

ACADEMIC DEANS' COUNCIL MEETING

November 17, 2005

Present: Kay Clayton, Pam Trant, Ronn Hy, Allen Rasmussen (representing Agriculture and Human Sciences), Indra Reddy, Alberto Olivares, Frank Ureno, Robert Diersing, Mike Daniel, Kuruvilla John, Dann Brown, Carolyn Green, Gail Dantzker, Dalton Bigbee

I. Announcements/Discussion/New Business

- A. Frank Ureno, Laura Knippers and Mary Gonzalez presented an update on university recruitment activities and strategies.
- B. Dr. Clayton reminded the deans that funds provided through the Presidential Travel Support account are to supplement faculty development activities and not supplant funds provided by a faculty member's department or college. Dr. Clayton asked each of the deans how they distribute faculty development funds within their respective colleges.
- C. Dalton Bigbee gave an update on Banner, CAPP (degree audit program) and the interface for the Texas Common Application. A CAPP specialist will be on campus November 30-December 2 for additional training. Representatives from UTSA, who presently use Banner, will be on campus December 12-13 to visit with our campus Banner representatives. The interface for the Texas Common Application should be complete by Friday, November 18.
- D. Gail Dantzker distributed information and gave an overview of space availability and projected enrollment growth for the university. She will send the information by college to the deans.
- E. Information was distributed regarding hours required for degree programs/option/certifications. This information was requested by the System who will develop a System-wide chart.
- F. Information regarding proposals for student service fees was recently been distributed. Dr. Clayton encouraged the deans to review and be familiar with the process of awarding these fees.
- G. Dr. Clayton suggested that a discussion regarding the issuing of mid-term grades be held at a future ADC meeting. Pam will add to a future agenda.

II. Reports

- A. Dann Brown reminded the ADC members of the web conference, "Using Innovations in First Year Advising to Enhance Retention and Graduation" to be held in the University College Conference Room at 12:00 noon on November 21.
- B. Frank Ureno asked which of the deans plan to attend the USA Funds retention workshop on November 29.

- C. Allen Rasmussen reported that Dr. Rosati felt since all colleges were not able to participate in the ad for U.S. World and News Report, we should not go forth with this activity.
- D. Indra Reddy gave an update on funding for the College of Pharmacy.
- E. Dalton Bigbee reported that the first cohort of Jump Start faculty has been selected. Nineteen applications were received with the first cohort consisting of 11 faculty.
- F. Gail Dantzker distributed additional information regarding recruitment efforts and enrollment.
- G. Carolyn Green reported that new student advising and registration were currently underway at the System Center.

Dr. Clayton presented Gail Dantzker with a Certificate of Application from AASCU for her work on the Graduate Rate Outcome Study.

III. Dates to Remember

- A. "Using Innovations in First Year Advising to Enhance Retention and Graduation" web conference - University College Conference Room - 12:00 noon - November 21
- B. Transfer Days - CBC-Alice - 10-1 - November 22
- C. Recommendations for Second Year Reappointments or Non-continuations Due to Provost - November 28
- D. Transfer Days - STC - 10-1 - December 1
- E. Javelina Highlights - January 28
- F. Transfer Days - LCC - March 8
- G. Transfer Days - SAC - 10-1 - March 22
- H. Transfer Days - SWTJC - 10-1 - March 29
- I. Transfer Days - CBC-B - 10-1 - April 5
- J. Transfer Days - Del Mar - 10-1 - April 19
- K. Transfer Days - STC 10-1 - April 26