or more pages describing in detail the proposal following the **GRADUATE CURRICULUM PROPOSAL GUIDELINES** (available from the Department Chair).

*New course and significant changes to existing course descriptions require a complete syllabus/course outline to be attached.