

ACADEMIC DEANS' COUNCIL MEETING

April 28, 2005

Attending: Kay Clayton, Pam Trant, Gladys Hines, Robert Diersing, Ron Rosati, Frank Ureno, Mike Daniel, Garry Ross, Dalton Bigbee, Indra Reddy, Bill Heenan, Ronn Hy, Iqbal Omar (representing Faculty Senate), Gail Dantzker, David Cecil (representing Graduate Studies)

I. Announcements/Discussion/New Business

- A. Dr. Clayton informed the council that in the best interest of the university we will no longer offer a winter intersession. Spring intersession will continue to be offered.
- B. Notes from tenure and promotion reviews were distributed and discussed.
- C. Dr. Clayton gave an update from the recent State Chief Academic Officers and Coordinating Board meetings.
- E. Recently updated organizational charts of the Coordinating Board were distributed.
- F. Appointment letters to individuals appointed to serve on the Admission Review Committee were distributed. The purpose and activities of this committee were discussed. Training will be provided to those individuals chosen to review applications.
- G. An article from the *Academic Leader* entitled "Encouraging Faculty to Play Key Role in Assessment" was distributed. Dr. Clayton encouraged the deans to share the article with chairs and faculty.

II. Old Business

- A. At the April 14 ADC meeting, Robert Diersing requested a copy of the questions submitted to the Faculty Senate by the Student Government Association and the Senate's reply regarding Student Ratings of Instruction and Student Written Comments. That information was distributed and will be discussed at a future meeting.

III. Reports

- A. Gail Dantzker reported that the Office of Institutional Planning and Assessment is busy scanning the SRIs for the spring semester. That information will be distributed as soon as possible.
- B. Ronn Hy announced that the Jazz Band has returned from their QEP trip to Colorado. They had an enjoyable time and were appreciative of the opportunity to participate.

- C. Dalton Bigbee will distribute the SACS site visit report when it is received. Those involved will begin working on the response to the recommendations as quickly as possible. Dr. Clayton asked that all have a chance to review the response before it is finalized and submitted to SACS. The QEP will be sent to Duane Gardiner for preparation of the responses to that document. It should also be circulated before being finalized.
- D. The Division of Enrollment Management has been visiting area school districts to plan for wireless delivery of courses on their campuses.

The Texas Two-Step meeting was held today. Mr. Ureno will visit with the deans in the future to develop agreements with Laredo Junior College.

- E. David Cecil reported that two McNair Scholars have received fellowships. Robert Munguia, Jr. received a fellowship from Texas A&M University and Jacob Galan received a fellowship from Purdue University.
- F. Ron Rosati announced that the Vice Chancellor for Agriculture recently visited the campus. Dr. Clayton reported that she has heard nice comments regarding the Vice Chancellors visit.
- G. Indra Reddy distributed information from AAPE he felt is pertinent to our campus. He also gave Dr. Clayton a copy of his recent Keynote Address, *Follow Your Dreams*, which he delivered to Kakatiya University.

IV. Dates to Remember

- A. South Texas Career Expo - April 28
- B. Texas Two-Step Presentation, 10-1 - SUB 221A - April 28
- C. Comments Regarding Distributed Faculty Senate Resolutions due to Provost - May 5
- D. Commencement Practice - 9:45 am - May 5
- E. Commencement - 9:30 am, 3:00 pm, 6:00 pm - May 6
- F. System Convocation - May 7
- G. Recommendations for Continuation or Non-reappointment of 3rd-5th Year Probationary Faculty due to Provost - May 9
- H. Post-Tenure Review Reports and Development Plans due to Provost - May 9
- I. CB Recruitment and Retention Conference - Renaissance Austin Hotel - June 20-22
- J. ACPE Board Meeting - June 25-26
- K. Pathways Student Research Symposium - November 4-5