

## ACADEMIC DEANS' COUNCIL MEETING

November 16, 2006

**Present:** Kay Clayton, Pam Trant, John Slate (representing Mike Daniel), Robert Diersing, Allen Rasmussen, Jamie Laurenz, Dann Brown, Manuel Lujan, Alberto Olivares, Ronn Hy, Bill Heenan, Tom Fields, Carolyn Green

### I. Announcements/Discussion/New Business

- A. Gettie Moreno distributed the RDF allocations for '07. Unencumbered funds for '06 are still available. Both the '06 and '07 funds must be encumbered or used by August 2007. Temporary salaries can be paid using these funds – but they cannot be used for long-term salaries. There is approximately \$5,831 in unencumbered funds from '06 available in the “Research Publication” category. Dr. Clayton authorized Dr. Olivares use of approximately \$1,300 from these funds for brochures for the College of Graduate Studies.
- B. Recommendations regarding possible tuition and fee changes were distributed. These recommendations will be considered by the President’s Council for approval.
- C. Jamie Laurenz gave a report on a recent meeting he attended at A&M-Corpus Christi regarding the “State of Distance Learning.”
- D. Dr. Clayton reviewed with the council a listing of possible audits to be conducted on our campus during FY08 and FY09.
  - 1. Scholarship Procedures and Guidelines (across the colleges)
  - 2. College of Engineering (emphasis on Environmental and STEI)
  - 3. Classroom Utilization
  - 4. Office of Development
  - 5. Construction and Contracted Services
  - 6. Student Activities and Special Programs
- E. Tom Fields gave an brief report on a recent conference he and Dr. Clayton attended on academic freedom. Suggestions were made that an expert on academic freedom be brought to campus to begin a dialog about this subject. It was also suggested that the individual might meet with the General Education Committee and other faculty groups.
- F. Dr. Clayton reminded the council that a newly developed publications should be reviewed by the university’s publication office.
- G. The commencement speaker for December will be BGen Angie Salinas, the first female general in the Marine Corp. BGen Salinas is from Alice.
- H. The Timely Graduation Incentive Pilot Project was discussed. Dr. Diersing and Dr. Rasmussen both stated they would like to be involved in the pilot project.

- I. A handout was distributed regarding the proposed revisions to SACS Reaccreditation Criteria.

## **II. Old Business**

- A. The discussion regarding a General Studies or Liberal Arts degree was postponed to a later date.

## **III. Reports**

- A. Dr. Brown reminded everyone to participate in the Thanksgiving luncheon provided by Sodexo.
- B. Dr. Laurenz reported that the IT audit is nearing completion and going well.
- C. Dr. Heenan announced that the CREST/EVEN conference at Monterrey Tech went well. An ABET Workshop will be held Friday, November 12.
- D. The assessment conference sponsored by the College of Arts and Sciences went well. All departments were represented. Dr. Clayton applauded Dr. Hy and Dr. Heenan for sponsoring their individual assessment workshops.
- E. Dr. Fields reported that the new Faculty Senate passed their first resolution which will be sent to the president for his consideration.
- F. Dr. Olivares stated that a large number of doctoral candidates are scheduled to graduate this December.
- G. Mr. Lujan announced that applications for spring are going well. Registration for spring needs to pick up. We need for currently enrolled students to register for the next semester. It was reported that some freshman have been unable to register because they are on a payment plan which has to be completed before they can register for the next semester. Also, upperclassmen are not being able to register for all of their classes because they are being filled with freshman and sophomore students.
- H. Dr. Bill Kuvlesky, College of Agriculture, Natural Resources and Human Sciences, was featured on KIII TV 3 regarding his turkey project. The College has received positive feedback from Southwest Texas Junior College, Blinn College, Wharton and Harlingen regarding the joint enrollment agreement.
- I. Five faculty from the College of Education attended the Junior Faculty Workshop at Prairie View A&M. Also, 10 doctoral students participated in the Southwest Research Conference in San Antonio.

- J. Two faculty from the College of Business Administration attended a recent AACSB conference.
- K. Dr. Green reported that over 300 individuals attended the Ring Ceremony in San Antonio, with 55 students receiving their university rings. There are approximately 155 candidates from the System Center planning to complete their degrees in December.
- L. A discussion was held regarding the recent Who's Who Ceremony. Approximately 60% of the Who's Who students were in attendance. There was a large student family turn out, but a low faculty turn out. It was suggested that the ceremony be moved away from the weekend and that the event be promoted to a greater degree. Dr. Clayton said this would be discussed during the next Interdivisional Working Group meeting.

**V. Dates to Remember**

- A. Recommendations for Second Year Probationary Faculty Due to Provost - November 27
- B. Summer/Fall 2007 Schedules Due to Provost - December 1
- C. Commencement Practice - 9:45 am - December 15
- D. Honors Reception - 2:00 pm - December 15
- E. Commencement - 4:00 pm/7:00 pm - December 15, 2006
- F. Javelina Highlights - February 3, 2007.
- G. Deans/Chairs Workshop Rescheduled to February 21-23, 2007
- H. 2007 Institute for Emotional Intelligence - February 22-23, 2007