

ACADEMIC DEANS' COUNCIL MEETING

April 14, 2005

Attending: Kay Clayton, Pam Trant, Alberto Olivares, Gladys Hines, Robert Diersing, Ron Rosati, Frank Ureno, Mike Daniel, Garry Ross, Dalton Bigbee, Indra Reddy, Trudy Anderson (representing Arts and Sciences), Bill Heenan, Alan Tipton (representing Institutional Planning and Assessment), Iqbal Omar (representing Faculty Senate)

I. Announcements/Discussion/New Business

- A. Eli dela Cruz met with the council to review the recent Classroom Utilization Report published by the Texas Higher Education Coordinating Board. Mr. dela Cruz indicated he will meet with the deans throughout the year to make sure rooms are coded correctly for the 005 report.
- B. Dr. Clayton thanked everyone for their support and participation during the recent SACS reaccreditation on-site team visit. Five recommendations were received which are doable and will be helpful to the university. One recommendation dealt with assessing the core curriculum. The General Education Committee needs everyone's assistance to address this issue.
- C. Dr. Clayton reminded the council that recruitment and retention are a part of everyone's job — not just the job of Enrollment Management.
- D. Dr. Clayton gave an update from the recent Chief Academic Officers meeting and the Board of Regents meeting.
- E. Frank Ureno reported that the recent Transfer Fair at South Texas College went well.
- F. Dr. Clayton encouraged the council to review the Honor Code and submit feedback to Dr. Braverman.
- G. Minutes of the CB meeting of the Committee on Participation and Success were distributed.
- H. Pam Trant distributed copies of the academic calendars for 2005-2006. She reminded the council that classes will need to meet two Fridays during the summer due to holidays on the previous Mondays. Classes will meet this summer on Friday, June 3 and Friday, July 8.
- I. Dr. Clayton would like to receive comments on distributed Faculty Senate Resolutions by May 5.

Dr. Diersing asked for a copy of the questions submitted to the Faculty Senate by the Student Government Association and the Senate's reply. Dr. Omar will ask Dr. Chaloo to send that information to Pam Trant.

II. Reports

- A. Mr. Ureno reported on recent recruitment activities. Two hundred student names were obtained during recent recruiting trips involving CONACyT. The information will be shared with the deans.

Mr. Ureno asked that the deans and/or department chairs attend the upcoming Texas Two-Step meeting on April 28.

- B. Alan Tipton updated the council on several surveys being generated and received by Institutional Planning and Assessment.
- C. Ron Rosati reported that approximately 800-900 students participated in the recent FFA judging contest. Also, the new Vice Chancellor for Agriculture will be visiting the campus April 26-27.
- D. Trudy Anderson reported that three new hires have occurred in the College of Arts and Sciences in the disciplines of Psychology, Spanish and Music (Trumpet).
- E. Indra Reddy gave an update on activities in the College of Pharmacy. Approximately 678 students have applied for admission to the College of Pharmacy for Fall 2006. Seventy students were asked to come to campus for an interview, and 30 students were offered admission. Two associate deans have been hired — one for academic affairs and the other for student affairs.
- F. The College of Business Administration expects to offer three faculty positions in the next few weeks. A demonstration of a faculty activities tracking program will be given in the near future. Dr. Diersing will let the council know the logistics of the demonstration when available.
- G. Garry Ross reported that a young girl was recently raped on the campus of Palo Alto College. Administrators are meeting to discuss safety concerns. Dr. Clayton asked that Dr. Ross talk with Mr. Crandall regarding this matter.

III. Dates to Remember

- A. Javelina Highlights - April 16
- B. Retirement Reception for Gladys Hines - Founders' Room - 2-4 - April 19
- C. South Texas Career Expo - April 28
- D. Commencement Practice - 9:45 am - May 5
- E. Commencement - 9:30 am, 3:00 pm, 6:00 pm - May 6

- F. Recommendations for Continuation or Non-reappointment of 3rd-5th Year Probationary Faculty due to Provost - May 9
- G. Post-Tenure Review Reports and Development Plans due to Provost - May 9
- H. CB Recruitment and Retention Conference - Renaissance Austin Hotel - June 20-22