

ACADEMIC DEANS' COUNCIL MEETING

August 3, 2006

I. Announcements/Discussion/New Business

- A. Manuel Lujan presented information on a new scholarship management software. This software will assist with documenting compliance in our scholarship offerings. Information was distributed indicating scholarships by college/department. The deans were asked to review the information and submit any updates, additions and/or corrections to Mr. Lujan. Enrollment Management staff will train departments in the use of the new software.
- B. Dr. Clayton asked the deans to continue with their review of their degree programs. Any changes to the current curriculum needs to be submitted when school starts so that it can pass through the campus curriculum process in a timely manner. The deans would like to know if the General Education Committee plans to reduce the number of hours required for the core.
- C. Pam Trant gave a report on the recently attended System Chief Academic Officers meeting.
- D. The Expert Witness Report is due to the Provost by September 15.
- E. The "Time to Degree" Task Force Report is listed on the academic affairs website. Comments on the recommendations are due to the Task Force by mid-September.
- F. The use of student PINs was discussed.
- G. Deans gave an update on their faculty searches.

II. Reports

- A. Dann Brown reported that approximately 165 students have registered for the upcoming Hoggie Days.
- B. The Texas A&M University System Deans of Education recently held a retreat at the King Ranch hosted by the College of Education.
- C. Bill Heenan announced that our campus has been selected to host an NSF Workshop in October.
- D. Ronn Hy reported that orientation advising is going well thanks to the support of Dann Brown.
- E. Tom Fields stated that the New Faculty Orientation will be held August 21. The first Faculty Senate meeting will be held August 24 and the Student Honor Code will be considered at that time.
- F. Alberto Olivares reported that 10 doctoral candidates plan to graduate in August.

- G. Allen Rasmussen announced that Dr. Fidel Hernandez had the lead article in the recent publication by the Wildlife Society. A Wildlife Disease Conference will be held on campus in October.
- H. Sandra Rexroat reported that a Technology Transfer Workshop will be held October 27.

The System has been requested to do a grantswriting workshop for our campus.

This year, the university research award accounts will be doing electronic purchases.

- I. The System Center has been asked by the Southwest ISD to participate in a proposal for the Toyota Family Literacy Grant.

III. Dates to Remember

- A. Commencement Practice - Friday, August 4 - 9:45 a.m.
- B. Honors Reception - Friday, August 4 - 2:00 p.m.
- C. Commencement - Friday, August 4 - 4:00 p.m.
- D. Hoggie Days – August 6-7
- E. 1201 Seminar - August 21
- F. New Faculty Orientation - August 21
- G. General Faculty Meeting - August 22
- H. *Discovery and Scholarship* Publication Recognition and Celebration - Founders' Room - 4-5 p.m. - August 22
- I. A&M System Energy Conference - College Station - August 31-September 1
- J. Professional Development for Deans and Chairs - MSU Alumni Room of Honor - September 13-15
- K. Expert Witness Information Due to Provost - September 15
- L. Junior Faculty Workshop - Prairie View A&M - November 9-10
- M. TAMUS Pathways Student Research Symposium - Prairie View A&M - November 10-11
- N. 2007 Institute for Emotional Intelligence - February 22-23, 2007