

ACADEMIC DEANS' COUNCIL MEETING
November 10, 2005

Present: Kay Clayton, Pam Trant, Ronn Hy, Ron Rosati, Indra Reddy, Alberto Olivares, Frank Ureno, Robert Diersing, Richard Braley (representing Education), Bill Heenan, Dann Brown, Carolyn Green, Gail Dantzker

I. Announcements/Discussion/New Business

- A. A PowerPoint presentation was given by Bette Tanner on the "College for a Day" program which is presently funded by GEAR-UP. This is a program in which high school students come to campus, visit university classes, and have an opportunity to experience university life. She is requesting the name of a point person from each college that has a vision for recruitment to assist with this program in the future. She will be contacting each dean for this information.
- B. Dr. Alan Tipton gave an update on the Office of Institutional Research's web site which has a link specifically for the deans.
- C. Dr. Clayton announced that several members of the TAMUS Board of Regents, along with staff members, will be visiting campus November 14. The tentative program will include an update on the College of Pharmacy, retention initiative presented by Dann Brown, and a presentation by President Juarez. There will be a Q&A session during lunch followed by a tour of the College of Engineering, College of Pharmacy, Wildlife Park and Natural Toxins Research Center.
- D. Tim DeGregory from InfoEd gave a brief overview of an electronic grants administration module the university is considering purchasing. This is a pre-award module that will meet 2007 federal guidelines which require proposals be submitted electronically. If purchased, there will be a 12-month implementation process.
- E. The assessment of student learner outcomes was discussed. The question was asked — "How are we collecting and where are we centrally locating the assessment of SLOs?" It was suggested that departments summarize their SLO assessments and give them to the deans. The deans will then send the information to Dr. Dantzker who will compile an institutional summary. It was suggested that a uniform format for submitting information to Dr. Dantzker be developed. The SLOs will be incorporated into the IEP process.

The deans asked for additional information from OIR. Dr. Rosati voiced the concern that weighted semester credit hour information is not currently available. This information is needed to make decisions concerning the summer budget and schedule. Dr. Dantzker feels the information presently in Banner is not good, and that at present, federal and state reports are monopolizing the work of OIR. The information will be available as soon as possible.

- F. Dr. Olivares reported that Texas A&M-Kingsville had four winners at this year's Pathways Symposium. Next year's symposium will be held at Prairie View A&M. Dr. Clayton expressed her appreciation to Dean Olivares for the time and effort spent on hosting the symposium on our campus.
- G. A discussion was held concerning the opportunity to advertize the university in U.S. World and News Report. No monies are available from Institutional Advancement, so each dean would have to contribute \$2000 for the advertisement. Dr. Rosati will contact the deans to see who, if any, want to contribute to this activity.
- H. Dr. Brown gave an update on the transitioning of University College students to their respective undergraduate college. There were some problems with the transitioning in the Banner System. Dr. Heenan was asked to contact Luisa Havens and Stan Yuraitis regarding this matter.
- I. Dr. Rosati expressed concern regarding the limitation of transferring files by e-mail. This new regulation is hampering the abilities of researchers. Dr. Rosati was asked to visit with Dr. Bigbee about this concern.

II. Dates to Remember

- A. Craft of Grant Writing Seminar - 8:30-4:30 - November 11
- B. Regents' Visit - Noon - 2:30 - November 14
- C. "Using Innovations in First Year Advising to Enhance Retention and Graduation" web conference - University College Conference Room - 12:00 noon - November 21
- D. Transfer Days - CBC-Alice - 10-1 - November 22
- E. Recommendations for Second Year Reappointments or Non-continuations Due to Provost - November 28
- F. Transfer Days - STC - 10-1 - December 1
- G. Javelina Highlights - January 28
- H. Transfer Days - LCC - March 8
- I. Transfer Days - SAC - 10-1 - March 22
- J. Transfer Days - SWTJC - 10-1 - March 29
- K. Transfer Days - CBC-B - 10-1 - April 5
- L. Transfer Days - Del Mar - 10-1 - April 19
- M. Transfer Days - STC 10-1 - April 26