

# ACADEMIC DEANS' COUNCIL MEETING

February 22, 2007

**Present:** Kay Clayton, Rosie Vela, Mike Daniel, Robert Diersing, Allen Rasmussen, Jamie Laurenz, Dann Brown, Alberto Olivares, Ronn Hy, Bill Heenan, Carolyn Green

## I. Announcements/Discussion/New Business

- A. The University Curriculum Committee will discuss and vote on the General Education Committee's recommendations for the new core on Friday, February 23<sup>rd</sup>. The ADC will be notified of that decision. The recommendation will then be forwarded to the ADC for final approval.
- B. Mr. Frank Ureno and Mary Garza distributed a handout on "Registration Integration is Here!" Registration Integration is a system that will tie in with Banner and it will allow students to check if their financial aid has been awarded and order textbooks from our bookstore while registering for their courses online.
- C. Dr. Brown passed around a flyer of a meeting being held at the University of North Texas in Denton, on May 24<sup>th</sup> & 25<sup>th</sup>, regarding "Transforming Large Enrollment Courses" which can be attended by faculty that have large enrollment courses.
- D. Recommendations were discussed and voted on for the Task Force to Study Minors handout. The first recommendation was agreed upon with a modification that requirements exceeding 24 hours may be approved in exceptional cases by the University Curriculum Committee. The second recommendation was adopted with modifications that the University should provide a centrally located source of information regarding requirements for the various minors including documentation of exceptional cases to the University Curriculum Committee.
- E. Deans were asked to encourage faculty to participate in the DHHS-HACU Professions Capacity Building Program.

## II. Old Business

- A. Dr. Clayton asked if there were any problems with the changes to the Honors Program handout, and a change of +1 or a 5 was made to the Exam-Based Course Credit.
- B. Adjustments to salaries will continue to be made in the form of merit and equity raises, with the deans making the final recommendations.
- C. Flat raises for promotions are to be reviewed with department chairs and will be discussed at a later date.

## III. Reports

- A. Dr. Brown informed the council that a Hoggie Days list will be sent out to each dean. Dedicated advising and registration sessions are being developed.
- B. Dr. Laurenz passed out a draft of a list of courses that might be used for the CAPP exam this spring. The date for the exam will be right after Spring Break.

- C. Dr. Rasmussen mentioned attending the Society of Range Management Annual Meeting.
- D. Dr. Hy wanted Norma to be informed that there should not be any changes made to the Fall 2007 schedule once it is submitted. If there are to let him know who is requesting a change.
- E. Dr. Clayton will recommend to Mr. Isdale to abandon the faculty searches from Jav Jobs.

**III. Dates to Remember**

- A. Service Component of T&P Guidelines - Deadline - March 1
- B. Provost/VP IEPs to President/CAP - March 9, 2007
- C. Promotion/Tenure Files to Provost - March 12, 2007
- D. South Texas Career Expo - March 30
- E. Javelina Highlights - April 21
- F. Third+ Years Probationary Faculty Continuation/Non-continuation Letters Due to Provost - May 7, 2007
- G. Post Tenure Review Recommendations to Provost - May 7, 2007
- H. Board of Regents Meeting - A&M-K - March 21-23, 2007