

ACADEMIC DEANS' COUNCIL MEETING
April 13, 2006

Present: Kay Clayton, Pam Trant, Mike Daniel, Dann Brown, Robert Diersing, Manuel Lujan, Dalton Bigbee, Ronn Hy, Alberto Olivares, Bill Heenan, Carolyn Green, Lacy Daniels (representing Pharmacy), Allen Rasmussen (representing Agriculture, Natural Resources and Human Sciences), Gail Dantzker

I. Announcements/Discussion/New Business

- A. Oscar Castillo, distributed information regarding classroom utilization based on Fall 2005 figures. Dr. Clayton asked that the deans take several classrooms off-line to help alleviate the problem of low classroom utilization. The space will need to be reclassified and used for other purposes. The proposed reduction by college is:

Agriculture, Natural Resource and Human Sciences	-	2
Arts and Science	-	4
Business Administration	-	2
Education	-	3
Engineering	-	3
University College	-	2

The massive number of schedule changes was also addressed.

II. Old Business

- A. Dr. Clayton reminded the deans that they need to actively seek minority candidates for their faculty search pools. (Note: Recent hires have included more minorities.)
- B. The decentralization of the BAAS program was discussed. Pros and cons were presented. Technically, this can be done. Dr. Clayton will consider all points and make a decision regarding this matter.
- C. The use of TAMU-K student e-mail addresses was discussed. Students will have to begin using their campus e-mail addresses in the future in order to receive important university bulletins. This requirement will begin with Hoggie Days this summer.
- D. Dr. Clayton reminded the deans that they need to begin thinking about developing the Service Component of the Tenure and Promotion Guidelines in their colleges.

III. Reports

- A. Manuel Lujan distributed updated enrollment information.

He also introduced a new software package, ScholarX, which is a scholarship administration software. He distributed proposed information regarding ways to attract new students with scholarship monies.

Dr. Clayton expressed her appreciation to Mr. Lujan for the development of new opportunities to maximize enrollment.

- B. Alberto Olivares reported that 13 doctoral students are preparing to graduate in May. The first PhD candidate from the independent Wildlife Sciences program will graduate.
- C. Allen Rasmussen announced that approximately 500 attended the Center for Young Children fundraiser during the past weekend; the high school FFA met on campus with approximately 700-800 students in attendance; CKWRI celebrated their 25th anniversary; Fred Bryant underwent knee replacement surgery and is doing well; the ANHS annual awards banquet is upcoming; a 20 ft. sausage link is being sent to Congressman Bonilla in Washington, D.C. for the Texas barbecue.
- D. The strategic management class from the College of Business Administration gave presentations of their strategic plans for Ford and General Motors. Robert Diersing reported that they made an impressive presentation.
- E. Lacy Daniels reported that the College of Pharmacy is interviewing 121 students for admission and will offer acceptance notices to approximately 65 students. These 65 plus the 12 earlier accepted students will make up the inaugural freshman class of the College of Pharmacy.
- F. Carolyn Green announced that the System Center will meet with representative from Northwest Vista next week regarding transfer opportunities. Dr. Clayton expressed her appreciation to Dr. Green for working actively to keep the 2+2 programs up-to-date.

IV. Dates to Remember

- A. Faculty Workload Analysis Workshop - Dean of A&S Conference Room, 7:30 a.m. Breakfast; 8-11:30 a.m. Workshop, Friday, April 14
- B. Transfer Days - Del Mar - 10-1 - April 19

Academic Deans' Council Meeting

April 13, 2006

Page 3

- C. Coordinating Board Site Visit - College of Pharmacy - April 24-25
- D. ACPE Site Visit - College of Pharmacy - April 25-27
- E. Transfer Days - STC 10-1 - April 26
- F. Presidential Scholarship Reception - 6:00 pm - Ballrooms-MSU - April 27
- G. Student Engagement Activity Summary Due to Provost - April 28
- H. Retirement Reception for Dr. Jim Boyle - 10:00 – Eckhardt Hall Foyer – April 28
- I. Commencement Practice - 9:45 - May 5
- J. Commencement - 4:00; 7:00 - May 5
- K. Post Tenure Review Recommendations and Development Plans due to Provost - May 8
- L. Letters of Continuance for Third+ Year Faculty Due to Provost - May 8
- M. Hoggie Days - May 21-22
- N. Deadline for Presidential Travel Support Requests - June 2
- O. Hoggie Days – June 4-5; June 11-12; July 9-10; July 23-24; August 6-7