

ACADEMIC DEANS' COUNCIL MEETING

March 1, 2007

Present: Kay Clayton, Pam Trant, Mike Desiderio (representing ED), Robert Diersing, Bill Kuvlesky (representing ANRHS), Jamie Laurenz, Dann Brown, Alberto Olivares, Ronn Hy, Bill Heenan, Tom Fields, Carolyn Green

I. Announcements/Discussion/New Business

- A. Stuart Isdale, Director of Human Resources, met with the council regarding JavJobs (online job application program). We are discontinuing the use of JavJobs for faculty positions. The major concern at this time with the JavJobs program is the lack of applicants using the program and problems that applicants have encountered with the program. Reconsideration regarding the use of the program will be given in the future.
- B. The University Curriculum Committee has accepted the recommendations of the General Education Committee regarding the Core Curriculum. After review, the deans also endorsed the recommendations. (See attached recommendations.)
- C. Reassigned time for canceled classes was discussed. If a class is canceled because of low enrollment, a faculty member may be given an overload in a subsequent semester.
- D. Four new books have been purchased by the Office of the Provost to assist deans and chairs in their leadership positions. These resources may be checked out for review.
- E. Dr. Clayton reminded the council that she is committed to providing more social type events for her leadership team; to meet with only the deans on a regular basis to discuss matter specific to them; to meet and work with department chairs to encourage their leadership role.
- F. Dr. Fields expressed his appreciation of the recent professional development workshop. He felt it was worthwhile and encouraged that in the future aspiring campus leaders also be invited to attend this type of activity.

II. Old Business

- A. Dr. Olivares and Dr. Fields met to review options that might be available to improve the writing skills of graduate students. Several recommendations were made using resources currently on our campus. (See attached recommendations.) Dr. Olivares will consult with the graduate coordinators to review with them how to interpret GRE and TOEFL scores for writing competency. The deans will also visit with their graduate faculty to see if they want to set a minimum score within their respective colleges for writing competency.

- B. A 2003 Report on Distance Education Compensation was distributed. The council members were asked to review it for discussion at a future meeting. Council members expressed their concerns regarding problems with equipment, towers, etc. when trying to offer distance learning courses.

III. Reports

- A. Dr. Brown has been working with academic advisors to ensure that students are placed in the correct courses during Hoggie Days registration.
- B. Dr. Clayton informed the council that applications for admission to the university are up 40% from this time last year.
- C. Dr. Hy reported that the recent concert by the Kingsville Symphony was excellent.
- D. Dr. Olivares distributed a new College of Graduate Studies brochure.
- E. Senate elections will be held in early March with the new Senate being seated in April.
- F. The Board of Regents recently approved the naming of the Department of Chemical and Natural Gas Engineering after alumnus Wayne King.

IV. Dates to Remember

- A. Service Component of T&P Guidelines - Deadline - March 1, 2007
- B. Provost/VP IEPs to President/CAP - March 9, 2007
- C. Promotion/Tenure Files to Provost - March 12, 2007
- D. South Texas Career Expo - March 30
- E. Chancellor's Campus Visit - April 17
- F. Javelina Highlights - April 21
- G. Third+ Years Probationary Faculty Continuation/Non-continuation Letters Due to Provost - May 7, 2007
- H. Post Tenure Review Recommendations to Provost - May 7, 2007
- I. Board of Regents Meeting - A&M-K - May 24-25, 2007